



Board of Directors

OPEN REGULAR MEETING

**Wednesday, April 14, 2021
1:00 pm**

Conducted via Zoom

Join Zoom Meeting

<https://zoom.us/j/92598788342?pwd=SkllZGtzcXp4ZlUUbys0dkl5WFplUT09>

Meeting ID: 925 9878 8342

Passcode: 099176

Call in, if required: +17789072071

A G E N D A

1. Call to Order

2. Land Acknowledgement

2.a) We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

3. Consideration of the Agenda (additions/deletions)

3.a) The agenda for the April 14, 2021 open regular Board meeting is presented.

[Board of Directors - 31 Mar 2021 - Minutes](#)

Recommendation: Corporate Vote Unweighted

That the agenda for the open regular Board meeting of April 14, 2021 be approved as presented.

4. Draft Minutes

4.a) The draft minutes of the March 31, 2021 open regular Board meeting are presented.

Recommendation: Corporate Vote Unweighted

That the minutes of the open regular Board meeting of March 31, 2021 be adopted as presented.

5. Consent Agenda

The items appearing on the Consent Agenda which may present a conflict of interest for Directors and or items which the Board wishes to discuss, must be removed from the Consent Agenda and considered separately.

5.a) Consent Agenda Highlights

- Receipt of Item 9-Communications (Information Only)
- Receipt of Items 10
 - 10.a)-Monthly Cheque Register
 - 10.b)-RDKB Committee Minutes
 - Beaver Valley Regional Parks and Regional Trails Committee - Feb. 16/21
- Receipt of Item 11-Board Appointment Updates.

Recommendation: Corporate Vote Unweighted

That Consent Agenda items 9, 10 and 11 be received by general consent of the Board.

6. Presentations at the Request of the Board

None.

7. Delegations

None.

8. Applicants & Persons Attending to Speak to Agenda Items

None.

9. Communications (Information Only)-Consent Agenda

- 9.a)** An email, a report and a factsheet from the BC Government on the modernization of meat production are presented.

[Meat Production Modernization – BoD Apr 14 21](#)

[Factsheet meatproductionmodernization BoD Apr 14 21](#)

[Report ruralmeatinspection BoD Apr 14 21](#)

10. Reports-Consent Agenda

10.a) Monthly Cheque Register Summary - March 2021

[March Cheque Register BOD Apr 14 21](#)

10.b) RDKB Committee Minutes

Minutes of RDKB Committee Meetings as adopted by the respective Committees are presented.

[Minutes - BSC - 03 Mar 2021 - BOD - Apr 14 21 Pdf](#)

11. Board Appointments Updates-Consent Agenda

- 11.a)**
- Southern Interior Development Initiative Trust (S.I.D.I.T.)- Director McGregor
 - BC Rural Centre/Southern Interior Beetle Action Coalition (S.I.B.A.C.)-Director McGregor
 - Okanagan Film Commission-Director Gee
 - Boundary Weed Stakeholders Committee-Director Gee
 - Columbia River Treaty Local Government Committee (CRT LGC)- Directors Worley & Langman
 - Columbia Basin Regional Advisory Committee (CBRAC)- Director Worley & Goran Denkovski, Manager of Infrastructure & Sustainability
 - West Kootenay Regional Transit Committee (Directors Cacchioni & Worley, Alternate Director Parkinson)
 - Rural Development Institute (RDI)-Director Worley
 - Chair's Update-Chair Langman

[CRT LGC Monthly Update Mar 2021 BOD Apr 14 21](#)

12. Items Removed from the Consent Agenda for Consideration

Discussion of items brought forward from the Consent Agenda Item 5.

13. Unfinished Business

13.a) COVID-19 Verbal Updates

i.)COVID-19 Pandemic Emergency Operations

M. Stephens, Manager of Emergency Programs

ii.)Impacts of the RDKB Wage Continuation COVID-19 Pandemic Policy

M. Andison, CAO

Recommendation: Corporate Vote Unweighted

That the verbal updates regarding the RDKB COVID-10 Pandemic Emergency Operations (EOC) and the RDKB Wage Continuation COVID-19 Pandemic Policy be received as presented to the RDKB Board of Directors on April 14, 2021.

13.b) Nominations for Appointment to AKBLG

Deadline for Online Nomination Submissions is April 14, 2021

AKBLG POSITIONS OPEN FOR NOMINATIONS AT THE 2021 AKBLG ANNUAL GENERAL MEETING:

- President: One position for a 2-year term
- Vice President: One position for a 2-year term
- Directors: Two positions for a 2-year term

14. Communications-RDKB Corporate Communications Officer

The Communications Officer will present a report to the Board at its April 29th meeting.

15. Committee Recommendations to Board of Directors

Recommendations to the Board of Directors referred by the respective RDKB Committees are presented for consideration.

15.a) Boundary Services Committee - March 3, 2021

Director McGregor, Chair / Director Dundson, Vice Chair

[Minutes - BSC - 03 Mar 2021 - BOD - Apr 14 21 Pdf](#)

Recommendation: Corporate Vote Unweighted

That staff be directed to advise the Boundary Helping Hands Feline Rescue Society that the Animal Control building is not available for use; **FURTHER**, that alternative support options be discussed with the Society.

Recommendation: Corporate Vote Unweighted

That the Board support the Grand Forks Recreation Commission and Regional District staff undertaking a review of Bylaw No. 927 "Electoral Area 'D' & City of Grand Forks Recreation Commission"

with the intent of updating the terms of reference for the Grand Forks Recreation Commission.

Recommendation: Stakeholder (Participants Only) Vote Weighted

That staff be directed to move \$20,000 from the Boundary Services Committee budget into contingency, to be applied where and if needed later in 2021.

15.b) Boundary Services Committee - April 7, 2021

Director McGregor, Chair / Director Dundson, Vice Chair

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approve the award of the contract for the provision of Economic Development Services for the City of Grand Forks/Electoral Area D-Rural Grand Forks as proposed by Community Futures Boundary for the term June 1st 2021 to May 31st 2022 for a total cost of \$70,150 as presented to the Boundary Services Committee at the meeting on April 7th 2021; **FURTHER**, that RDKB staff be authorized to execute the contract.

Recommendation: Stakeholder (Participants Only - EA Directors) Vote Weighted

That staff be directed to release \$40,000 to Boundary Community Ventures Society for the purchase, moving and set up of the mobile kitchen trailer in Greenwood.

15.c) Policy & Personnel Committee - March 31, 2021

Director McGregor, Committee Chair / Director Grieve, Vice Chair

Board Delegation/Presentation Policy

[Policy - Board Delegation Presentation Policy - FINAL - BOD - Apr 14 21](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Board Delegation/Presentation Policy as presented to,

and approved by the Policy and Personnel Committee on March 31, 2021; **FURTHER**, that the Policy be distributed accordingly.

15.d) Policy & Personnel Committee - March 31, 2021

Director McGregor, Committee Chair / Director Grieve, Vice Chair

Correspondence Policy

[Policy - Correspondence - FINAL - BOD - Apr 14 21](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Correspondence Policy as presented to, and approved by the Policy and Personnel Committee on March 31, 2021; **FURTHER**, that the Policy be distributed accordingly.

16. New Business

16.a) Columbia Basin Trust Community Initiatives Program Allocations

C. Gillis, Financial Services Manager

A staff report dated April 14, 2021 from Carolyn Gillis, Financial Services Manager, regarding the CBT Community Initiatives Program, is presented.

[Staff Report-2021 CBT BoD Apr 14 21](#)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the disbursement of the Columbia Basin Trust's Community Initiatives Program funds as presented in the April 14, 2021 staff report from C. Gillis, Financial Services Manager.

16.b) Grants in Aid - as of April 14, 2021:

[Grants in Aid-Board-2021-04-14](#)

Recommendation: Stakeholder (Participants - Electoral Area Directors) Vote Weighted

That the following grants-in-aid be approved:

- Camp Koolaree Society – Camp Building Upgrades – Electoral Area A - \$1,000
- Camp Koolaree Society – Camp Building Upgrades – Electoral Area B/Lower Columbia-Old Glory - \$1,000
- Big White Community Development Association – Bookkeeper and Third Party Audit – Electoral Area E/West Boundary - \$2,500
- Big White Community Development Association – Insurance Costs – Electoral Area E/West Boundary - \$5,032

**16.c) COVID-19 Safe Restart Grant, Accounting Treatment
C. Gillis, Financial Services Manager**

A staff report from Carolyn Gillis, Financial Services Manager, to provide information on the accounting treatment of the COVID Safe Restart Grant as received from the Province of British Columbia, in advance of a discussion with the Regional District's auditor, is presented.

[Staff Report COVID Safe Restart Grant Accounting Treatment BoD Apr 14 21](#)

Recommendation: Corporate Vote Unweighted

That the Board defer revenue recognition of the COVID Safe Restart Grant in 2020.

17. Bylaws

**17.a) Public Hearing Minutes
Re: Bylaw 1748: "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1748, 2021"**

The minutes of the Public Hearing of Zoning Amendment Bylaw No. 1748 to amend the Electoral Area D/Rural Grand Forks Zoning Bylaw No. 1675, held on March 12, 2021, are presented.

[PublicHearingMinutes BL1748 Signed BoD Apr 14 21](#)

Recommendation: Stakeholder (Participants - Electoral Area Directors Only) Vote Unweighted

That the minutes of the Public Hearing for "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1748, 2021" held on March 12, 2021 be received.

**17.b) Bylaw 1748: "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1748, 2021"
3rd Reading + Adoption**

[Bylaw 1748 amend Zone Bylaw 1675](#)

Recommendation: Stakeholder (Participants - Electoral Area Directors Only) Vote Unweighted

That "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1748, 2021" be read a THIRD time.

Recommendation: Stakeholder (Participants - Electoral Area Directors Only) Vote Unweighted

That "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1748, 2021" be ADOPTED; **FURTHER**, that the Chair and the Corporate Officer be authorized to sign the bylaw.

18. Late (Emergent) Items

19. Discussion of Items for Future Meetings

20. Question Period for Public and Media

21. Closed Meeting

21.a) Meeting Closed to the Public

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(e)the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors proceed to a closed meeting pursuant to Sections 90(e) and (n) of the *Community Charter*.

22. Adjournment



Board of Directors

MINUTES

Wednesday, March 31, 2021

1:02 p.m.

Via ZOOM

Quorum was maintained throughout the meeting.

Board Members Present:

Director D. Langman, Chair	Village of Warfield
Director G. McGregor, Vice-Chair	Area C/Christina Lake
Director A. Grieve	Area A
Director L. Worley	Area B/Lower Columbia-Old Glory
Director D. O'Donnell	Area D/Rural Grand Forks
Director V. Gee	Area E/West Boundary Big White
Director S. Morissette	Village of Fruitvale
Director M. Walsh	Village of Montrose
Director R. Cacchioni	City of Trail
Director A. Morel	City of Rossland
Director C. Korolek	City of Grand Forks
Director B. Noll	City of Greenwood
Director R. Dunsdon	Village of Midway

Staff Present:

M. Andison, Chief Administrative Officer
 A. Winje, Manager of Corporate Administration/Corporate Officer/Recording Secretary
 B. Ihlen, General Manager of Finance/CFO
 D. Dean, Manager of Planning and Development
 D. Derby, Regional Fire Chief
 M. Stephens, Manager of Emergency Programs
 F. Maika, Corporate Communications Officer
 B. Champlin, Manager of Building Inspection Services

Delegation:

Richard Cannings, Member of Parliament for South Okanagan—West Kootenay

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Guests:

G. Fawley, Land Owner
J. McIntosh, Land Owner
S. Murphy, Land Owner
G. Retterath, Land Owner

1. Call to Order

Chair Langman called the meeting to order at 1:02 p.m.

2. Land Acknowledgement

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Syilx, Secwepemc, Sinixt and Ktunaxa Peoples, as well as the Metis Peoples, whose footsteps have also marked these lands.

3. Consideration of the Agenda (additions/deletions)

The agenda for the Regional District of Kootenay Boundary Board of Directors' meeting of March 31, 2021 was presented.

Moved / seconded:

- 165-21** That the agenda for the Regional District of Kootenay Boundary Board of Directors' meeting of March 31, 2021 be adopted as presented.

Carried.

4. Minutes

The draft minutes of the March 10, 2021 open Board meeting were presented.

Moved / seconded:

- 166-21** That the Regional District of Kootenay Boundary Board of Directors adopt the minutes of the open regular Board meeting of March 10, 2021.

Carried.

5. Consent Agenda

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a) Consent Agenda Highlights

Moved / seconded:

- 167-21** That the letter dated March 12, 2021 from Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs, announcing the launch of two new funding programs for local governments, be removed from the Consent Agenda (receipt of Item 9—Communications (Information Only) to facilitate discussion.

Carried.

- Receipt of Item 9-Communications (Information Only)
- Receipt of Items 10:
 - 10.a) Monthly Cheque Register (no register this meeting)
 - 10.b) RDKB Committee Minutes:
 - Beaver Valley Parks and Trails - Jan. 20/21
 - Policy and Personnel - Feb. 25/21
 - 10.c) Recreation Commission Minutes:
 - Electoral Area 'C'/Christina Lake Parks & Recreation Commission - Feb. 10/21
 - Grand Forks & District Recreation Commission - Feb. 11/21
 - 10.d) Draft Advisory Planning Commission (APC) Minutes:
 - Area 'A' - March 2/21
 - Area 'B' - March 1/21
 - Area 'B' - March 22/21
 - Area 'C' - March 2/21
 - Area 'D' - March 2/21
 - Area 'E' - March 2/21
 - 10.e) Public Hearing Minutes - Bylaw 1746

Moved / seconded:

- 168-21** That Consent Agenda items 10 be received by general consent of the Board.

Carried.

6. Presentations at the Request of the Board

None.

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7. Delegations

a) The Hon. Richard Cannings, MP, South Okanagan - West Kootenay **Re: Update on the MP's activities and comments on local issues**

MP Cannings began his presentation by acknowledging the work and grand opening of the Boundary Food Hub. He announced that the federal budget will be released on April 19th, which has fueled election speculation. The federal government is conducting most of its business over video platform. MPs now use a voting app on their phones.

The MP said his caucus is concerned about the quality of care in long-term care facilities. Long-term care is not considered a health care service so it is not governed under the federal *Health Act*. The NDP is looking to establish national standards to ensure residents receive the care they need. One way to accomplish this would be to get the profit out of long-term care facilities. The NDP put forward a motion concerning this but it was defeated in the House of Commons. MP Cannings pointed out that his party is still moving forward on this issue. He said Canada ranks at the bottom of an international list in terms of quality of care in long-term residential facilities. He suggested Directors could write letters to the Minister of Health expressing their concerns over long-term care facilities.

He announced that his party is also advocating for a universal pharmacare program, which, if implemented, could save the country \$4 billion per year. Additionally, a universal dental care plan has been proposed. Twenty percent of Canadians do not have access to dental care and seven million residents do not visit a dentist because they cannot afford to. The NDP is proposing a 1% wealth tax on those Canadians who have over \$20 million (currently 0.1% of Canadians). If passed, the tax would generate \$5 billion per year.

The MP said the aviation industry has been hit hard during the pandemic, including airports in Trail and Castlegar. MP Cannings has been urging the federal government to provide supports for the industry, including the development of a new model for Nav Canada. The provincial government recently announced that it is providing funding for local airports.

The MP stated that, currently, the biggest issues among his constituents are around housing and addictions.

Director McGregor raised her constituents' concerns around invasive aquatics at Christina Lake. They want a fragrant lily added to the invasive species list. They have tried pilot projects and plan to speak to Ministry officials. Director McGregor asked the MP if his government could provide any assistance. The MP said he would discuss the issue with MLA Roly Russell.

MP Cannings left the meeting at 1:26 p.m.

8. Applicants & Persons Attending to Speak to Agenda Items

ORDER OF BUSINESS CHANGED

To accommodate those land owners attending the meeting, the Order of Business was changed.

Moved / seconded:

- 169-21** The order of business of the agenda be changed to move items 15d, 15e, 16c and 17a to "8. Applicants and Persons Attending to Speak to Agenda Items" to accommodate those land owners attending the meeting.

Carried.

a) formerly 15.d
Development Variance Permit – Lukkar

Moved / seconded:

- 170-21** That the Regional District of Kootenay Boundary Board of Directors approve the Development Variance Permit application submitted by Erin Lukkar, to vary Section 609.8 – Agricultural Resource 1 Zone Setbacks of the Electoral Area B/Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2015 to decrease the required front parcel line setback for buildings and structures principal from 7.5 m to 4.5 m – a variance of 3 m, for the construction of a single family dwelling on the property legally described as Lot 1, Plan NEP6491, Township 9A, Kootenay Land District, Except Plan 18520, Electoral Area B/ Lower Columbia-Old Glory with the following conditions:

- 1.The applicant provide a certificate of location for the existing buildings and structures; and
- 2.The applicant provide a site plan that is to scale for the proposed setback variance.

Carried.

b) formerly 15.e
Development Variance Permit - Fawley

The staff report dated March 31, 2021 from D. Patterson, Planner, providing information and a recommendation on a Development Variance Permit application for the property legally described as Lot 34, Plan KAP33117, District Lot 317, Similkameen Division of Yale Land District, Electoral Area 'C'/Christina Lake, was presented.

Moved / seconded:

171-21 That the Regional District of Kootenay Boundary Board of Directors consider the Development Variance Permit application submitted by Gail Fawley and Gregory Fawley, for the property legally described as Lot 34, Plan KAP33117, District Lot 317, Similkameen Division of Yale Land District, Electoral Area C/ Christina Lake, with the following recommendations:

1. That the Regional Board deny the requested variance to Section 402.6 – Exterior Side Parcel Line Setback, to reduce the minimum accessory building exterior side parcel line setback from 4.5 m to 2.65 m – a variance of 1.85 m, in order allow the proposed siting of the accessory building containing the garage/storage area; and
2. That the Regional Board approve the requested variance to Section 402.6 – Front Parcel Line Setback, to reduce the minimum accessory building exterior side parcel line setback from 4.5 m to 2.75 m – a variance of 1.75 m, to allow for the electrical shed/storage space, with the following condition:
 - 2.1. The applicants submit an approved Highway Use Permit for the setback from the Ministry of Transportation and Infrastructure.

Carried.

c) formerly 16.c
Development Variance Permit - McIntosh

The staff report dated March 31, 2021 from L. Moore, Senior Planner, providing information and a recommendation on a Development Variance Permit application for the property legally described as Lot 2, Plan NEP2092, TWP 8A, KD, Casino, Electoral Area B/Lower Columbia-Old Glory, was presented.

Moved / seconded:

- 172-21** That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Justin G. McIntosh, to allow for a variance to the interior parcel line setback from 4.5 m to 2.0 m – a variance of 2.5 m to construct a single detached dwelling on the property legally described as Lot 2, Plan NEP2092, TWP 8A, KD, Casino, Electoral Area B/Lower Columbia-Old Glory.

Carried.

- d) **formerly 17.a**
Bylaw 1746: "Regional District of Kootenay Boundary Official Community Plan Amendment" (Electoral Area C/Christina Lake)

Moved / seconded:

- 173-21** That the Regional District of Kootenay Boundary Board of Directors DENY the application to amend the Electoral Area C/Christina Lake Official Community Plan as proposed in "Regional District of Kootenay Boundary Official Community Plan Amendment Bylaw No 1746, 2021."

Carried.

9. Communications (Information Only) - Consent Agenda

This item was removed from the Consent Agenda. See item 12 below.

10. Reports - Consent Agenda

- a) **Monthly Cheque Register Summary**
 None to present.
- b) **RDKB Committee Minutes**
 Minutes of RDKB Committee Meetings as adopted by the respective Committees were presented.
- c) **Recreation Commission Minutes**

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d) Draft Advisory Planning Commission (APC) Minutes**11. Board Appointments Updates-Consent Agenda**

Reports from the following appointees will be provided at the next Board meeting (April 14/21):

- Southern Interior Development Initiative Trust (S.I.D.I.T.) - Director McGregor
- B.C. Rural Centre/Southern Interior Beetle Action Coalition (S.I.B.A.C.) - Director McGregor
- Okanagan Film Commission - Director Gee
- Boundary Weed Stakeholders Committee - Director Gee
- Columbia River Treaty Local Government Committee (CRT LGC) - Directors Worley & Langman
- Columbia Basin Regional Advisory Committee (CBRAC) - Director Worley & Goran Denkovski, Manager of Infrastructure & Sustainability
- West Kootenay Regional Transit Committee - Directors Cacchioni & Worley, Alternate Director Parkinson
- Rural Development Institute (RDI) - Director Worley
- Chair's Update - Chair Langman

12. Items Removed from the Consent Agenda for Consideration

Discussion of items brought forward from the Consent Agenda Item 5.

The letter dated March 12, 2021 from Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs, announcing the launch of two new funding programs for local governments, was received for discussion.

Discussion ensued regarding the two new funding streams announced by the Ministry of Municipal Affairs:

1. The Strengthening Communities' Services Program, which helps local governments "address the impacts of homelessness, support people and strengthen community health and safety."
2. The Local Government Development Approvals Program which will "support local governments in implementing established and testing innovative approaches to improve development approvals processes."

CAO Andison advised that the second funding stream is more aligned with the work of the RDKB. He suggested that this item could be directed back to staff to investigate if the RDKB has the need and the resources to pursue funding through this stream.

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13. Unfinished Business

a) COVID-19 Verbal Updates

i.) COVID-19 Pandemic Emergency Operations

Manager Stephens reported that the seven day average of new cases in the region is 54 per day, which is a daily increase of 30. Currently, there are 479 active COVID-19 cases in the Interior Health Authority's region. He pointed out that BC has 313 active variant cases. Over 720,000 doses of vaccines have been delivered across the province. In order to hit the target that all BC residents are vaccinated by the end of June, 35,000 doses will have to be administered per day. There was no update on the number of COVID cases in our regional district.

ii.) Impacts of the RDKB Wage Continuation COVID-19 Pandemic Policy

CAO Anderson reported that as of the last pay period, the RDKB's quarantine pay was just over \$40,770, which represented a small increase in quarantine total wages. A total of 32 staff have received quarantine pay; six staff have received paid leave.

Moved / seconded:

174-21 That the verbal updates regarding the RDKB COVID-10 Pandemic Emergency Operations (EOC) and the RDKB Wage Continuation COVID-19 Pandemic Policy be received as presented to the RDKB Board of Directors on March 31, 2021.

Carried.

b) COVID-19: Travel Restrictions

The email dated March 17, 2021 from T. Guerrero, Executive Director, Patient and Client Relations, Ministry of Health, responding to the Board's enquiry about local travel during spring break, was presented.

Moved / seconded:

- 175-21** That the email dated March 17, 2021 from T. Guerrero, Executive Director, Patient and Client Relations, Ministry of Health, responding to the Board's enquiry about local travel during spring break, be received for information.

Carried.

c) COVID-19: Communications at Big White

Director Gee reported that some Big White residents raised concerns that a private company took the lead around the COVID response in the community. Manager Stephens explained that COVID-19 is a health emergency and is therefore the jurisdiction of the Interior Health Authority. The RDKB was not the lead agency in the response. Chief Derby advised the Board that in post-pandemic debriefs, the issue of communications with the health authority will be raised.

d) Possible Restructuring of Lands and Natural Resource Operations

- 1) Letter from Minister Nathan Cullen, Lands and Natural Resource Operations
- 2) Email from Clara Reinhardt, President, AKBLG

The foregoing pieces of correspondence were received at the March 10, 2021 Board meeting. Staff had suggested that the RDKB forward the resolution to the Province that was sent to the Association of Kootenay Boundary Local Governments regarding land-use planning on Crown lands.

Moved / seconded:

- 176-21** That the resolution that was sent to the Association of Kootenay Boundary Local Government regarding land-use planning on Crown lands be sent to the Ministry of Lands and Natural Resources Operations; and further, that the RDKB reiterate that the Board wishes to have further, ongoing input into the matter of the potential restructuring of the Ministry of Lands and Natural Resource Operations.

Carried.

14. Communications-RDKB Corporate Communications Officer

Ms. Maika, Corporate Communications Officer, presented statistics from the recent Town Hall Meetings. She said that attendance at the Areas A and B meetings remained consistent with years past but that participation in Areas B and D were up. Numbers in Area E dropped slightly.

Total attendance at the event was down from 2017 and 2018, but up from 2019 and 2020. Nearly 900 people were engaged in the outreach.

Residents ranked services by importance. In Area A, planning and development and economic development were paramount. Area B residents indicated that water systems topped their list. In Area C, planning and development, water systems, and recreation and culture all ranked highly. In Area D, the environment ranked first. Area E residents listed economic development, water systems, recreation and culture and the environment as the most important services to them. In Area E—Big White, planning and development and economic development ranked highest, with bylaw enforcement also ranked highly.

Ms. Maika provided an update on the Five-year Communications Strategy and advised that 73% of the goals have been completed.

Moved / seconded:

- 177-21** That the verbal report from F. Maika, Corporate Communications Officer, be received for information.

Carried.

15. Committee Recommendations to Board of Directors

a) Bylaw Enforcement Policy

Moved / seconded:

- 178-21** That the Regional District of Kootenay Boundary Board of Directors adopt the Bylaw Enforcement Policy as presented to, and approved by the Policy and Personnel Committee on February 25, 2021; **FURTHER**, that the Policy be distributed accordingly.

Carried.

b) Screening Officer Policy

Moved / seconded:

- 179-21** That the Regional District of Kootenay Boundary Board of Directors adopt the Screening Officer Policy as presented to, and approved by the Policy and Personnel Committee on February 25, 2021; **FURTHER**, that the Policy be distributed accordingly.

Carried.

c) Education and Advocacy Committee

Moved / seconded:

- 180-21** That staff review the RDKB's resolution on "Use of High Efficiency Electrical Appliances" and bring it back to a future Education and Advocacy Committee for discussion in preparation for submission to the UBCM for its 2021 convention.

Carried.

Moved / seconded:

- 181-21** That staff be directed to advise Richard Cannings, MP that the Board wishes to discuss the following items when he attends the March 31, 2021 RDKB Board meeting: proposed 1% wealth tax; the state of long term care facilities; and invasive aquatic species.

Carried.

Moved / seconded:

- 182-21** That the Board direct staff to arrange a meeting with the provincial Ministry of Finance to discuss the proposed 1% wealth tax.

Carried.

Moved / seconded:

- 183-21** That the Board direct staff to arrange a meeting with the provincial Ministry of Health to discuss the state of long-term care facilities.

Carried.

Moved / seconded:

- 184-21** That the Board direct staff to arrange a meeting with the Ministry of Environment to discuss the issue of invasive plants and other species in our water bodies.

Carried.

Moved / seconded:

- 185-21** That the Board direct staff to arrange a meeting with the Ministry of Education to discuss the need for increased library funding.

Carried.

Moved / seconded:

- 186-21** That Board Directors be requested to submit issues they wish to discuss with their Members of the Legislative Assembly to staff.

Carried.

Moved / seconded:

- 187-21** That Committee Terms of Reference be included in the agenda of the first committee meeting of each new cycle for members' information.

Carried.

Moved / seconded:

That each Committee informally review its Terms of Reference annually.

DEFEATED.

Moved / seconded:

- 188-21** That Board members be encouraged to practice pronouncing the names of the Indigenous groups in the RDKB's land acknowledgement statement.

Carried.

Chair Langman advised that CO Winje is developing an Indigenous Pronunciation Guide for the Board.

16. New Business

a) Alternative Approval Process: Portion of Electoral Area C/Christina Lake Local Service Fire Protection Area Loan Authorization Bylaw No. 1758, 2021

The staff report dated March 15, 2021 from A. Winje, Manager of Corporate Administration/Corporate Officer requesting Board approval to proceed to the alternative approval process to gain electoral support to borrow funds for capital costs associated with the Electoral Area C/Christina Lake Local Service Fire Protection Area, was presented.

Moved / seconded:

- 189-21** That pursuant to Section 86(3) of the *Community Charter* the estimated number of eligible electors of the area to which the Alternate Approval Process applies for the proposed "Regional District of Kootenay Boundary Portion of Electoral Area C/Christina Lake Local Service Fire Protection Area Loan Authorization Bylaw No. 1758, 2021" being the RDKB Electoral Area C/Christina Lake be established as 1604 of which 160 be established as the ten percent (10%) of the total number of eligible electors required to sign the Electoral Area C/Christina Lake Local Service Fire Protection Area Elector Response Form opposing the adoption of "Regional District of Kootenay Boundary Portion of Electoral Area C/Christina Lake Local Service Fire Protection Area Loan Authorization Bylaw No. 1758, 2021."

Carried.

Moved / seconded:

- 190-21** That pursuant to Section 86(3) of the *Community Charter*, that the Regional District of Kootenay Boundary Board of Directors approves the individual Electoral Area C/Christina Lake Local Service Fire Protection Area Elector Response Form as attached to this staff report and presented to the RDKB Board of Directors on March 31, 2021; **FURTHER**, that this form be used in conducting the Alternate Approval Process for the "Regional District of Kootenay Boundary Portion of Electoral Area C/Christina Lake Local Service Fire Protection Area Loan Authorization Bylaw No. 1758, 2021."

Carried.

Moved / seconded:

- 191-21** That the Regional District of Kootenay Boundary Board of Directors approves **4:30 p.m., Monday, June 28, 2021** as the deadline for the RDKB Corporate Officer's receipt of submissions of the Electoral Area C/Christina Lake Local Service Fire Protection Area Elector Response Forms for the Alternate Approval Process conducted for the "Regional District of Kootenay Boundary Portion of Electoral Area C/Christina Lake Local Service Fire Protection Area Loan Authorization Bylaw No. 1758, 2021."

Carried.

**b) Association of Kootenay Boundary Local Governments (AKBLG):
Call for Nominations**

The email dated March 16, 2021 from the AKBLG calling for nominations for AKBLG executive positions, was received.

c) Dealt with under 8c

d) Referral - Sand and Gravel Pit New Permit Application

The staff report dated March 31, 2021 from L. Moore, Senior Planner, regarding a referral for a Sand and Gravel Pit New Permit Application in Electoral Area D/Rural Grand Forks, was presented.

Moved / seconded:

- 192-21** That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report, Ministry of Energy, Mines & Petroleum Resources – Notice of Work – Sand and Gravel Pit– Rico's Gravel, which includes the recommendations of the Electoral Area D/Rural Grand Forks Advisory Planning Commission to Front Counter BC for consideration.

Carried.

e) RDKB Building Inspection Report for the Year 2020

A staff report from B. Champlin, Manager of Building Inspection Services, regarding the 2020 building statistics, was presented.

Moved / seconded:

- 193-21** That the staff report dated March 24, 2021 from B. Champlin, Manager of Building Inspection Services, regarding the 2020 building statistics be received.

Carried.

f) Resolutions for the 2021 Budget and 2021-2025 Five Year Financial Plan as Adopted by RDKB Committees

A staff report dated March 25, 2021 from M. Forster, Executive Assistant, presenting the resolutions for the 2021 Budget and the 2021-2025 Five Year Financial Plan as adopted by the individual RDKB Committees for the specific RDKB services / functions, was presented.

Moved / seconded:

- 194-21** That the staff report from Maureen Forster, Executive Assistant presenting the resolutions for the 2021 Budget / 2021-2025 Five Year Financial Plan as adopted by the individual Regional District of Kootenay Boundary Committees for the specific RDKB services / functions be received.

Carried.

DECLARATION OF CONFLICT OF INTEREST

At 2:41 p.m. Director Grieve declared she may have a conflict of interest regarding the next item of business: a building bylaw contravention at 1515 Columbia Gardens Road. The Director cited the following reason: she submitted a formal complaint on behalf of several residents who contacted her with concerns about the property. On that basis, she is recusing herself while the matter is discussed and voted upon.

DIRECTOR LEAVES MEETING: Director Grieve left the meeting at 2:41 p.m.

g) Building Bylaw Contravention: 1515 Columbia Gardens Road Electoral Area A

The staff report dated March 8, 2021 from B. Champlin, Manager of Building Inspection Services, recommending that a Notice on Title be placed on that property located at 1515 Columbia Gardens Road, was presented.

Moved / seconded:

- 195-21** That the Board of Directors direct the Corporate Officer to register a Notice on Title, pursuant to Section 302 of the *Local Government Act* and Section 57 of the *Community Charter*, on that property located at 1515 Columbia Gardens Road, Fruitvale, Electoral Area A and legally described as Lot B District Lot 1236 Kootenay District Plan 3071.

Carried.

DIRECTOR REJOINS MEETING: Director Grieve rejoined the meeting at 2:42 p.m.

**h) Building Bylaw Contravention: 1201 2nd Street, Genelle, BC
Electoral Area B**

A staff report from Brian Champlin, Manager of Building Inspection Services, regarding a Building Bylaw Contravention for the property described as:

1201 2nd Street, Trail, BC
Electoral Area B/Lower Columbia-Old Glory
Parcel Identifier: 012-996-165
Lot 35 District Lot 2404 Kootenay District Plan 2231
Owners: Mark and Marie Krastel

was presented.

Moved / seconded:

- 196-21** That the Regional District of Kootenay Boundary Board of Directors invite the owners, Mark and Marie Krastel, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot 35, District Lot 2404, Kootenay District, Plan 2231.

Carried.

i) **Contribution Agreement: RDKB and Boundary Community Ventures Association**

This item will be discussed at a future meeting of the Board.

j) **Grants in Aid**

Moved / seconded:

197-21

That the following grants-in-aid be approved:

- PAC Fruitvale Elementary – Garibaldi Polished Stone and Concrete Benches – Electoral Area 'A' - \$10,000
- Casino Recreation – Casino Recreation Lands Surveying Costs – Electoral Area 'B'/Lower Columbia-Old Glory - \$5,000
- Kootenay Columbia Learning Centre – Graduating Student Bursary – Electoral Area 'B'/Lower Columbia-Old Glory - \$750
- Boundary Horse Association – Riding Arena Rebuild – Electoral Area 'C'/Christina Lake - \$1,000
- Boundary Helping Hands Feline Rescue Society – Temporary Cat Shelter Liability Insurance – Electoral Area 'D'/Rural Grand Forks - \$500
- Boundary Horse Association – Riding Arena Rebuild – Electoral Area 'D'/Rural Grand Forks - \$1,500
- Kettle River Food Share Society – Package Insurance Policy – Electoral Area 'E'/West Boundary - \$1,689
- Midway Public Library – Area 'E' Contribution for Residents' Membership – Electoral Area 'E'/West Boundary - \$4,000
- Trails to the Boundary – Bookkeeping for 2021 – Electoral Area 'E'/West Boundary - \$2,400
- Trails to the Boundary – Riverside Centre Rental – Electoral Area 'E'/West Boundary - \$10,725

Carried.

17. Bylaws

a) **Dealt with under 8.d**

b) **Bylaw 1750: Board of Variance**

Moved / seconded:

- 198-21** That "Regional District of Kootenay Boundary Board of Variance Bylaw No. 1750, 2021" be read a FIRST, SECOND and THIRD time.

Carried.

Moved / seconded:

- 199-21** That "Regional District of Kootenay Boundary Board of Variance Bylaw No. 1750, 2021" be ADOPTED; **FURTHER**, that the Chair and the Corporate Officer be authorized to sign the bylaw.

Carried.

c) Bylaw 1752: "2021 - 2025 Five Year Financial Plan"

The staff report dated March 25, 2021 from B. Ihlen, General Manager of Finance/CFO, presenting the 2021-2025 Five Year Financial Plan, was presented.

Moved / seconded:

- 200-21** That "Regional District of Kootenay Boundary 2021 – 2025 Financial Plan Bylaw 1752, 2021" be read a FIRST, SECOND and THIRD time.

Carried.

Moved / seconded:

- 201-21** That "Regional District of Kootenay Boundary 2021 – 2025 Financial Plan Bylaw 1752, 2021" be ADOPTED; **FURTHER**, that the Chair and the Corporate Officer be directed to sign the bylaw.

Carried.

d) Bylaw 1760: "Regional District of Kootenay Boundary Records Management"

The staff report dated March 9, 2021 from A. Winje, Manager of Corporate Administration/Corporate Officer proposing "Regional District of Kootenay Boundary Records Management Bylaw No. 1760, 2021" was presented.

Moved / seconded:

- 202-21** That "Regional District of Kootenay Boundary Records Management Bylaw No. 1960, 2021" be read a FIRST, SECOND and THIRD time.

Carried.

e) Bylaw 1761: "Regional District of Kootenay Boundary Officers Establishment Bylaw No. 1761, 2021"

The staff report dated March 15, 2021 from A. Winje, Manager of Corporate Administration/Corporate Officer, recommending three readings and adoption of an updated Officers' bylaw, was presented.

Moved / seconded:

- 203-21** That "Regional District of Kootenay Boundary Officers Establishment Bylaw No. 1761, 2021" be read a FIRST, SECOND and THIRD time.

Carried.

Moved / seconded:

- 204-21** That "Regional District of Kootenay Boundary Officers Establishment Bylaw No. 1761, 2021" be ADOPTED; FURTHER, that the Chair and the Corporate Officer be authorized to sign the bylaw.

Carried.

18. Late (Emergent) Items

Director Cacchioni asked how many staffing positions have been added to the RDKB over the past six or seven years. CAO Anderson advised that the report would come to the Board at a future meeting.

Chair Langman read out a thank you card from Theresa Lenardon, retired Manager of Corporate Administration/Corporate Officer.

19. Discussion of Items for Future Meetings

Director Grieve asked for an analysis of the cost savings during the pandemic; that is, how much money has been saved on Directors' and staff members' travel-related costs.

She also asked if the information provided recently by legal counsel around how Directors should handle bylaw infractions be shared with all Directors.

20. Question Period for Public and Media

None.

21. Closed Meeting

None.

22. Adjournment

Moved / seconded:

205-21 That the open regular Board meeting adjourn at 2:52 p.m.

Carried.

Certified Correct:

Chair Diane Langman

Corporate Officer Anitra Winje

From: [McReynolds, Tom W AFF:EX](#)
To: [XT:AlberniClayoquot_RegionalDistrict ENV:IN](#); [XT:BulkleyNechako_RegionalDistrict ENV:IN](#); ["crdreception@crd.bc.ca"](#); ["mailbox@cariboord.ca"](#); ["aa@ccrd-bc.ca"](#); [XT:CentralKootenay_RegionalDistrict ENV:IN](#); [XT:CentralOkanagan_RegionalDistrict ENV:IN](#); ["inquiries@csrd.bc.ca"](#); ["administration@comoxvalleyrd.ca"](#); [XT:CowichanValley_RegionalDistrict ENV:IN](#); ["info@rdek.bc.ca"](#); ["info@fvrd.ca"](#); [XT:FraserFortGeorge_RegionalDistrict ENV:IN](#); [XT:KitimatStikine_RegionalDistrict ENV:IN](#); [Administration](#); ["icentre@metrovanvancouver.org"](#); [XT:MountWaddington_RegionalDistrict ENV:IN](#); ["inquiries@rdn.bc.ca"](#); ["info@ncrdbc.com"](#); ["info@rdno.ca"](#); ["info@rdos.bc.ca"](#); ["prrd.dc@prrd.bc.ca"](#); ["administration@gathet.ca"](#); [XT:SquamishLillooet_RegionalDistrict ENV:IN](#); ["administration@srd.ca"](#); ["info@scrd.ca"](#); ["admin@tnrd.ca"](#); [XT:IslandsTrust ENV:IN](#); ["justask@northernrockies.ca"](#)
Cc: [Last, Gavin AFF:EX](#); [Kelly, Samantha J AFF:EX](#)
Subject: Meat Production Modernization – Update and Consultation Opportunity
Date: Thursday, April 8, 2021 1:45:08 PM

I am writing to provide you with an update on Meat Production Modernization and to invite you to participate in consultation on proposed amendments to the Meat Inspection Regulation that might affect your regional district.

On September 14, 2020, the Ministry of Agriculture, Food and Fisheries released a Rural Slaughter Modernization Intentions Paper for public comment. The consultation period closed on November 16, 2020. 88 submissions were received.

Feedback on the intentions paper supports modernization of meat production and highlights the potential for further improvement to meat inspection and overall administration. Support for modernization and increasing access to local meat is high.

- To review the feedback, read the [Modernizing Rural Meat Production in B.C. What We Heard report \(PDF, 1.2 MB\)](#).
- To learn more about the changes being proposed, read the [Meat Production Modernization: Next Steps factsheet \(PDF, 70 KB\)](#).

In response to feedback the ministry received in the fall, the government is now proposing amendments to the Meat Inspection Regulation. You are invited to provide input on the proposed amendments. Please contact me within 30 days if you would like to request more information or book an online meeting. In response to feedback the ministry received in the fall, the government is now proposing amendments to the Meat Inspection Regulation that might affect your regional district. The proposed changes include discontinuing the use of designated areas.

You are invited to provide input on the proposed amendments. Please contact me within 30 days if you would like to request more information or book an online meeting.

Tom McReynolds

Special Project Legislation Director
 BC Ministry of Agriculture, Food and Fisheries
 250-213-6810



MEAT PRODUCTION MODERNIZATION: NEXT STEPS

On September 14, 2020, the Ministry of Agriculture, Food and Fisheries (Ministry) released a Rural Slaughter Modernization Intentions Paper (Paper) for public comment. The consultation period closed on November 16, 2020. 88 submissions were received.

The Paper feedback supports modernization of meat production and highlights potential for further improvement to meat inspection and overall administration. Support for modernization and increasing access to local meat was high. The feedback is consistent with what was heard during previous consultations. Responses highlight that B.C.'s meat industry is facing capacity issues such as challenges accessing slaughter services, and a shortage of cut-and-wrap businesses to process meat. Facility operators are facing a lack of skilled labour for their businesses.

British Columbians want:

- » a credible regulatory system that effectively ensures food safety and animal welfare;
- » flexibility to enable a competitive meat industry; and
- » capacity for livestock producers and processors of all sizes across BC.

Actions completed to date:

- » Oversight of Class D and E licences was transferred to the Ministry from health authorities;
- » The Ministry designated three new Class D areas (Alberni-Clayoquot RD, Electoral Area D of RD Central Kootenay, and Electoral Area H of RD Fraser-Fort George);
- » The Ministry reduced travel restriction for Class E from two hours to one-hour from Class A or B;
- » Updated training - new SlaughterRight program released;

- » Increased oversight of plans, records and site inspection protocols for Class D/E applications;
- » Increased frequency of inspection of Class D/E sites - all to be inspected by end of 2021; and
- » Graduated enforcement approach in effect.

Opportunities to modernize B.C.'s approach to meat inspection include: increasing production limits, expanding where meat products can be sold, and increasing areas where rural licences are available. Opportunities for all licence holders include exploring alternative approaches to traditional inspection and redefining the licensing framework. Proposed changes respond to consultation by alleviating capacity issues, providing more opportunities for B.C.'s small-scale meat producers, and supporting ongoing work to action recommendations from the 2018 Select Standing Committee report.

To achieve the needs of British Columbians, the ministry expects, in the coming months, to complete work on the following changes:

» New Simplified and Graduated Meat Licence Categories

- To support entry level and developing business opportunities for meat production facilities handling up to 5,000lbs, 25,000lbs, and unlimited slaughter.
- Increased provincial market access, including farmers markets and restaurants, corresponding to the graduated licence category.
- Risk-based inspection approach.
- Introduction of licence term and fee.

» Modernized Inspection Approach

- A risk-based inspection framework that correlates to licence category, past compliance rating and volume of production.



MODERNIZING RURAL MEAT PRODUCTION IN B.C.

ONLINE SURVEY

What We Heard

MARCH 2021



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"I want to make my voice heard for a robust system of slaughter licensing in B.C. that matches oversight to risk, minimizes excessive costs for small operators, and enables the type of business development in all areas of the province that we have demonstrated is possible here at our farm..."



MODERNIZING RURAL MEAT PRODUCTION IN B.C.
ONLINE SURVEY | WHAT WE HEARD | MARCH 2021

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THE PROVINCE OF BRITISH COLUMBIA.

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INTENTIONS PAPER AND ENGAGEMENT PROCESS

On September 14, 2020, the Ministry of Agriculture (Ministry) released an Intentions Paper on Rural Slaughter Modernization, outlining the Ministry's proposed options for modernizing meat production in B.C.

The Ministry's goal is to create opportunities to realize efficiencies, minimize risks, ensure opportunity, and simplify practices for producers and processors while maintaining consumer confidence in a safe, stable supply of B.C. meat that is produced humanely.

During the engagement period, which ran until November 16, 2020, the Ministry collected 88 submissions from meat producers, meat facility operators, industry associations and non-government organizations, local governments and the public. 86 were received by email, and 2 were received by surface mail.

There are currently 149 licenced slaughter establishments in B.C., and as of 2016 there were more than 15,000 farms producing livestock and poultry. Given the size of the sector the response rate was low, however, the information received is valuable for gauging interest in the various topics presented. COVID-19 has highlighted the essential need for B.C. to have a stable food supply for our residents.

On December 1, 2020, the transfer of administration of Class D and E licences from health authorities to the Ministry was completed. The Ministry is updating the rural Code of Practice and developing a new 'SlaughterRight' training program for facility operators, and is planning on increasing oversight by inspecting every Class D and E facility by December 1, 2021. These updates contribute to the objectives of the Regulatory Efficiency theme presented within the Intentions Paper. The feedback received will be considered in development of an action plan for modernizing meat production.

SUBMISSIONS

Submissions were divided into six stakeholder groups. The number of submissions for each group is categorised in the table below.



Stakeholder Group	Submission #
Producers	33
Public	22
Non-Government Organizations (NGOs) and Industry Associations	12
Class A/B Licence Holders	10
Class D/E Licence Holders	5
Local/Regional Government	4

Each response was reviewed and assessed as to whether it agreed, disagreed, or was neutral regarding the multiple themes conveyed within the Intentions Paper. During review, it became apparent that there were additional themes contained in the feedback that had not been presented in the Intentions Paper, as a result, new categories were added to track these. The overall results were then broken down by stakeholder group.

Support for the main and additional themes is explored in the next section and is followed by a break-down of the key themes for each submission group. A graph containing support levels for all intentions paper themes and additional themes is contained in Appendix A.

SUPPORT FOR MODERNIZATION

"This year we have seen a huge increase in demand for our farm products in our local market. Unfortunately, we are unable to expand our business because of lack of access to processing facilities."



The reporting within this What We Heard document outlines the level of agreement and disagreement contained within the submissions received. It has been categorised into the main Intentions Paper themes and additional themes. Many submissions did not comment on the majority of themes, for which they were assessed as neutral. Stakeholders and those working in the sector provided the most detailed comments regarding the intentions and presented numerous options on how the Ministry might proceed.

OVERARCHING THEMES

- » Strong support for modernization, and many of those who responded favourably also urged the Ministry to act quickly to deal with outstanding issues the meat sector is facing. 80% of the feedback received agreed with modernization, while 3% disagreed.
- » The meat sector in B.C. is facing capacity issues relating to a lack of skilled labour, and a lack of processing options such as cut and wrap facilities and butchers. These issues are affecting the entire sector and consumers.
- » Large portions of the Intentions Paper were disregarded by many respondents and were coded as neutral. Given this high level of neutrality and the low level of disagreement regarding the proposed options, it appears that these topics were not controversial or highly divisive.
- » Responses from small-scale meat producers and local governments favour the Ministry making Class D and E licences available in more areas of the province and increasing where and how that meat can be sold.
- » Public support for small-scale meat producers in B.C. is strong, and consumers have a strong desire to support local farmers and producers.

"RURAL SLAUGHTER" IS NOT DESCRIPTIVE

Some submissions commented that referring to this project as "rural slaughter modernization" is not accurate. Using the word "rural" to describe Class D and E establishments is unclear because some of those establishments are not in "rural" areas of the province, and most Class A and B establishments are in "rural" areas. We have adjusted materials in response to this feedback.

PUBLIC HEALTH AND SAFETY

► **UPDATED RISK ASSESSMENT**

11% of feedback agreed that the Ministry should undertake a new risk assessment project to support development options for meat production. 1% disagreed and 88% were neutral.

► **UPDATED TRAINING**

30% agreed that the Ministry should develop updated training materials regarding slaughter practice, animal welfare, and food safety for rural producers. 1% disagreed and 69% were neutral.

► **UPDATED RURAL CODE OF PRACTICE**

16% agreed that an updated rural code of practice would establish higher standards and provide improved clarity about requirements for licence holders and operators. 0% disagreed and 84% were neutral.

► **INCREASED OVERSIGHT OF PLANS AND RECORDS**

22% agreed that more comprehensive, frequent, and consistent oversight of Class D and E licence holders' food safety plans, standard operating procedures and record-keeping by the Ministry would contribute to improved public health outcomes. 9% disagreed and 69% were neutral.

► **INCREASED FREQUENCY OF RURAL INSPECTIONS**

19% agreed with the Ministry's commitment to increasing inspection of rural meat facilities, as well as public reporting on inspections and compliance. 0% disagreed and 81% were neutral.

► **EDUCATION BEFORE ENFORCEMENT**

6% agreed that the Ministry should make every effort to work with operators on improving facilities and practices as a first step towards ensuring compliance. 0% disagreed and 94% were neutral.

INNOVATION

► **ALTERNATIVES TO TRADITIONAL INSPECTION**

40% agreed that the Ministry should be seeking opportunities to explore alternatives to traditional inspection like remote inspection, or other uses of agri-technology. These alternatives may include remote ante-mortem inspection, "cold" post-mortem inspection, or third-party inspection. 0% disagreed and 60% were neutral.

16% agreed that alternative models of licencing mobile abattoirs should be explored. 1% disagreed and 83% were neutral.

► **REGULATORY CHANGES**

In general, feedback was supportive of the Ministry exploring the following changes to the current licensing framework for Class D and Es:

- » 19% agreed with increasing the allowable volume of production. 3% disagreed and 78% were neutral.
- » 30% agreed with increasing available markets where meat can be sold, as well as increasing the geographic scope of where they can sell. 1% disagreed and 69% were neutral.
- » 41% agreed that Class D and E licences should be available in more areas of the province. 2% disagreed and 57% were neutral.
- » 2% agreed that the Ministry should consider re-defining the existing licence names to make more sense for users and the public. 0% disagreed and 98% were neutral.

REGULATORY EFFICIENCY

► **REALIZING EFFICIENCIES**

7% agreed that the Ministry taking over administration of all facilities from health authorities will improve efficiency, reduce stakeholder confusion, and improve oversight. 0% disagreed and 93% were neutral.

► **COLLABORATION**

3% agreed that the Ministry will need ongoing collaboration with health authorities on food safety matters relating to food premises. 0% disagreed and 97% were neutral.

STRENGTHENING OUR PROVINCIAL FOOD SUPPLY

52% agreed that access to local meat should be increased, and that developing a resilient and diverse food supply chain can help to mitigate large scale production disruption and strengthen local food supply security. 1% disagreed and 47% were neutral.

ADDITIONAL THEMES

"Abattoirs are an absolutely essential feature of a vibrant and resilient small-scale meat system, and right now the lack of reliable access to abattoirs is the main roadblock facing existing producers."



PROVINCIAL CAPACITY ISSUES

77% of feedback suggested that there are capacity issues negatively affecting B.C.'s meat production sector. 0% disagreed and 23% were neutral. These issues relate to a lack of skilled labour and cut and wrap services, and are affecting abattoir operators as well as producers who are facing long wait times for booking slaughter services. Closures of existing Class A and B facilities are also forcing producers to seek slaughter services farther from their farms, requiring more travel.

18% suggested that the Ministry should provide funding to industry and producers to help them upgrade their equipment and infrastructure to help alleviate capacity issues. 0% disagreed and 82% were neutral.

ON-FARM MEAT PRODUCTION IMPROVES ANIMAL WELFARE

23% of respondents suggested that on-farm production improves animal welfare. Those who agreed commented that they would rather be able to produce or consume meat from animals that are raised and slaughtered on the same farm. Feedback that favoured this theme suggested that longer travel times increase animal stress, and reducing that stress is important both from an animal welfare and a meat quality standpoint. 1% disagreed and 76% were neutral.

INDUSTRY CONSULTATION

11% suggested that the Ministry should continue to consult with producers and industry stakeholders as they develop policy options or update existing requirements such as rural Codes of Practice or Standard Operating Procedures. 0% disagreed and 89% were neutral.

RISK-BASED INSPECTIONS VS FULL INSPECTIONS

14% suggested that the Ministry should explore risk-based inspection models as a method to free up ministry resources that would otherwise be going towards increased oversight, and to reward good compliance. 0% disagreed and 86% were neutral. Contrary to the above theme, 8% suggested that Class D and Es should be inspected by meat inspectors, to ensure operators are adhering to food safety and regulatory requirements. 2% disagreed and 90% were neutral.

SMALL FARMS PROVIDE BETTER TRACEABILITY

11% suggested that when compared to larger establishments, smaller farms selling directly to consumers provide a better avenue for traceability should a public health event occur. 1% disagreed and 88% were neutral. Comments suggested that these producers know their customers individually and pride themselves on selling high quality meat. They feel their reputation relies on selling a high-quality product, so they take precautions to ensure the meat they sell is free from contamination of any kind.

FEEDBACK FROM PRODUCERS

"As a small farmer, I would like to be able to feed my neighbourhood and my community. The market exists to expand the small, sustainable livestock that I already produce for my family into a larger locally-grown meat production."



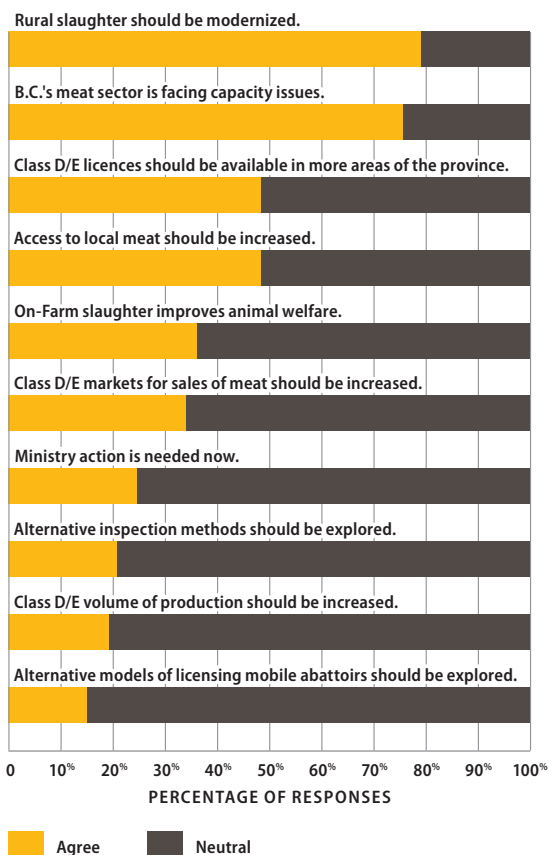
The Ministry received 33 submissions from producers throughout BC, and from many who identified themselves as small-scale producers.

KEY THEMES

- » Rural meat production needs to be modernized. In many cases, producers felt that the Ministry's current licensing framework does not allow them to operate viable businesses in the way they would like. They take pride in supplying meat to their communities and believe that access to local meat should be increased.
- » Many provided feedback on the issues they face with securing processing for their livestock, whether it is slaughter or cut and wrap services. Beyond not being able to book slaughter dates, issues involve having to travel many hours in one direction to drop their animals off at Class A or B establishments, only to have to make the same trip to pick them up again, or not being able to secure bookings for their small poultry batches due to local facilities only taking large batches.
- » Almost half agreed that Class D and E licences should be made available in more areas of the province, and a smaller number agreed that meat from Class D and Es should be able to be sold beyond their regional district, or that Class E's should be able to sell to retail.
- » Many producers described their respect for the livestock they raise and the care they provide, and how they want to provide that same care and respect through the full production process.

► PRODUCER MAIN THEMES

(33 Submissions)



Note: Submissions from producers did not disagree with any of these key themes.

FEEDBACK FROM THE PUBLIC

"I care deeply about our local B.C. economy and the livelihoods of BC residents, having a healthy and thriving local food system, having high-quality and affordable food available to B.C. residents, and the humane treatment of the animals within our food system."



The Ministry received 22 submissions from the public and consumers. Submissions that did not clearly belong to a particular category were included with this group.

Consumers and customers of small-scale farmers felt it was very important that they were able to buy meat from producers they know, and trust are raising animals humanely.

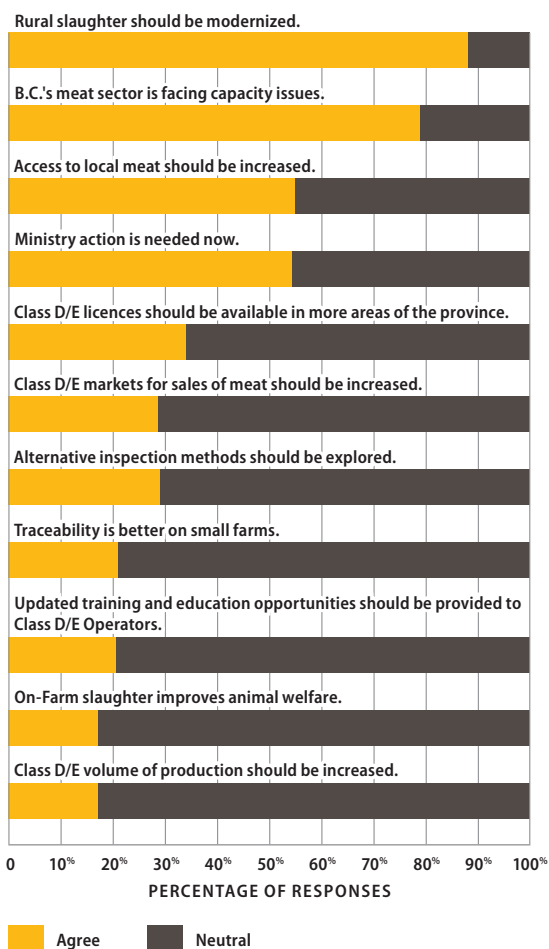
KEY THEMES

- » Most submissions were in favour of modernization in general, without commenting on specific themes.

- » The majority were also concerned with capacity issues facing the meat sector.
- » More than half of responses want access to local meat increased, and they believe that action is needed now.
- » There was some support for updating the Class D and E licensing framework, such as making them more available throughout the province, as well as increasing the markets where meat from these types of licences can be sold.

► PUBLIC MAIN THEMES

(22 Submissions)



Note: Submissions from the public did not disagree with any of these key themes.

FEEDBACK FROM NGOS AND INDUSTRY ASSOCIATIONS

"We need to address the mounting meat-processing crisis and ensure positive and immediate actions are not thwarted. A thriving and resilient meat processing industry will serve the economic, nutritional, social, community development, food production and climate change goals of all British Columbians."



The Ministry received 12 submissions from industry associations and non-governmental organizations, representing different areas of the meat sector, from animal associations, to a larger submission with 14 stakeholder signatories which was treated as one submission. This group of submitters was very engaged with the Intentions Paper themes and provided very detailed feedback.

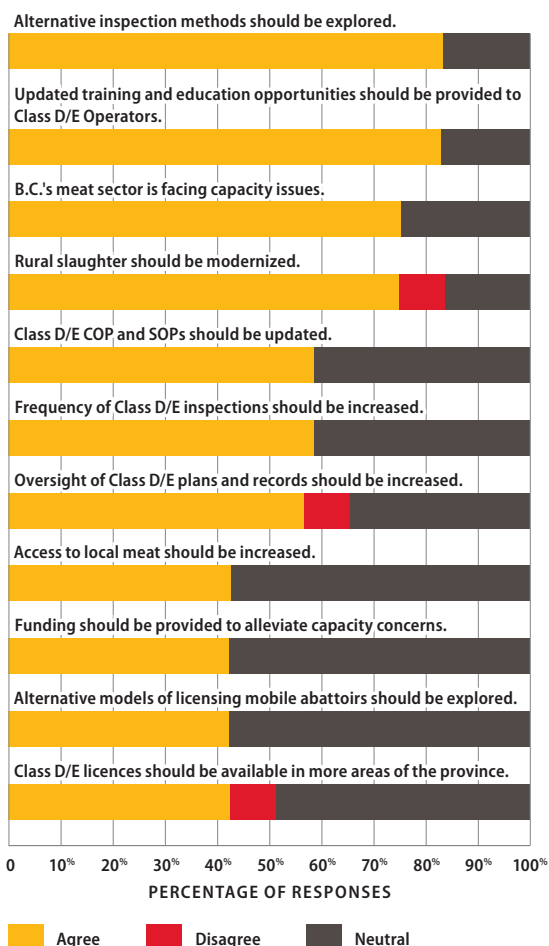
KEY THEMES

- » The Ministry should explore alternative inspection methods, such as utilizing virtual technologies, or moving towards risk-based inspection schedules.

- » Producers and facility operators should be provided with updated education resources, and should be working with schools such as Thompson River University to align their curriculum with the meat inspection program.
- » Oversight and inspections of Class D and E establishments should be increased.
- » Feedback from members underscored the capacity issues the province is facing, and most highlighted this issue, as well as the need to modernize meat production

► **NGOS AND INDUSTRY ASSOCIATION**
MAIN THEMES

(12 Submissions)



FEEDBACK FROM CLASS A AND B LICENCE HOLDERS

"As our abattoir makes it's way through an especially busy fall season unlike any other year, we realize that the demand for high quality local meats has increased exponentially. We also know that many other abattoirs in B.C. are also feeling the pinch and pressure of increased, steady demand while dealing with critical labour shortages in an already tough industry."



The Ministry received 10 submissions from Class A and B establishment operators. Overall, this group provided comments for many of the themes, as well as commenting on how many of the ideas could also be applied to Class A and B establishments.

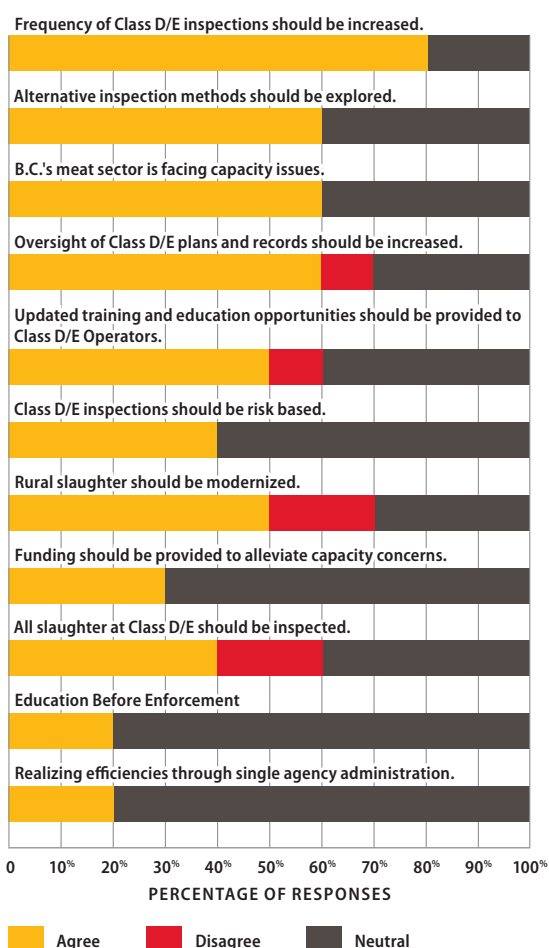
KEY THEMES

- » Feedback suggests the capacity issues facing the meat sector stem from both a lack of cut and wrap and butchering services, and a difficulty in finding skilled abattoir employees. In addition to these issues, scheduling backlogs are created when many producers prefer to slaughter in the busy fall months, rather than utilizing the shoulder seasons and booking accordingly.

- » There were strong feelings that without full-time inspection, Class D and E establishments posed a risk to the meat sector. A food-borne illness event from uninspected meat could damage the image of the whole provincial sector. To mitigate this risk, this group is strongly in favour of increased inspections for Class D and E.
- » Alternative inspection methods should be explored, such as risk-based systems allowing remote inspection in low-risk establishments (for Class D, E, A, or B), as well as utilizing a system like the federal Modernized Poultry Inspection Program in high volume poultry plants.
- » There is support for increasing oversight and training of Class D and E operators.

► CLASS A AND B MAIN THEMES

(10 Submissions)



FEEDBACK FROM CLASS D AND E LICENCE HOLDERS

"B.C. farmers need as many abattoir opportunities as possible, in every community, regardless of proximity to licensed Class A or B facilities."



The Ministry received 5 submissions from Class D and E licence holders or operators throughout B.C. While this number was smaller than anticipated, their responses echo what was heard during the *2018 Class D and E Licence Consultation*¹ which heard from 65 Class D and E applicants, including 21 current licence holders, 31 expired licence holders, and 13 whose applications did not proceed.

Overall every response in this group was supportive of modernization, as well as increasing access to local meat.

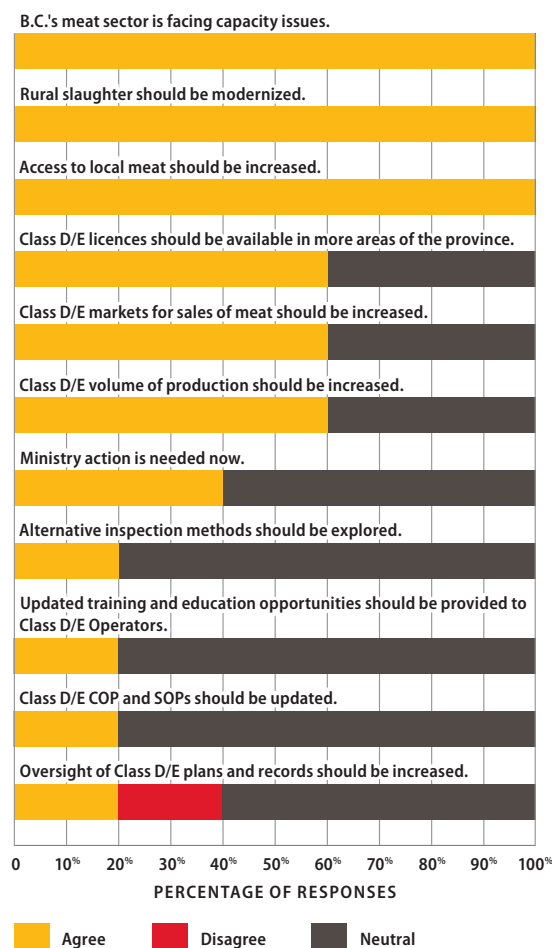
KEY THEMES

- » All submissions referenced issues with using existing Class A and B facilities, such as waitlists of a year or longer to book slaughter services or needing ferry travel which adds cost and travel time. They also highlighted the lack of cut and wrap facilities.
- » Some Class E holders find the current geographic, volume, and sales limits restrictive, and are in favour of increasing all these limits.
- » Some found the 10,000 lb volume limit for Class E too restrictive to support a viable farm business that meets the needs of customers.
- » Class E holders also found that the restriction against selling to retail impacted their business plans, while others suggested that both Class D and E licence holders should be able to process poultry into parts for easier sales, arguing that the further butchering would not increase the food safety risk.
- » There was minimal support for exploring alternative inspection methods (20%), updating training and education for Class D and E operators (20%), and updating the Rural Slaughter Code of Practice (20%).

¹ <https://tinyurl.com/2qjt7tm>

► CLASS D AND E MAIN THEMES

(5 Submissions)



FEEDBACK FROM LOCAL AND REGIONAL GOVERNMENTS

"...it is very important to acknowledge the linkage between farmers and urban communities. The proposed changes to the meat regulations are not just a rural matter. For example, farm gate sales provide an opportunity for the broader community to establish relationships with farmers and know where their food is coming from."



The Ministry received 4 submissions from either municipalities or regional governments, including regional agricultural councils or groups that were able to speak for their community. This number was lower than anticipated, but feedback was consistent with what has heard from the Class D and E consultation, and the 2019 Discussion Paper to solicit feedback from Local Governments about Class D Licences.

KEY THEMES

- » All submissions highlighted the capacity issues that producers and establishment operators are facing.

- » All submissions were in favour of modernization and providing more access to local meat. Stronger local food hubs would also strengthen the economy. Producers would spend more resources within the community to supply their farms.
- » They are highly in favour of the Ministry exploring alternative inspection methods such as using virtual technologies.
- » Many are in favour of making Class D and E licences more available either within their region, or B.C.

► LOCAL/REGIONAL GOVERNMENT MAIN THEMES (4 Submissions)

B.C.'s meat sector is facing capacity issues.

Rural slaughter should be modernized.

Access to local meat should be increased.

Alternative inspection methods should be explored.

Class D/E licences should be available in more areas of the province.

Class D/E volume of production should be increased.

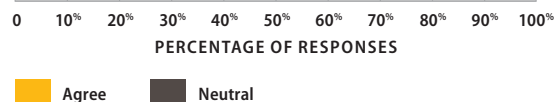
Updated training and education opportunities should be provided to Class D/E Operators.

Class D/E COP and SOPs should be updated.

Funding should be provided to alleviate capacity concerns.

Producers and stakeholders should be consulted when updating Class D/E COP and SOPs.

Alternative models of licensing mobile abattoirs should be explored.



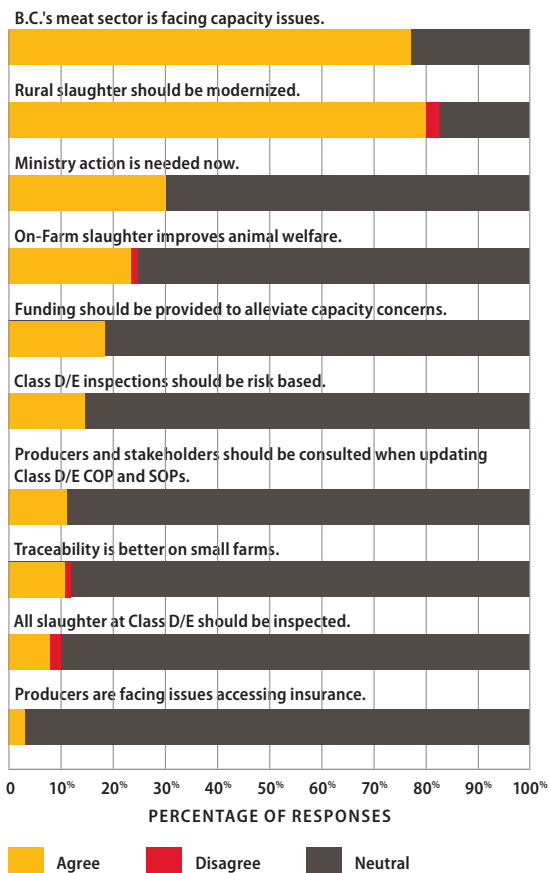
Note: Submissions from local and regional governments did not disagree with any of these key themes.

APPENDIX A

Coded Support for Rural Slaughter Modernization Intentions Paper Themes

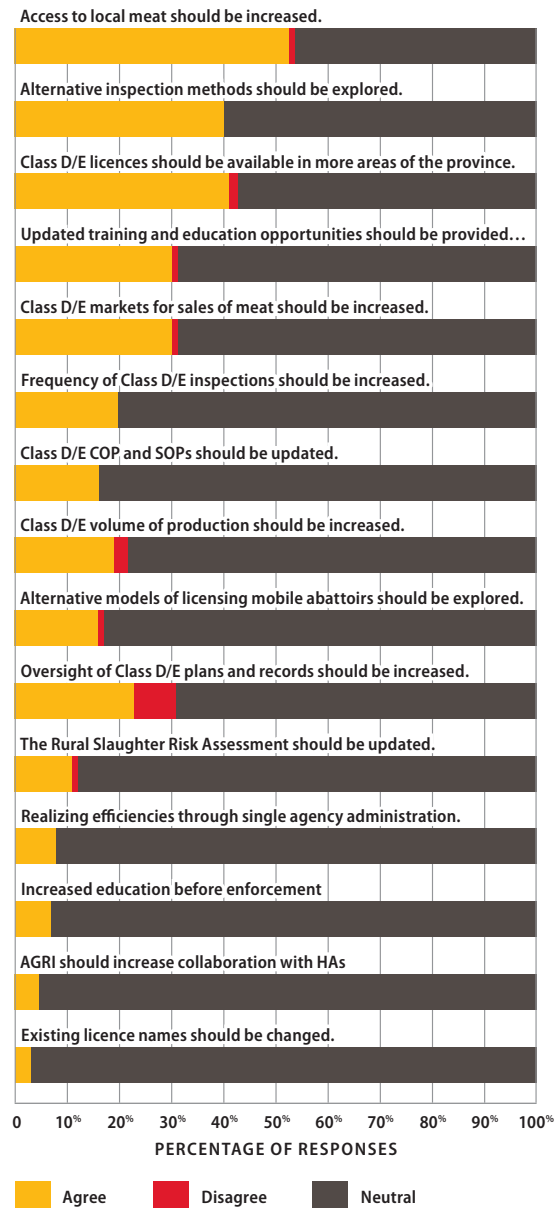
► SUPPORT FOR RURAL SLAUGHTER MODERNIZATION INTENTIONS: A

(All Submissions)



► SUPPORT FOR RURAL SLAUGHTER MODERNIZATION INTENTIONS: B

(All Submissions)





Ministry of
Agriculture, Food
and Fisheries

Regional District of Kootenay Boundary

Cheque Register Summary for month of March 2021

Cheque Date	Supplier	Name	Amount
2021-03-26	0731689	0731689 BC LTD DBA INTERIOR SIGNS	\$ 178.50
2021-03-12	1040215	1040215 BC LTD CHRISTINA LAKE CANCO	\$ 79.95
2021-03-05	911020	911 SUPPLY	\$ 557.27
2021-03-05	ACE010	A.C.E. COURIER SERVICES	\$ 211.02
2021-03-12	ACE010	A.C.E. COURIER SERVICES	\$ 68.16
2021-03-03	ACE010	A.C.E. COURIER SERVICES	\$ 172.73
2021-03-19	ACE010	A.C.E. COURIER SERVICES	\$ 261.60
2021-03-12	ALG010	A.L.G. SAFETY	\$ 1,453.20
2021-03-05	ABE030	ABELL PEST CONTROL	\$ 589.08
2021-03-19	ACK020	ACKLANDS-GRAINGER INC.	\$ 353.22
2021-03-03	AFD001	AFD PETROLEUM LTD.	\$ 1,161.66
2021-03-12	AFD001	AFD PETROLEUM LTD.	\$ 2,154.41
2021-03-12	ALB040	ALBERT'S MECHANICAL LTD.	\$ 1,335.32
2021-03-03	ALP030	ALPINE DISPOSAL & RECYCLING	\$ 66,789.97
2021-03-26	ALP002	ALPINE SIGNS & GRAPHICS	\$ 529.21
2021-03-19	ALP002	ALPINE SIGNS & GRAPHICS	\$ 44.80
2021-03-12	ALP002	ALPINE SIGNS & GRAPHICS	\$ 44.80
2021-03-12	AMF010	AM FORD	\$ 99.48
2021-03-26	AMF010	AM FORD	\$ 99.48
2021-03-03	AMF010	AM FORD	\$ 726.33
2021-03-12	AND002	ANDERSON, KRISTINA	\$ 50.00
2021-03-05	AND040	ANDREW SHERET LTD.	\$ 233.39
2021-03-03	AND040	ANDREW SHERET LTD.	\$ 31.65
2021-03-26	AND040	ANDREW SHERET LTD.	\$ 130.74
2021-03-03	APP020	APPLIED INDUSTRIAL TECHNOLOGIES	\$ 195.08
2021-03-03	AQU020	AQUAM SPECIALISTE AQUATIQUE INC.	\$ 632.63
2021-03-03	ASS010	ASSA ABLOY ENTRANCE SYSTEMS	\$ 512.08
2021-03-12	ASS010	ASSA ABLOY ENTRANCE SYSTEMS	\$ 966.00
2021-03-12	ASS040	ASSOCIATED FIRE SAFETY	\$ 49.74
2021-03-05	ASS040	ASSOCIATED FIRE SAFETY	\$ 1,764.00
2021-03-03	ASS040	ASSOCIATED FIRE SAFETY	\$ 1,361.15
2021-03-26	ASS040	ASSOCIATED FIRE SAFETY	\$ 426.25
2021-03-03	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	\$ 761.60
2021-03-19	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	\$ 761.60
2021-03-12	BCF020	B.C. FIRE TRAINING OFFICERS ASSOCIATION	\$ 157.50
2021-03-12	BCM020	B.C. MUNICIPAL SAFETY ASSOCIATION	\$ 6,720.00
2021-03-12	BAB020	BA BENSON & SONS	\$ 421.48
2021-03-03	BAB020	BA BENSON & SONS	\$ 956.90
2021-03-19	BAR150	BARTLETT EXCAVATING	\$ 441.00
2021-03-09	LAN030	BC LAND TITLE & SURVEY AUTHORITY	\$ 2,000.00
2021-03-03	BCT030	BC TRANSIT	\$ 33,387.75
2021-03-26	BEA170	BEAVER VALLEY & PEND D'OREILLE HISTORICAL SOCIETY	\$ 1,791.95
2021-03-05	BEA620	BEAVER VALLEY BLOOMING SOCIETY	\$ 2,500.00
2021-03-05	BEA130	BEAVER VALLEY LIBRARY	\$ 17,326.50
2021-03-19	BEL070	BELL MEDIA INC.	\$ 222.85
2021-03-26	BEN015	BENEFITS BY DESIGN	\$ 2,446.41
2021-03-12	BEN015	BENEFITS BY DESIGN	\$ 2,311.16
2021-03-03	BIG050	BIG WHITE CENTRAL RESERVATIONS LTD.	\$ 33,416.71
2021-03-19	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	\$ 776.50
2021-03-12	BIG060	BIG WHITE SKI RESORT LTD.	\$ 3,061.80
2021-03-26	BIG025	BIG WHITE UTILITIES	\$ 12,498.47
2021-03-26	BOU039	BOUNDARY COUNTRY HEATING & COOLING	\$ 157.50
2021-03-26	BOU017	BOUNDARY INVASIVE SPECIES SOCIETY	\$ 900.00

Regional District of Kootenay Boundary

Cheque Register Summary for month of March 2021

Cheque Date	Supplier	Name	Amount
2021-03-19	BOU240	BOUNDARY SEPTIC SERVICE	\$ 322.50
2021-03-05	BOU560	BOUNDARY YOUTH SOCCER ASSOCIATION	\$ 1,000.00
2021-03-19	BRA050	BRADLEY, SARA	\$ 50.00
2021-03-26	BRE020	BRENNTAG CANADA INC.	\$ 1,120.00
2021-03-03	CAN014	CANADA SAFETY EQUIPMENT LTD.	\$ 54.08
2021-03-03	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	\$ 64.66
2021-03-26	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	\$ 64.66
2021-03-19	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	\$ 73.17
2021-03-05	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	\$ 73.17
2021-03-12	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	\$ 64.66
2021-03-12	CAN110	CANADIAN RED CROSS SOCIETY	\$ 524.17
2021-03-12	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	\$ 200.90
2021-03-05	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	\$ 88.71
2021-03-26	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	\$ 233.47
2021-03-03	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	\$ 195.10
2021-03-19	CAN130	CANADIAN UNION OF PUBLIC EMPLOYEES - LOCAL 2254	\$ 5,240.01
2021-03-26	CAN024	CANCADD IMAGING SOLUTIONS LTD.	\$ 306.22
2021-03-19	CAR012	CARO ANALYTICAL SERVICES	\$ 8,261.83
2021-03-26	CAR015	CARVELLO LAW CORPORATION	\$ 3,938.47
2021-03-19	RAI060	CASCADE RAIDER HOLDINGS LTD.	\$ 1,767.33
2021-03-19	CAS016	CASCADES RECOVERY INC.	\$ 5,238.96
2021-03-26	CAS055	CASCADIA INSTRUMENTATION INC.	\$ 358.40
2021-03-03	CEN040	CENTRIX CONTROL SOLUTIONS LP	\$ 483.84
2021-03-19	CHA110	CHAMPLIN, BRIAN	\$ 50.00
2021-03-19	CHA016	CHARTERED PROFESSIONAL ACCOUNTANTS OF BRITISH I	\$ 997.50
2021-03-12	CHE050	CHERRY HILL COFFEE INC.	\$ 194.25
2021-03-12	CHI080	CHINA CREEK INTERNET SERVICE	\$ 469.73
2021-03-05	CHM010	CHMECHANICAL	\$ 920.97
2021-03-26	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIATION	\$ 550.00
2021-03-19	CIE020	CI EXCAVATING	\$ 1,714.11
2021-03-12	CIA010	CIARDULLO, MARIA	\$ 50.00
2021-03-31	CIB010	CIBC VISA	\$ 455.38
2021-03-26	CIN001	CINTAS THE UNIFORM PEOPLE	\$ 138.00
2021-03-03	CIN001	CINTAS THE UNIFORM PEOPLE	\$ 69.00
2021-03-03	GRA010	CITY OF GRAND FORKS	\$ 17,148.71
2021-03-19	GRA010	CITY OF GRAND FORKS	\$ 23,933.37
2021-03-26	NAN010	CITY OF NANAIMO	\$ 1,459.50
2021-03-12	NAN010	CITY OF NANAIMO	\$ 420.00
2021-03-05	CIT060	CITY SPACES CONSULTING LTD.	\$ 3,402.00
2021-03-12	CIT050	CITYVIEW A DIVISION OF N HARRIS COMPUTER CORP.	\$ 16,691.16
2021-03-05	CIV040	CIVIC LEGAL LLP	\$ 1,461.88
2021-03-26	CIV020	CIVICINFO BC	\$ 446.25
2021-03-05	CLA006	CLARKE, PAUL	\$ 20.00
2021-03-19	CLE050	CLEARTECH INDUSTRIES	\$ 5,775.97
2021-03-12	COL510	COLE-PARMER CANADA COMPANY	\$ 342.37
2021-03-12	COL390	COLUMBIA BASIN BROADBAND CORPORATION	\$ 7,750.40
2021-03-26	COL027	COLUMBIA POWER CORPORATION	\$ 200.00
2021-03-19	COL026	COLUMBIA WIRELESS INC.	\$ 610.40
2021-03-03	COM003	COMMERCIAL AQUATIC SUPPLIES	\$ 77.76
2021-03-12	COM020	COMMISSIONAIRES BRITISH COLUMBIA	\$ 10,059.07
2021-03-26	CRA006	CRAWFORD TRUCK & EQUIPMENT REPAIR	\$ 1,055.99
2021-03-05	DAV003	DAVIES, RICK	\$ 75.00
2021-03-26	DAV003	DAVIES, RICK	\$ 75.00

Regional District of Kootenay Boundary

Cheque Register Summary for month of March 2021

Cheque Date	Supplier	Name	Amount
2021-03-26	DEL070	DELL CANADA INC	\$ 7,116.30
2021-03-03	DEL070	DELL CANADA INC	\$ 2,527.85
2021-03-12	DER015	DEREK SALISBURY/FIREMEDIX	\$ 100.00
2021-03-26	STA007	DESJARDINS CARD SERVICES	\$ 207.56
2021-03-12	DUE020	DUECK, TIM	\$ 25.00
2021-03-03	DUE020	DUECK, TIM	\$ 25.00
2021-03-03	EBB010	EBBWATER CONSULTING INC	\$ 2,940.00
2021-03-26	EBB010	EBBWATER CONSULTING INC	\$ 3,039.75
2021-03-19	ECL010	ECLIPSE INSPECTION & WELDING SERVICES	\$ 2,887.50
2021-03-12	ERI001	ERICKSON, KATHERINE	\$ 50.00
2021-03-19	EST020	EST ENVIRONMENTAL TECHNOLOGIES LTD.	\$ 378.00
2021-03-26	EST010	ESTA TRADING CO. INC.	\$ 111.73
2021-03-26	FIR060	FIRE PREVENTION OFFICERS ASSOCIATION OF BC	\$ 204.75
2021-03-19	FIV050	FIVE STAR UNIFORMS	\$ 97.65
2021-03-12	FLE015	FLEETCOR CANADA MASTERCARD	\$ 1,770.44
2021-03-12	FOR040	FORTIS BC - NATURAL GAS	\$ 14,597.48
2021-03-05	FOR040	FORTIS BC - NATURAL GAS	\$ 6,906.65
2021-03-26	FOR040	FORTIS BC - NATURAL GAS	\$ 3,098.60
2021-03-03	FOR040	FORTIS BC - NATURAL GAS	\$ 1,244.76
2021-03-03	FOR010	FORTISBC - ELECTRICITY	\$ 624.26
2021-03-26	FOR010	FORTISBC - ELECTRICITY	\$ 4,321.72
2021-03-05	FOR010	FORTISBC - ELECTRICITY	\$ 7,496.08
2021-03-12	FOR010	FORTISBC - ELECTRICITY	\$ 19,042.60
2021-03-26	FOU080	FOUR STAR COMMUNICATIONS INC.	\$ 210.02
2021-03-19	FOU080	FOUR STAR COMMUNICATIONS INC.	\$ 176.42
2021-03-03	MAG040	FVBS MAGLIO TRAIL	\$ 243.60
2021-03-12	MAG040	FVBS MAGLIO TRAIL	\$ 6.81
2021-03-03	GAI010	GAIA PRINCIPLES IPM SERVICES	\$ 105.00
2021-03-19	GAR150	GARAVENTA (CANADA) LTD.	\$ 1,160.00
2021-03-12	GAT002	GATES, CAVAN	\$ 200.00
2021-03-19	GEN050	GENELLE IMPROVEMENT DISTRICT	\$ 432.00
2021-03-03	GEO020	GEOTRAC SYSTEMS INC.	\$ 412.16
2021-03-03	GES010	GESCAN - Division of Sonepar	\$ 549.14
2021-03-26	GES010	GESCAN - Division of Sonepar	\$ 28.98
2021-03-19	GES010	GESCAN - Division of Sonepar	\$ 11.22
2021-03-12	GES010	GESCAN - Division of Sonepar	\$ 461.00
2021-03-03	GFL001	GFL ENVIRONMENTAL INC 2020	\$ 94,968.69
2021-03-19	GLA060	GLACIER HEIGHTS REFRIGERATION INC.	\$ 5,667.76
2021-03-03	GRA023	GRAND FORKS CONCRETE AND GRAVEL LTD.	\$ 2,992.50
2021-03-26	GRA023	GRAND FORKS CONCRETE AND GRAVEL LTD.	\$ 1,732.50
2021-03-12	GRA023	GRAND FORKS CONCRETE AND GRAVEL LTD.	\$ 3,360.00
2021-03-26	GRA043	GRAND FORKS FARMERS MARKET	\$ 6,000.00
2021-03-05	GRA080	GRAND FORKS FLYING ASSOCIATION	\$ 3,500.00
2021-03-12	GRA050	GRAND FORKS HOME HARDWARE	\$ 409.30
2021-03-26	GRA050	GRAND FORKS HOME HARDWARE	\$ 83.06
2021-03-19	GRA050	GRAND FORKS HOME HARDWARE	\$ 73.87
2021-03-12	GRE039	GREAT WEST EQUIPMENT	\$ 1,744.08
2021-03-19	GRE075	GREENOUGH, IAN	\$ 92.27
2021-03-03	GUI001	GUILLEVIN INTERNATIONAL INC.	\$ 33.78
2021-03-03	HAL010	HALL PRINTING	\$ 40.32
2021-03-26	HAL010	HALL PRINTING	\$ 85.48
2021-03-12	HAL010	HALL PRINTING	\$ 1,427.73
2021-03-05	HAL010	HALL PRINTING	\$ 732.10

Regional District of Kootenay Boundary

Cheque Register Summary for month of March 2021

Cheque Date	Supplier	Name	Amount
2021-03-05	HEA020	HEAVY METAL CO.	\$ 559.65
2021-03-03	HEA020	HEAVY METAL CO.	\$ 1,244.25
2021-03-05	HIR010	HIRAM, JANICE	\$ 325.00
2021-03-19	HOF020	HOFFY'S WATER SERVICE	\$ 112.00
2021-03-26	HOM020	HOMERS HYDROVAC SERVICES	\$ 924.00
2021-03-12	HOR070	HORNE, KEVIN	\$ 35.00
2021-03-12	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	\$ 745.69
2021-03-05	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	\$ 1,247.14
2021-03-26	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	\$ 1,006.73
2021-03-19	INL070	INLAND ALLCARE	\$ 10,661.49
2021-03-05	INL070	INLAND ALLCARE	\$ 267.40
2021-03-12	INL090	INLAND KENWORTH CASTLEGAR	\$ 173.76
2021-03-12	INT008	INTER-MTN. TESTING LTD.	\$ 714.00
2021-03-19	INT140	INTERIOR HEALTH	\$ 400.00
2021-03-12	INT180	INTERIOR TECHNICAL SERVICES LTD.	\$ 52.50
2021-03-19	ISL030	ISL ENGINEERING AND LAND SERVICES LTD.	\$ 2,100.00
2021-03-19	JJH010	J.J.H. ENTERPRISES	\$ 1,378.02
2021-03-03	JJH010	J.J.H. ENTERPRISES	\$ 74.00
2021-03-19	JES001	JESSE JAMES BOBCAT & LANDSCAPING	\$ 945.00
2021-03-19	JOH240	JOHNSON, ROSANNE	\$ 44.00
2021-03-12	JOS040	JOSH THE GARAGE DOOR GUY	\$ 210.00
2021-03-03	JUS010	JUSTICE INSTITUTE OF B.C.	\$ 75.00
2021-03-12	JUS010	JUSTICE INSTITUTE OF B.C.	\$ 801.39
2021-03-12	KAL040	KAL TIRE	\$ 746.75
2021-03-05	KEM010	KEMP, KECIA	\$ 2,499.63
2021-03-05	KIM020	KIMCO CONTROLS LTD.	\$ 1,149.75
2021-03-03	KIM020	KIMCO CONTROLS LTD.	\$ 378.00
2021-03-03	KOG010	KO, GISELA	\$ 960.00
2021-03-12	KOG010	KO, GISELA	\$ 720.00
2021-03-03	KON001	KONE INC.	\$ 446.12
2021-03-05	KOO029	KOOTENAY BOUNDARY REG. HOSPITAL HEALTH FOUND.	\$ 39,125.00
2021-03-05	KOO210	KOOTENAY VALLEY WATER & SPAS	\$ 55.65
2021-03-03	KOO210	KOOTENAY VALLEY WATER & SPAS	\$ 33.50
2021-03-19	KOO210	KOOTENAY VALLEY WATER & SPAS	\$ 73.25
2021-03-03	KRA015	KRAUSE, JARRETT	\$ 235.40
2021-03-26	KUH015	KUHN, JENNIFER	\$ 52.63
2021-03-12	KVC020	KVC INDUSTRIES	\$ 72.02
2021-03-12	LAK060	LAKESIDE GENERAL STORE	\$ 470.44
2021-03-03	LAK050	LAKETIME SERVICES	\$ 908.98
2021-03-26	LEG001	LEGACY GARAGE DOORS LTD.	\$ 480.38
2021-03-12	LEV030	LEVELUP PLANNING & CONSULTING	\$ 16,734.38
2021-03-12	LEX010	LEXISNEXIS CANADA INC.	\$ 572.78
2021-03-26	LIF010	LIFESAVING SOCIETY	\$ 50.78
2021-03-19	LIN002	LINDE CANADA INC.	\$ 634.32
2021-03-03	LIN002	LINDE CANADA INC.	\$ 121.81
2021-03-05	LOR010	LORDCO PARTS LTD.	\$ 1,675.81
2021-03-12	LOR010	LORDCO PARTS LTD.	\$ 757.24
2021-03-03	LOR010	LORDCO PARTS LTD.	\$ 892.85
2021-03-19	LOR010	LORDCO PARTS LTD.	\$ 4.47
2021-03-26	LOR010	LORDCO PARTS LTD.	\$ 981.55
2021-03-03	LOW020	LOWER COLUMBIA COMMUNITY DEVELOPMENT TEAM SOC	\$ 35,250.00
2021-03-05	MAC280	MACLEOD NINE CONSULTANTS LTD.	\$ 4,200.00
2021-03-05	MAI120	MAIKA, FRANCES	\$ 50.00

Regional District of Kootenay Boundary

Cheque Register Summary for month of March 2021

Cheque Date	Supplier	Name	Amount
2021-03-12	MAR006	MARINO WHOLESALE LTD.	\$ 251.90
2021-03-03	MAR006	MARINO WHOLESALE LTD.	\$ 299.26
2021-03-19	MAR006	MARINO WHOLESALE LTD.	\$ 85.07
2021-03-19	MAR090	MARTECH MOTOR WINDING LTD.	\$ 140.00
2021-03-26	MCG020	MCGREGOR, ROBERT D.	\$ 1,612.67
2021-03-12	MER080	MERCER (CANADA) LIMITED	\$ 2,520.00
2021-03-26	MER120	MERIDIAN ONECAP CREDIT CORP	\$ 477.89
2021-03-12	MET003	METRO MOTORS LTD	\$ 106,988.00
2021-03-19	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 35.36
2021-03-26	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 354.03
2021-03-03	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 435.77
2021-03-12	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 100.79
2021-03-05	MIL160	MILLS OFFICE PRODUCTIVITY	\$ 278.92
2021-03-05	MIN040	MINISTER OF FINANCE	\$ 624.25
2021-03-12	MIN040	MINISTER OF FINANCE	\$ 555.86
2021-03-26	MIN190	MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRA	\$ 1,384.53
2021-03-05	MOO120	MOORE, ELIZABETH	\$ 208.95
2021-03-12	MOO120	MOORE, ELIZABETH	\$ 50.00
2021-03-05	MSA002	MSA SAFETY SALES LLC	\$ 201.05
2021-03-03	MUN050	MUNICIPAL INSURANCE ASSOC. OF B. C.	\$ 223.62
2021-03-31	MUN003	MUNICIPAL PENSION PLAN 00151-GENERAL	\$ 41,185.26
2021-03-19	MUN003	MUNICIPAL PENSION PLAN 00151-GENERAL	\$ 61,769.39
2021-03-26	MUN003	MUNICIPAL PENSION PLAN 00151-GENERAL	\$ 37,525.48
2021-03-05	MUN003	MUNICIPAL PENSION PLAN 00151-GENERAL	\$ 36,833.78
2021-03-26	MUN002	MUNICIPAL PENSION PLAN 50151-FIREFIGHTERS	\$ 23,832.60
2021-03-05	MUN002	MUNICIPAL PENSION PLAN 50151-FIREFIGHTERS	\$ 23,397.81
2021-03-19	MUN002	MUNICIPAL PENSION PLAN 50151-FIREFIGHTERS	\$ 27,280.83
2021-03-31	MUN002	MUNICIPAL PENSION PLAN 50151-FIREFIGHTERS	\$ 23,901.66
2021-03-26	NOF010	NO FRILLS	\$ 491.40
2021-03-03	OKT010	OK TIRE STORE	\$ 1,435.22
2021-03-03	OKA120	OKANAGAN AUDIO LAB LTD.	\$ 519.75
2021-03-12	OKA120	OKANAGAN AUDIO LAB LTD.	\$ 1,797.81
2021-03-05	OME040	OMEGA COMMUNICATIONS LTD.	\$ 89.60
2021-03-26	OME040	OMEGA COMMUNICATIONS LTD.	\$ 155.68
2021-03-19	OPU020	OPUS CONSULTING GROUP LTD	\$ 603.96
2021-03-19	OUT002	OUTLAND DESIGN COMPANY LTD	\$ 10,237.50
2021-03-26	OUT002	OUTLAND DESIGN COMPANY LTD	\$ 1,722.00
2021-03-03	OVE030	OVERLAND WEST FREIGHT LINES LTD.	\$ 185.08
2021-03-12	PAC006	PACIFIC TIER SOLUTIONS INCORPORATED	\$ 2,146.20
2021-03-19	PAC006	PACIFIC TIER SOLUTIONS INCORPORATED	\$ 2,146.20
2021-03-12	PAC220	PACIFIC WESTERN FIRE PROTECTION (2017) LTD.	\$ 115.50
2021-03-19	PAR050	PARSLOW LOCK & SAFE	\$ 265.73
2021-03-03	PAR050	PARSLOW LOCK & SAFE	\$ 24.64
2021-03-12	PAT060	PATTERSON, DANIELLE	\$ 50.00
2021-03-19	PEN015	PENNEY, JENNIFER	\$ 120.75
2021-03-26	PEN015	PENNEY, JENNIFER	\$ 63.85
2021-03-03	PEN015	PENNEY, JENNIFER	\$ 100.00
2021-03-05	PEN015	PENNEY, JENNIFER	\$ 149.98
2021-03-12	PET010	PETRO CANADA	\$ 6,295.44
2021-03-19	PIR020	PIRES, CARLENE	\$ 50.00
2021-03-12	POT010	POTTER, HEATHER	\$ 50.00
2021-03-19	POW100	POWER TECH ELECTRIC LTD.	\$ 610.26
2021-03-26	POW100	POWER TECH ELECTRIC LTD.	\$ 2,397.01

Regional District of Kootenay Boundary

Cheque Register Summary for month of March 2021

Cheque Date	Supplier	Name	Amount
2021-03-31	PRO065	PROVINCE OF BRITISH COLUMBIA	\$ 47,262.95
2021-03-12	PRO035	PROVISION DATA SYSTEMS INC.	\$ 140.00
2021-03-03	PUR020	PUROLATOR INC.	\$ 231.93
2021-03-19	PUR020	PUROLATOR INC.	\$ 173.36
2021-03-26	QUA020	QUALITY SAW & KNIFE LTD.	\$ 286.72
2021-03-26	RAD030	RADIUS INDUSTRIAL WORKS INC.	\$ 9,725.18
2021-03-12	RAF001	RAFUSE, BRANDY	\$ 50.00
2021-03-26	RAF001	RAFUSE, BRANDY	\$ 221.38
2021-03-19	RAL010	RALCOMM LTD.	\$ 492.80
2021-03-12	RAL010	RALCOMM LTD.	\$ 3,583.95
2021-03-05	RAM010	RAMCO ELECTRIC	\$ 25,184.30
2021-03-03	RAM010	RAMCO ELECTRIC	\$ 1,799.97
2021-03-05	REC002	RECEIVER GENERAL	\$ 1,426.46
2021-03-19	REC002	RECEIVER GENERAL	\$ 757.40
2021-03-19	REC010	RECEIVER GENERAL FOR CANADA	\$ 110,081.67
2021-03-19	REC510	RECEIVER GENERAL FOR CANADA	\$ 7,778.83
2021-03-05	REC010	RECEIVER GENERAL FOR CANADA	\$ 172,503.75
2021-03-12	RIC010	RICOH CANADA INC.	\$ 739.97
2021-03-26	RIC010	RICOH CANADA INC.	\$ 247.70
2021-03-19	RID010	RIDGETOP MEAT PIES	\$ 3,125.79
2021-03-03	RID010	RIDGETOP MEAT PIES	\$ 3,360.41
2021-03-12	RJA010	RJAMES MANAGEMENT GROUP	\$ 84.60
2021-03-05	RJA010	RJAMES MANAGEMENT GROUP	\$ 33.60
2021-03-26	RJA010	RJAMES MANAGEMENT GROUP	\$ 142.10
2021-03-12	ROC050	ROCKY MOUNTAIN ENERGY	\$ 2,190.17
2021-03-03	ROC050	ROCKY MOUNTAIN ENERGY	\$ 836.10
2021-03-19	ROC030	ROCKY MOUNTAIN PHOENIX	\$ 7,717.50
2021-03-12	ROC110	ROCKY POINT ENGINEERING LTD.	\$ 577.50
2021-03-12	SAV040	SAVE-ON-FOODS	\$ 6.58
2021-03-26	SAV040	SAVE-ON-FOODS	\$ 24.78
2021-03-12	SAV030	SAVOY EQUIPMENT LTD KELOWNA	\$ 134.37
2021-03-19	SAV030	SAVOY EQUIPMENT LTD KELOWNA	\$ 1,580.27
2021-03-26	SAV030	SAVOY EQUIPMENT LTD KELOWNA	\$ 363.32
2021-03-12	SEL010	SELECT OFFICE PRODUCTS	\$ 176.52
2021-03-26	SEL160	SELKIRK SECURITY SERVICE LTD	\$ 35.70
2021-03-03	SEL160	SELKIRK SECURITY SERVICE LTD	\$ 672.00
2021-03-05	SHA030	SHAW CABLE	\$ 214.35
2021-03-26	SHA030	SHAW CABLE	\$ 71.31
2021-03-12	SHA030	SHAW CABLE	\$ 607.06
2021-03-19	SHA030	SHAW CABLE	\$ 92.28
2021-03-19	SIL003	SILVA, ROBERT	\$ 25.00
2021-03-19	SIM004	SIMINOFF, DANIEL	\$ 50.00
2021-03-05	SNA020	SNAP-ON	\$ 362.32
2021-03-05	SPC010	SOCIETY FOR PREVENTION OF CRUELTY TO ANIMALS	\$ 7,437.00
2021-03-26	SOF020	SOFTCHOICE LP	\$ 45.67
2021-03-19	SOU001	SOUND SOLUTIONS	\$ 84.02
2021-03-26	SOU150	SOUTHERN INTERIOR TREE & EXCAVATING	\$ 1,090.00
2021-03-03	SPE030	SPEEDPRO SIGNS (TRAIL)	\$ 183.12
2021-03-12	SPE030	SPEEDPRO SIGNS (TRAIL)	\$ 537.77
2021-03-03	STO030	STOKES INTERNATIONAL	\$ 54.39
2021-03-19	STR130	STREDULINSKY, JODI	\$ 70.00
2021-03-19	STU002	STUDIO 9 ARCHITECTURE + PLANNING LTD.	\$ 2,245.73
2021-03-03	SUP170	SUPER SAVE DISPOSAL INC.	\$ 13,447.50

Regional District of Kootenay Boundary

Cheque Register Summary for month of March 2021

Cheque Date	Supplier	Name	Amount
2021-03-03	SUP030	SUPERIOR PROPANE INC.	\$ 1,509.84
2021-03-26	SUR040	SURRIDGE, CLINT	\$ 71.96
2021-03-19	TAY080	TAYLOR, CODY	\$ 149.61
2021-03-26	TEC080	TECHNICAL SAFETY BC	\$ 884.00
2021-03-26	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 1,593.99
2021-03-03	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 71.91
2021-03-05	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	\$ 7,511.27
2021-03-12	TEL002	TELUS MOBILITY	\$ 5,294.14
2021-03-19	ARL010	THE ARLINGTON HOTEL	\$ 261.77
2021-03-12	TRA010	THE CITY OF TRAIL	\$ 4,775.18
2021-03-03	TRA010	THE CITY OF TRAIL	\$ 18,786.83
2021-03-03	FRU010	THE VILLAGE OF FRUITVALE	\$ 2,705.57
2021-03-19	THO130	THOMPSON OKANAGAN TOURISM ASSOCIATION	\$ 9,138.55
2021-03-03	TOO010	TOOL TIME SUPPLIES LTD.	\$ 27.98
2021-03-26	TRA054	TRAIL & DISTRICT AFTER SCHOOL BAND PROGRAM SOCI	\$ 326.44
2021-03-26	TRA029	TRAIL COFFEE CO.	\$ 220.00
2021-03-03	TRA029	TRAIL COFFEE CO.	\$ 110.00
2021-03-12	TRA029	TRAIL COFFEE CO.	\$ 132.00
2021-03-19	FIR040	TRAIL FIREFIGHTER ASSOCIATION LOCAL 941	\$ 5,169.35
2021-03-03	TRA046	TRAIL HAMMER AND BOLT CO. LTD.	\$ 32.60
2021-03-19	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	\$ 7.47
2021-03-19	TRO040	TROPHY DEN & GIFT SHOP	\$ 426.30
2021-03-12	TRO010	TROWELEX RENTALS AND SALES	\$ 94.08
2021-03-03	TWI020	TWIN RIVERS CONTROLS	\$ 1,047.38
2021-03-03	ULI010	ULINE CANADA CORPORATION	\$ 758.79
2021-03-26	ULI010	ULINE CANADA CORPORATION	\$ 676.99
2021-03-12	ULI010	ULINE CANADA CORPORATION	\$ 1,069.15
2021-03-12	ULT001	ULTIMATE HOCKEY & SKATE	\$ 1,030.24
2021-03-03	URB010	URBAN SYSTEMS	\$ 840.00
2021-03-03	VAB010	VAB ENTERPRISES	\$ 682.50
2021-03-12	VAB010	VAB ENTERPRISES	\$ 682.50
2021-03-12	VAL130	VALLEN	\$ 595.68
2021-03-03	VAL130	VALLEN	\$ 116.69
2021-03-05	VAL130	VALLEN	\$ 913.92
2021-03-03	VAN210	VAN CAMP, LUCAS	\$ 192.70
2021-03-12	VAN060	VAN KAM FREIGHTWAYS LTD.	\$ 185.77
2021-03-03	MID010	VILLAGE OF MIDWAY	\$ 94,566.86
2021-03-03	MON010	VILLAGE OF MONTROSE	\$ 4,356.65
2021-03-26	WAR020	VILLAGE OF WARFIELD	\$ 400.00
2021-03-19	VIS050	VISTA RADIO LTD.	\$ 802.20
2021-03-12	VIT001	VITALAIRE	\$ 310.99
2021-03-03	VMS020	VMS COMFORT PLUS INC	\$ 415.80
2021-03-26	VOL010	VOLUNTEER FIREFIGHTER'S ASSOC	\$ 400.00
2021-03-05	WDS010	W.D. SHEETMETAL LTD.	\$ 553.88
2021-03-05	WAL090	WALKER, SARAH KELLY	\$ 50.00
2021-03-05	WEN002	WENINGER CONSTRUCTION & DESIGN LTD.	\$ 1,115.63
2021-03-26	WES100	WESCO DISTRIBUTION CANADA LP	\$ 47.78
2021-03-26	WES035	WESTERN FINANCIAL GROUP FRUITVALE	\$ 240.00
2021-03-05	WHI004	WHITEFOOT MEDICAL CLINIC	\$ 100.00
2021-03-19	WHO010	WHOLESALE FIRE & RESCUE LTD.	\$ 783.23
2021-03-19	WIE030	WIEBE, GABRIEL	\$ 25.00
2021-03-05	WIE030	WIEBE, GABRIEL	\$ 25.00
2021-03-19	WIN002	WINJE, ANITRA	\$ 1,822.29

Regional District of Kootenay Boundary
Cheque Register Summary for month of March 2021

Cheque Date	Supplier	Name	Amount
2021-03-05	WOR100	WORLEY, LINDA	\$ 99.00
2021-03-05	WSP010	WSP CANADA INC.	\$ 3,723.98
2021-03-26	WSP010	WSP CANADA INC.	\$ 8,602.13
2021-03-12	XER010	XEROX CANADA LTD.	\$ 49.20
2021-03-26	XLW010	XL QUALITY INDUSTRIAL SERVICES	\$ 179.20
2021-03-03	YRW010	Y & R WATER SALES & SERVICE INC.	\$ 15.46
2021-03-05	YEL010	YELLOWHEAD ROAD & BRIDGE (KOOTENAY BOUNDARY) L	\$ 88.39
2021-03-19	ZAN010	ZANUSSI, BRIAN	\$ 128.39
2021-03-05	ZON020	ZONE WEST ENTERPRISES LTD.	\$ 871.50
Total Accounts Paid			\$ 1,715,412.79

Number of Supplier Payments

380

NB: Payments greater than \$100,000 related to Provincial Emergency Program (service 012) are



Boundary Services Committee

Minutes Wednesday, March 3, 2021 ZOOM

Committee members present:

Director G. McGregor, Chair - Area C/Christina Lake
Director R. Dunsdon, Vice-Chair - Village of Midway
Director V. Gee, Area E/West Boundary-Big White
Director C. Korolek, City of Grand Forks
Director B. Noll, City of Greenwood
Director D. O'Donnell, Area D/Rural Grand Forks

Staff and others present:

M. Andison, Chief Administrative Officer
J. Chandler, General Manager of Operations/Deputy CAO
M. Forster, Executive Assistant/Recording Secretary
B. Ihlen, General Manager of Finance/CFO
J. Dougall, General Manager of Environmental Services
P. Keys, Manager of Facilities and Recreation
F. Maika, Corporate Communications Officer
S. Wright, Manager, Government Relations - BC Transit
L. Olson, Regional Manager, South Okanagan/Boundary – FLNRD

CALL TO ORDER

The Chair called the meeting to order at 10:00 am.

LAND ACKNOWLEDGEMENT

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Sylix, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the March 3, 2021 Boundary Services Committee meeting was presented.

Moved / Seconded

That the agenda for the March 3, 2021 Boundary Services Committee meeting be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the February 9, 2021 Boundary Services Committee meeting were presented.

Moved / Seconded

That the minutes of the February 9, 2021 Boundary Services Committee meeting be adopted as presented.

Carried.

GENERAL DELEGATIONS

None

OLD BUSINESS

J. Chandler, General Manager of Operations/Deputy CAO

Re: Consideration of 'Boundary Helping Hands Feline Rescue Society' Lease Opportunity at Animal Control Building in Grand Forks

To present options to the Boundary Services Committee in consideration to provide a lease to the Boundary Helping Hands Feline Rescue Society for use of space at the Animal Control building in Grand Forks.

Discussion ensued around concerns raised by Committee members. There was general agreement to find other ways such as GIAs to support the Society instead of entering into a lease. Staff provided information on legislature that speaks to local government animal control services where cats are specifically excluded. Staff will provide more information around the existing trailer, its location and cost needs around operating this shelter that is used by the Society to shelter cats.

The Society will be informed that the Animal Control building is unavailable but will be asked what other monetary support can be provided.

Moved / Seconded

That the Boundary Services Committee directs staff to advise the Boundary Helping Hands Feline Rescue Society that the Animal Control building is not available. **FURTHER**, that alternative support options be discussed with the Society.

Carried.

NEW BUSINESS

J. Chandler, General Manager of Operations/Deputy CAO
Seth Wright, Manager, Government Relations - BC Transit
Re: Presentation

S. Wright attended the meeting and provided the Committee members with an overview of BC Transit highlighting the BC Transit partnership model, Boundary Transit System, planning work, the financial picture and performance and ridership stats. Directors expressed concerns over low ridership. S. Wright will provide clarification on the accuracy of the ridership numbers as presented to the Committee. He left the meeting at 11:00 am.

P. Keys, Manager of Facilities and Recreation
Re: Grand Forks Recreation Commission Bylaw 927 Review

To seek approval from the Boundary Services Committee in support of the Grand Forks Recreation Commission to review bylaw 927 and the Commission's Terms of Reference.

Directors requested updates from the Recreation Commission on their operations. Discussion ensued on the Commission's mandate. The Committee was informed that the Commission is an oversight body that assists with policy direction for outside programming or acts as a bridge between the RDKB and Boundary recreation.

Moved / Seconded

That the Boundary Services Committee supports the Grand Forks Recreation Commission along with Regional District staff undertaking a review of Bylaw 927 with the intent of updating the terms of reference for the Grand Forks Recreation Commission, as presented at the meeting on March 3rd, 2021.

Carried.

Kelly Galaski - Project Manager, Symphony Tourism Services - TOTA
Re: Monthly Tourism Update - Feb 2021

Discussion ensued on the \$20,000 fee for the Open Pooling Program, currently in the budget, to TOTA for 2021/2022, which was waived this year by Destination BC due to the effect of COVID-19 on programming and contributions to contingency. Boundary Country Tourism requested that this amount remain in RDKB's budget to ensure core activities are maintained. Directors requested more information and clarity around TOTA's mandate and operations. Ms. Galaski will be invited to attend the next Committee meeting. Staff recommended moving \$20,000 to contingency (reserve) to be applied where needed later in the year.

There was a discussion regarding the \$15,000 that is required to move and set up the commercial kitchen trailer in Greenwood which will come from budget reserves.

Moved / Seconded

That the Boundary Services Committee endorses moving \$20,000 into contingency to be applied where and if needed later in 2021.

Carried.

Director O'Donnell
Re Discussion - Boundary Museum

Director O'Donnell updated the Committee on her recent visit to the Boundary Museum. She raised concerns over the premises and current operations. Director Korolek provided additional information regarding a board meeting she recently attended. The Committee requested to review the Boundary Museum's financial statements.

Director O'Donnell
Re: Discussion - Lease Agreements for Wood Workers Society at Grand Forks, Donaldson Drive Property

Director O'Donnell informed the Committee over her concerns regarding the Wood Workers Society in an RDKB building with no insurance or contract in place. She recommended a lease or contract agreement with the tenants with a request to source insurance coverage. Staff will review historical information on the tenant and provide a report on any implications regarding insurance coverage with a focus on fibre.

VERBAL UPDATES

Director Gee

Sandy Mark - Boundary Community Ventures Association (BCVA)

Re: Boundary FoodMetrics Laboratory - Business Plan

Director Gee provided a verbal report on the FoodMetrics Lab and plan. All risk and resourcing is being provided by FoodMetrics. BCVA is purchasing the building and setting it up and paying a nominal rent to the City of Greenwood.

Moved / Seconded

That the Boundary Services Committee receive the Boundary FoodMetrics Laboratory - Business Plan and the verbal report from Director Gee as presented.

Carried.

Director Gee

Re: Food Hub

Director Gee provided a verbal report on the Food Hub. All ministerial deadlines are being met. Grant funding has been received and a further grant will be applied for. The bakery kitchen has generated a lot of interest throughout the community. She also provided an update on meat processing in Rock Creek.

LATE (EMERGENT) ITEMS

There were no late (emergent) items for discussion.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

A discussion of future agendas was not required.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 12:00 pm.



Columbia River Treaty Monthly Update for the Local Governments' Committee – March 2021

Issued March 31, 2021

Highlights

- Columbia River Treaty scenario modelling
- Governance options for Canadian Treaty operations
- Results from the Columbia River Treaty Virtual Town Hall
- Columbia River Video Series
- Columbia River Treaty-related community interest project updates

Treaty Negotiations

Canada-U.S. Negotiations

- There are no new updates regarding Canada-U.S. Columbia River Treaty negotiations.
- We continue to await a response from the U.S. to the proposal tabled by the Canadian team at the 10th round of negotiations in June 2020.
- A delay is understandable given the shift in U.S. administration and other U.S. priorities such as their COVID-19 response.
- Sylvain Fabi, Canada's Chief Negotiator for the Columbia River Treaty, has been in touch with U.S. lead negotiator, Jill Smail, conveying that Canada is ready to resume discussions when they are.
- In the meantime, important work is moving forward in B.C. on key domestic issues.

Dam Operation Scenario Modelling

- A subgroup of the Negotiation Advisory Team (NAT)¹ is working on an important project to examine different scenarios for how the Canadian Treaty dams could be operated to meet Basin interests.
- The subgroup is modelling different system operations that take into account objectives for ecosystems and Indigenous cultural values, flood-risk management, hydro power, and other social and economic values.

¹ The Negotiation Advisory Team is comprised of representatives from Canada, B.C. and the Ktunaxa, Secwepemc and Syilx/Okanagan Nations. This is the core group responsible for developing Canadian options and positions for the Canada-U.S. negotiations on the Columbia River Treaty.



- The Indigenous-led Ecosystem Function Sub-Committee is developing performance measures for ecosystems and Indigenous cultural values.
- B.C. and federal agency technical staff, as well as ENGO scientists, are contributing to the ecosystem work.
- The Local Governments Committee is leading development of performance measures for socioeconomic measures.

Exploring Domestic Governance Options

- The NAT directed that a consultant be hired to look at potential models for Canadian domestic Columbia River Treaty governance.
- The contractor has been selected and work began in January 2021.
- This initiative is in its early stages and more will be communicated as it unfolds.
- The Columbia Basin Indigenous Nations will be consulted as part of this process, as will the LGC and CBRAC.

Public Engagement

CRT Virtual Town Hall

- The Province hosted a Virtual Town Hall for the general public via Zoom on Feb. 24, 2021.
- 247 people attended by web and phone from Canada and the U.S. to hear from Canadian and B.C. negotiators, Indigenous Nations and local governments involved in the Treaty modernization process.
- The B.C. CRT Team received over 150 questions before and during the session.
- People asked about the status of Canada-U.S. negotiations and Indigenous Nations' and Tribal participation, efforts to reintroduce salmon to the Upper Columbia River, if and how concerns about reservoir level fluctuations are being addressed, how the Treaty's impacts on people and the environment are being considered, along with many other topics.
- Panelists answered as many questions as possible during the session, staying online 30 minutes after the session was scheduled to end in order to do so.
- Responses to all questions will be posted on the [B.C. CRT website](#) in the near future, along with a summary report of the event.
- Materials from the meeting, including a link to the full recording, are available now on the [B.C. CRT website](#).
- The B.C. CRT Team plans to hold another virtual session in the fall.



Columbia Basin Regional Advisory Committee (CBRAC)

- CBRAC met by Zoom on March 8, 2021 for an introduction to the process of integrating socio-economic values into CRT modelling scenarios.
- The presentation was delivered by the LGC team leading this work – Cindy Pearce, Ryan MacDonald and Avery Deboer-Smith – and was well received by CBRAC. The committee is keen to be engaged in the process moving forward.
- All materials are posted on the [CBRAC webpage](#).
- CBRAC was asked to provide input on the socio-economic values via an online survey before March 19. A follow up session is tentatively planned for May or June of this year.
- CBRAC's next webinar is April 21, 2021 on Columbia Basin climate change projections.
- The period to submit applications for the vacant Jaffray/Baynes Lake CBRAC position was extended until March 31, 2021. The CBRAC Steering Committee will evaluate expressions of interest and make a decision in April.

Columbia River Video Series

- The B.C. CRT Team is supporting [Creatively United for the Planet](#), a non-profit society, in developing a series of videos on the value of water, with a focus on the Columbia River.
- The videos, each approximately 20 minutes long, will highlight the value of water as it relates to community, health and wellness, Indigenous values, energy and more. They will also weave in aspects of the Columbia River Treaty, including Treaty impacts to the Basin and opportunities for improvement.
- The first two videos are expected to be finished in early summer, after which, the B.C. CRT Team plans to share them as part of its public engagement on the Treaty.
- Creatively United for the Planet has agreed to share the Project Proposal with the LGC. Please see attached.

Youth Engagement

- The Province invited Wildsight Columbia River Field School alumni to submit articles for a guest column in future B.C. CRT Newsletters. At least 5 alumni expressed interest. The first guest column will be featured in the April 2021 edition with others to come in subsequent editions.
- At the request of the CBRAC Steering Committee, the B.C. CRT Team also invited the Field School alumni to attend non-confidential CBRAC meetings as observers. The first meeting available to them is CBRAC's April 21 webinar on climate change projections.



- This year, the B.C. CRT Team will revisit the CRT curriculum project, a multi-phased approach to exploring how to bring CRT-related information to Basin classrooms. This project was started in spring 2020 but put on hold due to COVID-19.

Ongoing Communication

- The Province continues to communicate with the public through its CRT Newsletter, website and social media channels. As always, the Province is open to suggestions for how to connect more effectively with Basin residents, especially youth, on the CRT. Please email Brooke.McMurchy@gov.bc.ca if you are aware of any opportunities in your communities.

Community Interest Projects

The B.C. CRT Team continues work on addressing community interests that have been raised throughout the Province's public engagement on the Treaty. Progress updates on some of the projects are listed below.

Columbia Basin Agriculture

- In late fall 2020, the B.C. CRT team completed a table matching agriculture interests expressed during CRT community meetings with existing federal and provincial support programs and services, and then began contacting key regional agriculture experts in order to validate the table and to hear their recommendations regarding addressing gaps.
- The B.C. CRT Team is in the process of updating the table to reflect recent new initiatives, and plans to post the table, together with a few key questions, as a discussion piece on the CRT website. A call for feedback is expected to be advertised through the Newsletter, Facebook and Twitter.

Columbia River Treaty Heritage Project

- Denise Cook Design (DCD) has been selected through the RFP process to implement the CRT Heritage project plan. DCD is the same firm that developed the May 2020 CRT Heritage project plan. Along with Denise Cook, the team consists of four Basin residents – Eden DuPont, Jennifer Dunkerson, Stephanie Fischer and Eileen Delehanty Pearkes.
- DCD will provide the CRT Heritage Project Steering Committee with a detailed two-year workplan at the up-coming project kick-off meeting. The first year of the project is expected to be devoted to research and community engagement while the second year will involve creating commemorative elements and launching and supporting the touring route.
- Discussions continue with Columbia Basin Trust regarding their planned contribution towards Phase 1 community commemorative projects. Phase 1 includes approximately four to five Indigenous and four



to five non-Indigenous locations of interest identified in the May 2020 CRT Heritage project plan. A virtual map of the new commemorative elements and existing CRT-related heritage elements such as signage and museums will also be developed as part of Phase 1.

Connectivity/Broadband

- An industry – cross-government working group is being formed to look at opportunities to improve deployment of cellular and broadband infrastructure as part of the Province's focus on supporting economic recovery and getting high-speed internet to as many communities as possible as quickly as possible. The group's terms of reference are under development. The B.C. CRT Team will be represented on the working group.

Creston Valley Dikes Management

- A February 3, 2021 meeting that included a presentation by the Pemberton Valley Dyking District was attended by six dike districts, Yaqaan Nukiy, Town of Creston (mayor and staff), and Regional District of Central Kootenay (area director and staff). Following the meeting a grant application was made by the Town of Creston on behalf of the group to the Community Emergency Preparedness Fund (CEPF) administered by UBCM to hire a coordinator and to undertake a risk assessment of the Creston Valley dikes. The application included letters of support from each of the other members of the group. The application period closed February 26, 2021. Responses are expected in May 2021.
- An exploratory conversation has been had with Columbia Basin Trust around support for the collaborative group, in particular hiring a coordinator as this may not be eligible under CEPF. No decisions have been made yet.
- Terms of Reference and Memorandum of Understanding for the group continue to be refined.

Duncan Dam Fish Passage

- BC Hydro has decided to proceed to the detailed design and installation phase to replace the fish weir at Duncan Dam. The detailed design for the project will be completed by the fall of 2021, and construction is expected to take place in the summers of 2023 and 2024. The replacement weir will improve the health of the Bull Trout population by enhancing passage for smaller Bull Trout as well as improve operational flexibility at Duncan Dam and worker safety.
- Consideration is being given by the project team to include a commemorative element recognizing 'Dutchy' Wageningen. This commemorative element would be added to the CRT Heritage project touring route.

**Valemount Air Quality Project**

- In early March, the B.C. CRT Team and Ministry of Environment and Climate Change Strategy joined Valemount staff in evaluating proposals submitted for a Request for Proposals to review particulate matter data collected in Valemount (March 2013 – December 2019) along with information on local meteorological measurements, Kinbasket Reservoir levels, satellite imagery, and documented observed dust storms (e.g. photos).
- Over April and May 2021, the successful proponent, Hemmera Envirochem Inc, will review the data and prepare a final report. The B.C. CRT Team and Ministry of Environment and Climate Change Strategy will join Valemount staff in reviewing the draft report.
- The project is being funded through a shared cost agreement between the Village of Valemount and the Ministry of Energy, Mines and Low Carbon Innovation.

Projects being monitored or on pause: Ecosystem Enhancement - Spatial Mapping Products through Selkirk College's CRT Portal; Kinbasket Recreational Opportunities; Nakusp marina; and Grants in lieu of taxes.



Boundary Services Committee

Minutes Wednesday, March 3, 2021 ZOOM

Committee members present:

Director G. McGregor, Chair - Area C/Christina Lake
Director R. Dunsdon, Vice-Chair - Village of Midway
Director V. Gee, Area E/West Boundary-Big White
Director C. Korolek, City of Grand Forks
Director B. Noll, City of Greenwood
Director D. O'Donnell, Area D/Rural Grand Forks

Staff and others present:

M. Andison, Chief Administrative Officer
J. Chandler, General Manager of Operations/Deputy CAO
M. Forster, Executive Assistant/Recording Secretary
B. Ihlen, General Manager of Finance/CFO
J. Dougall, General Manager of Environmental Services
P. Keys, Manager of Facilities and Recreation
F. Maika, Corporate Communications Officer
S. Wright, Manager, Government Relations - BC Transit
L. Olson, Regional Manager, South Okanagan/Boundary – FLNRD

CALL TO ORDER

The Chair called the meeting to order at 10:00 am.

LAND ACKNOWLEDGEMENT

We acknowledge and appreciate that the land on which we gather is the converging, traditional and unceded territory of the Sylix, Secwepemc, Sinixt and Ktunaxa Peoples as well as the Metis Peoples whose footsteps have also marked these lands.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the March 3, 2021 Boundary Services Committee meeting was presented.

Moved / Seconded

That the agenda for the March 3, 2021 Boundary Services Committee meeting be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the February 9, 2021 Boundary Services Committee meeting were presented.

Moved / Seconded

That the minutes of the February 9, 2021 Boundary Services Committee meeting be adopted as presented.

Carried.

GENERAL DELEGATIONS

None

OLD BUSINESS

J. Chandler, General Manager of Operations/Deputy CAO

Re: Consideration of 'Boundary Helping Hands Feline Rescue Society' Lease Opportunity at Animal Control Building in Grand Forks

To present options to the Boundary Services Committee in consideration to provide a lease to the Boundary Helping Hands Feline Rescue Society for use of space at the Animal Control building in Grand Forks.

Discussion ensued around concerns raised by Committee members. There was general agreement to find other ways such as GIAs to support the Society instead of entering into a lease. Staff provided information on legislature that speaks to local government animal control services where cats are specifically excluded. Staff will provide more information around the existing trailer, its location and cost needs around operating this shelter that is used by the Society to shelter cats.

The Society will be informed that the Animal Control building is unavailable but will be asked what other monetary support can be provided.

Moved / Seconded

That the Boundary Services Committee directs staff to advise the Boundary Helping Hands Feline Rescue Society that the Animal Control building is not available.

FURTHER, that alternative support options be discussed with the Society.

Carried.

NEW BUSINESS

J. Chandler, General Manager of Operations/Deputy CAO
Seth Wright, Manager, Government Relations - BC Transit
Re: Presentation

S. Wright attended the meeting and provided the Committee members with an overview of BC Transit highlighting the BC Transit partnership model, Boundary Transit System, planning work, the financial picture and performance and ridership stats. Directors expressed concerns over low ridership. S. Wright will provide clarification on the accuracy of the ridership numbers as presented to the Committee. He left the meeting at 11:00 am.

P. Keys, Manager of Facilities and Recreation
Re: Grand Forks Recreation Commission Bylaw 927 Review

To seek approval from the Boundary Services Committee in support of the Grand Forks Recreation Commission to review bylaw 927 and the Commission's Terms of Reference.

Directors requested updates from the Recreation Commission on their operations. Discussion ensued on the Commission's mandate. The Committee was informed that the Commission is an oversight body that assists with policy direction for outside programming or acts as a bridge between the RDKB and Boundary recreation.

Moved / Seconded

That the Boundary Services Committee supports the Grand Forks Recreation Commission along with Regional District staff undertaking a review of Bylaw 927 with the intent of updating the terms of reference for the Grand Forks Recreation Commission, as presented at the meeting on March 3rd, 2021.

Carried.

Kelly Galaski - Project Manager, Symphony Tourism Services - TOTA
Re: Monthly Tourism Update - Feb 2021

Discussion ensued on the \$20,000 fee for the Open Pooling Program, currently in the budget, to TOTA for 2021/2022, which was waived this year by Destination BC due to the effect of COVID-19 on programming and contributions to contingency. Boundary Country Tourism requested that this amount remain in RDKB's budget to ensure core activities are maintained. Directors requested more information and clarity around TOTA's mandate and operations. Ms. Galaski will be invited to attend the next Committee meeting. Staff recommended moving \$20,000 to contingency (reserve) to be applied where needed later in the year.

There was a discussion regarding the \$15,000 that is required to move and set up the commercial kitchen trailer in Greenwood which will come from budget reserves.

Moved / Seconded

That the Boundary Services Committee endorses moving \$20,000 into contingency to be applied where and if needed later in 2021.

Carried.

Director O'Donnell
Re Discussion - Boundary Museum

Director O'Donnell updated the Committee on her recent visit to the Boundary Museum. She raised concerns over the premises and current operations. Director Korolek provided additional information regarding a board meeting she recently attended. The Committee requested to review the Boundary Museum's financial statements.

Director O'Donnell
Re: Discussion - Lease Agreements for Wood Workers Society at Grand Forks, Donaldson Drive Property

Director O'Donnell informed the Committee over her concerns regarding the Wood Workers Society in an RDKB building with no insurance or contract in place. She recommended a lease or contract agreement with the tenants with a request to source insurance coverage. Staff will review historical information on the tenant and provide a report on any implications regarding insurance coverage with a focus on fibre.

VERBAL UPDATES

Director Gee

Sandy Mark - Boundary Community Ventures Association (BCVA)

Re: Boundary FoodMetrics Laboratory - Business Plan

Director Gee provided a verbal report on the FoodMetrics Lab and plan. All risk and resourcing is being provided by FoodMetrics. BCVA is purchasing the building and setting it up and paying a nominal rent to the City of Greenwood.

Moved / Seconded

That the Boundary Services Committee receive the Boundary FoodMetrics Laboratory - Business Plan and the verbal report from Director Gee as presented.

Carried.

Director Gee

Re: Food Hub

Director Gee provided a verbal report on the Food Hub. All ministerial deadlines are being met. Grant funding has been received and a further grant will be applied for. The bakery kitchen has generated a lot of interest throughout the community. She also provided an update on meat processing in Rock Creek.

LATE (EMERGENT) ITEMS

There were no late (emergent) items for discussion.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

A discussion of future agendas was not required.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 12:00 pm.



Board Delegation/Presentation Policy

Policy:

Appearances before the Board, or a Board Committee, shall be governed in a way to ensure access to the Board/Committee as well as ensuring the efficient and proper management of Board/Committee activities, as well as ensuring compliance with the Procedural Bylaw.

Purpose:

To establish methods and procedures to be utilized to allow for delegations and presentations to appear before the Board, and its Committees.

Procedure:

1. Definitions

For the purposes of this policy, the following definitions shall be utilized:

Delegation means an individual, organization or group who request to appear before the Board or Committees or Commissions;

Presenter(s) means an individual, organization or group who have been requested by the Board or a Committee to appear in front of the Board or Committee to present information and updates as requested by the RDKB and whom are not considered to be a delegation(s);

2. Delegations

The following excerpt from Procedure Bylaw No. 1720 outlines generally the policies and procedures of the Board in terms of receiving delegations:

- 2.1 Using the RDKB Board/Committee Delegation Presentation form, a delegation wishing to appear before the Board or Committee shall submit a written request to appear along with a brief written synopsis of the information that will be included on the agenda and presented to the Board or the Committee. The Corporate Officer must receive the completed written request and the written synopsis at least seven (7) calendar days prior to the scheduled Board meeting and will submit to the Board or Committee Chair for approval.

- 2.2 The Board or Committee Chair must approve all delegations before the delegation is set on an agenda. Where the Chair has refused a delegation, the Chair shall notify the Board or Committee in writing that the delegation asked to appear before them and list the reason(s) why the delegation was denied attendance. The Chair will also notify the delegation of the decision to not approve the request and will provide reasons.
- 2.3 Where the subject matter of a delegation has previously been dealt with in the form of a delegation, the Chair may advise the delegation of such apparent duplication and/or repetition and refuse such delegation until permission of the overall Board or Committee has been obtained.
- 2.4 A delegation is not permitted to address a meeting of the Board or a Committee regarding a bylaw in respect of which a public hearing has been held, where the public hearing is required under an enactment as a prerequisite to the adoption of the bylaw.
- 2.5 Once approved, the Corporate Officer or delegated staff shall notify a representative of the delegation at a reasonable time in advance of the meeting date, the time, day and place of the meeting at which the delegation will be heard.
- 2.6 The number of delegations appearing before the Board or Committees shall be limited to two (2) per meeting unless the Chair determines that there is an additional urgent matter or unless a delegation wishes to address an item that is already on the agenda. At the discretion of the Chair, the time limit for presenting is ten (10) minutes unless otherwise determined by a two-thirds (2/3) vote of the Members present.
- 2.7 No delegations will be accepted at the November Statutory Board meeting.

Late Delegations-Board of Directors Meetings

- 2.8 Any person or organization who deems its interests to be affected by an item on a Board meeting agenda, who has appeared before an appropriate Committee or who, because of circumstance, could not have been expected to appear before a Committee or give earlier notice, may request to appear as a late delegation before the Board to address an item already on the agenda. A written request must be submitted to the Corporate Officer no later than twelve o'clock Noon on the day before the Board of Directors meeting.
- 2.9 The written request to appear as a late delegation must stipulate the subject matter upon which the late delegation wishes to speak and explain why the Board should consider the late delegation.

- 2.10 The Corporate Officer will advise the Chair of the Board of the late delegation request and circulate the written request to RDKB Board Directors via email as soon as it has been submitted. The Board Members shall reply to the Corporate Officer as to whether the late delegation should be allowed or not. A majority of Board Members in favour or against will determine if the late delegation will be heard at the meeting.

If the delegation's late request to attend the meeting is approved, the written request will be displayed on the video monitors at the meeting.

- 2.11 Notwithstanding the foregoing, where a written request has not been received as prescribed in Section 7.5 above, a late delegation may address the meeting if approved by a unanimous vote of the Members present.

- 2.12 The Chair may determine the maximum time for which each late delegation will be permitted to address the Board, after which time, the Board may dispose of the delegation submission at the meeting, refer the subject matter to a Committee or take such other action as is deemed expedient.

Presenter(s) and Applicant(s) Speaking to Agenda Items

- 2.13 From time to time, the RDKB Board of Directors and Board Committees may invite certain individuals, external agencies, organizations or other groups to attend a meeting to present certain information including financial details and or other reports which relate to RDKB funded projects and service delivery and or to RDKB business in general.

Applicants may also wish to attend a Board or Committee meeting to speak to their application that may be included on an agenda. Presenters and applicants are not considered "delegations" and hence, are not required to submit the Board or Committee Delegation Request form.

Presenters may be requested to submit a brief synopsis of their presentation to the Corporate Officer seven (7) days prior to the Board or Committee meeting. The Corporate Officer will include the synopsis on the agenda. Applicants are not required to submit a synopsis.

- 2.14 The Corporate Officer shall notify presenters in advance of the meeting the date, time and place of the meeting at which the presenter(s) will be heard.

- 2.15 The number of presenters appearing before the Board or Committees shall be determined and approved by the Board or Committee Chair. The time limit for presenters sharing the information at the meeting is at the discretion of the Chair unless otherwise determined by a two-third (2/3) vote of the Members present.

- 2.16 Presenters will not be invited to speak at the November Statutory Board meeting.

Review Schedule:

Original Approval Date:

- June 18, 2015

Review by Policy and Personnel Committee:

- June 10, 2015;
- February 25, 2021; and
- March 31, 2021

Adopted by the Board of Directors:

- June 18, 2015; and
- April 14, 2021



**Regional District of
Kootenay Boundary**

Board / Committee Delegation Request Form

Name of person or organization wishing to appear:			
Subject of delegation:			
Purpose of delegation (please check where appropriate):	Information Only		
	Requesting a letter of support		
	Request for funding		
	Other (please provide details):		
Contact Person (if different from above):			
Telephone:		Email:	
Meeting Date Requested:			
Technical Requirements: Will you be using a power point presentation?	YES		If yes , you are required to submit the presentation before the meeting as well as bringing it on a memory stick.
The Regional District utilizes Microsoft Office products. The Regional District is not responsible for software incompatibility. If your presentation does not work on our equipment, you will not be able to use an electronic presentation.			
For more information please contact: Corporate Officer 202-843 Rossland Avenue Trail, BC V1R 4S8 Phone: 250-368-9148 Toll Free: 1-800-355-7352 Fax: 250-368-3990 Email: corporate@rdkb.com			

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To facilitate effective delegations:

1. A ten-minute limit is in place. It does not matter how many people speak. Please allow time for questions.
2. The name of the person and or group appearing before the Board will be published in the agenda and available to the public.
3. If you have not provided your information prior to the meeting, bring sufficient copies to the meeting. Sixteen (16) copies are required.
4. Direct all comments to the Chair.
5. Do not expect an immediate answer. The Board may wish to have further investigation or time to consider the matter.
6. You may not be able to appear before the Board on the day requested. You are not confirmed to appear before the Board until you receive confirmation from staff.
- 7. At no time will a delegation be allowed regarding a bylaw which a Public Hearing has been held, or where a Public Hearing is required under an enactment as a prerequisite to the adoption of the bylaw.**
- 8. At no time will a delegation be allowed for the purpose of discussing a matter to be dealt with as a grievance under a collective agreement.**

I understand and agree with the terms and conditions of my request to appear as a delegation:

Name of Delegate/Representative of Group

Date

Signature

For Office Use Only

Referred to
Chair:

Date

Approved

Declined

If declined provide explanation:

Date of delegation (if applicable):

Applicant informed of decision:

Signature

Date

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Correspondence Policy

Policy:

The Regional District of Kootenay Boundary (RDKB) shall utilize good management practices in the receipt and sending of correspondence.

Purpose:

To formalize and clarify RDKB correspondence policies and practices.

Procedure:

The RDKB receives and sends correspondence on a regular basis.

1. Incoming Correspondence

- a) The overall responsibility for managing the correspondence received and sent by the RDKB is with the Corporate Officer.
- b) All mail is received and opened by the staff member identified by the Corporate Officer.
- c) Bills, invoices and other financial documents are forwarded to the Finance Department for processing.
- d) Magazines, periodicals general information, and unaddressed mail are to be forwarded to the appropriate department for their use.
- e) All addressed correspondence is date stamped to indicate the day it was received by the RDKB.
- f) The correspondence is disseminated to the appropriate departments for any required action.
- g) All correspondence addressed to the Chair or a Director is delivered to the Executive Assistant. The Executive Assistant will ensure that the following occurs:
 - i) A copy of the correspondence is placed in the appropriate Directors mail slot.
 - ii) If, in the Executive Assistant's opinion, the matter in the correspondence is a time sensitive or otherwise important matter, a copy of the correspondence will be faxed or emailed to the appropriate Director.
 - iii) The Executive Assistant will ensure that the appropriate Manager is provided the correspondence for further action.
 - iv) A copy of the correspondence is placed in the appropriate Committee or Board agenda folder.
- h) The Director's mail slot will be emptied and mailed each Friday.

- i) Any Manager that receives correspondence that requires Committee or Board attention is responsible for providing the letter with appropriate reports to the Committee having jurisdiction.
- j) Faxes will be treated in the same manner as other correspondence. When and if an original is received the fax copy will be replaced and destroyed. As an exception to the forgoing, if the fax copy has notes that need to be retained, the fax copy will be retained as well.
- k) Managers or staff in receipt of emails that need to be retained as part of an overall file will be responsible for printing a copy and delivering it to the location identified for incoming correspondence. The email will then be treated in the same manner as other correspondence.
- l) Correspondence marked to indicate that the contents are confidential shall be immediately forwarded to the intended recipient unopened. The recipient of confidential mail is responsible for indicating the date received by the Regional District and taking any appropriate action. The disposition and retention of such documents shall be determined in consultation with the Corporate Officer.

2. Outgoing Correspondence

- a) All outgoing correspondence will go out on RDKB letterhead. If a department has an approved and identified symbol (i.e.: the fire and recreation services) it is appropriate to add the symbol to the letterhead.
- b) All correspondence shall be signed. Wherever possible the letter should be signed by the writer, but to avoid undue delay it is appropriate to have another staff member, preferably a Manager, sign the letter in-lieu.
- c) All correspondence to an elected official shall be signed by an elected official. An exemption to this rule is where the matter was specifically addressed to a staff member and is purely an administrative or information matter.
- d) The Board Chair is the default signatory for all RDKB correspondence requiring the signature of an elected official. In the Chair's absence, the Vice Chair shall sign.
- e) Where the subject matter of the correspondence deals specifically with a subject directly related to an Electoral Area or municipality the letter shall be co-signed by the appropriate Electoral Area Director or municipal Director.
- f) The Chair also has the discretion to accept a co-signer, such as a Committee Chair, where the Chair feels that it is appropriate.
- g) All correspondence deemed to be confidential or personal shall be prepared by the writer or the Executive Assistant. The Executive Assistant is the "confidential secretary" for the Board and Managers of the RDKB.
- h) Elected Officials shall not utilize corporate RDKB letterhead for correspondence that is not sanctioned by the Board. When correspondence is sanctioned or consistent with Board positions and intentions sections 2 (d) and (e) still apply.
- i) The foregoing is not intended to stifle legitimate correspondence prepared by the Electoral Area Directors. However, in the best interests of the Board, the Electoral Area Directors and the recipients of such correspondence, it must be clear the writer is presenting personal views and not necessarily those of the Corporate Board. The Electoral Area Directors shall be provided letterhead, personalized for their use, that includes the following phrase:

"The contents of this correspondence and any views presented are those of the writer and may not reflect the positions of the Regional District of Kootenay Boundary."

- j) Outgoing emails shall have a signature block indicating the senders name, title and contact information. The sender shall be responsible for ensuring that paper copies of email strings are kept where circumstances warrant.

Review Schedule:

Original Approval Date:

- September 25, 2009

Reviewed by Policy and Personnel Committee:

- March 16, 2016;
- September 14, 2016;
- December 14, 2016;
- March 21, 2017;
- February 25, 2021; and
- March 31, 2021

Adopted by the Board of Directors:

- September 25, 2009;
- April 20, 2017; and
- April 14, 2021



STAFF REPORT

Date: April 14, 2021
To: **Chair Langman, and Members of the Board**
From: Carolyn Gillis, CPA, CA
 Financial Services Manager
Re: CBT Community Initiatives Program

Issue Introduction

A staff report from Carolyn Gillis, Financial Services Manager, regarding the CBT Community Initiatives Program.

History/Background Factors

The Regional District of Kootenay Boundary administers funding on behalf of Columbia Basin Trust for the Community Initiatives Program. The total funding available for distribution for 2021/22 is \$348,608.68.

The stakeholders are recommending the funds be disbursed as follows:

City of Trail	\$116,206.47
Village of Warfield	\$35,570.10
Beaver Valley	\$107,590.54
Area B	\$35,129.62
City of Rossland	\$54,111.95
Total	\$348,608.68

The detail list of recommended grant recipients is as follows on subsequent pages.

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors approve the disbursement of the Community Initiatives funds as presented.

Registered Applicant/Organization Legal Name	Project Title	Total Funding Requested	Beaver Valley Proposed Award	Electoral B Proposed Award	Village of Warfield Proposed Award	City of Rossland Proposed	City of Trail Proposed Award	Total Proposed Award
(The) Rossland Gold Fever Follies	"The Great Invention" Show, "Shut-Ins" Special, & Mentorship Program	24,162.00	-	3,931.00	2,800.00	7,250.00	2,000.00	\$ 15,981.00
2nd Rossland Scouts	The Rossland Scout Hall Rejuvenation Project	5,700.00	-	-	-	5,569.95	-	\$ 5,569.95
BC SPCA	Spay / Neuter Assistance Program	5,000.00	1,500.00	500.00	500.00	750.00	1,750.00	\$ 5,000.00
Beaver Mountain Snowmobile Association	Archibald Mountain Multi-Seasonal Warming Shelter/Cabin Construction	18,332.00	15,000.00	-	-	-	-	\$ 15,000.00
BEAVER VALLEY BLOOMING SOCIETY	Blooming Fruitvale	5,295.00	5,000.00	-	-	-	-	\$ 5,000.00
Beaver Valley Curling Club	Kitchen Vent Fire Suppression Upgrade	15,000.00	15,000.00	-	-	-	-	\$ 15,000.00
Beaver Valley Fastpitch Association	Skills, Drills, Development and Recruit	15,000.00	2,000.00	-	2,000.00	857.00	3,000.00	\$ 7,857.00
Beaver Valley Golf and Recreation Society	Adequate storage and security of Society assets	31,972.35	15,000.00	-	-	-	-	\$ 15,000.00
Beaver Valley Manor Society	Beaver Valley Manor Laurier Avenue Door Assist (Record Door Operator)	5,000.00	5,000.00	-	-	-	-	\$ 5,000.00
Bee Awareness Society	Bee Awareness Education Program	3,860.00	-	-	-	2,626.00	500.00	\$ 3,126.00
Columbia Seniors Wellness Society	Tablets for Seniors	3,068.00	-	-	-	-	-	\$ -
Ecole des Sept Sommets	Volleyball Equipment	2,600.00	-	550.00	550.00	679.00	-	\$ 1,779.00
Friends of the Rossland Range Society (FoRRS)	REC SITE SIGNAGE UPGRADE	5,000.00	-	1,000.00	800.00	1,167.00	1,000.00	\$ 3,967.00
Greater Trail Community Restorative Justice Program	Restorative Justice - Working Together	5,000.00	-	1,000.00	500.00	500.00	1,500.00	\$ 3,500.00
Greater Trail Hospice Society	Greater Trail Hospice Society (GTHS) Volunteer Training and Volunteer Enhancement Program	4,450.00	1,602.00	267.00	356.00	712.00	1,513.00	\$ 4,450.00
Health Arts Society	Concerts in Care	11,300.00	1,500.00	1,700.00	2,000.00	1,857.00	3,600.00	\$ 10,657.00
Holy Trinity - Trail	Skool-Aid 2021	5,000.00	800.00	600.00	1,200.00	800.00	1,600.00	\$ 5,000.00
Horse Association Central Kootenay	Youth Polish Shine & Show and Horse Activities 2021	5,000.00	1,000.00	1,000.00	1,000.00	-	482.51	\$ 3,482.51
Jl Crowe Secondary School	Garden Renovation	4,000.00	-	-	-	-	2,000.00	\$ 2,000.00
Kiwanis Club of Trail	Green area improvement	4,820.00	1,000.00	-	-	-	2,410.00	\$ 3,410.00
Kootenay Boundary Regional Hospital & Health Foundation	ICU / Hart Project	47,500.00	-	2,750.00	2,750.00	4,020.00	25,000.00	\$ 34,520.00
Kootenay Brain Injury Association	STRIVE Project	17,400.00	2,000.00	1,500.00	2,500.00	3,268.00	5,000.00	\$ 14,268.00
Kootenay-Columbia Learning Centre	KCLC School Garden Project	4,994.00	500.00	494.00	250.00	250.00	1,500.00	\$ 2,994.00
Kootenay-Columbia School District 20	Outdoor Learning Classroom Kits for Schools in the RDKB	5,000.00	-	-	-	893.00	3,000.00	\$ 3,893.00
Lower Columbia Community Development Team Society - Sustainable Local Agriculture Committee	COVID-19 Relief	4,445.00	-	-	-	-	2,500.00	\$ 2,500.00
Lower Columbia Community Development Team Society - Sustainable Local Agriculture Committee	Incredibly Delicious	950.00	-	-	-	-	950.00	\$ 950.00
Montrose Youth Action Team Society	Flourish Montrose 5	1,500.00	1,500.00	-	-	-	-	\$ 1,500.00
Public Access Protection Society	Kiddie Car safety improvements	2,461.21	2,461.21	-	-	-	-	\$ 2,461.21
Red Mountain Racer Society	Replacement of Worn Equipment	17,394.00	-	2,920.00	1,000.00	6,954.00	1,500.00	\$ 12,374.00
Rossland Council for Arts and Culture	Emerging from Adversity Visual Art Exhibition	2,000.00	-	-	-	2,000.00	-	\$ 2,000.00
Rossland Society for Environmental Action	Development of a "Water Walk Along Trail Creek" Pamphlet	2,240.00	-	600.00	540.00	550.00	550.00	\$ 2,240.00
Scouts Canada-Camp Tweedsmuir	Fire Prevention and Electronic equipment	15,000.00	2,000.00	1,500.00	3,000.00	964.00	5,000.00	\$ 12,464.00
Selkirk Mountain Music Society	mobile entertainment stage	19,718.80	14,718.80	-	-	-	-	\$ 14,718.80
The Beaver Valley and Pend D'Oreille Historical Society	Database Development, Transcription of Oral Interviews, Repair of Public Exhibit Cabinets	5,501.50	5,000.00	-	-	-	-	\$ 5,000.00
The Canadian Red Cross Society	Keeping Up with the Demand for HELP Equipment as Knee and Hip Replacement Surgeries Surge across the Kootenays	8,000.00	1,200.00	-	-	1,143.00	4,900.00	\$ 7,243.00
THE CORPORATION OF THE VILLAGE OF FRUITVALE	Beaver Valley (BV) Age Friendly (AF) Senior's Coffee Gathering and Luncheons	11,500.00	11,500.00	-	-	-	-	\$ 11,500.00
The Governing Council of The Salvation Army in Canada	Trail Community Service Centralization Project	55,000.00	-	6,499.18	2,955.07	-	-	\$ 9,454.25

Regional District of Kootenay Boundary CBT CIP
Proposed Award of CBT CIP Funding

Registered Applicant/Organization Legal Name	Project Title	Total Funding Requested	Beaver Valley Proposed Award	Electoral B Proposed Award	Village of Warfield Proposed Award	City of Rossland Proposed	City of Trail Proposed Award	Total Proposed Award
Tourism Rossland	Rotating Sculpture Lease	1,840.00	-	-	-	1,840.00	-	\$ 1,840.00
Trail & District Chamber of Commerce	Kootenay Teen Chef Club	32,050.00	-	1,000.00	3,205.00	779.00	8,000.00	\$ 12,984.00
Trail & District Public Library	Trail & District Public Library - recording equipment	2,600.40	-	-	1,300.20	-	1,300.20	\$ 2,600.40
Trail and District After School Band Program Society	Trail and District After School Band Program	23,142.00	-	2,500.00	2,500.00	1,615.00	10,000.00	\$ 16,615.00
Trail and District Senior Citizens' Villa Society	Seniors' Villa Suite Upgrades	15,000.00	-	1,500.00	1,500.00	612.00	6,000.00	\$ 9,612.00
Trail Gymnastics Society	Keep Your Distance and Work it Out	1,013.86	-	45.62	96.32	138.00	375.13	\$ 655.07
Trail Gymnastics Society	Vault With Success	3,700.00	1,110.00	166.50	351.00	603.00	1,000.00	\$ 3,230.50
Trail Gymnastics Society	Safely Distanced Administrators	1,184.86	-	53.32	112.56	161.00	238.40	\$ 565.28
Trail Historical Society	History and Heritage of Trail, B.C.	7,800.00	-	-	-	-	7,800.00	\$ 7,800.00
Trail Youth Baseball	Butler Park Equipment Upgrade	8,364.71	1,198.53	-	250.95	483.00	4,684.23	\$ 6,616.71
United Way of Trail & District	Storm the Stairs	5,265.00	-	1,053.00	1,053.00	642.00	1,053.00	\$ 3,801.00
West Kootenay Community EcoSociety	Supporting Implementation of the West Kootenay 100% Renewable Energy Plan	5,000.00	-	-	-	2,000.00	-	\$ 2,000.00
West Kootenay Community EcoSociety	Promoting Old Growth Forest Trails	3,500.00	-	2,000.00	-	1,500.00	-	\$ 3,500.00
West Kootenay Community EcoSociety	Farms to Friends	7,500.00	-	-	500.00	929.00	4,500.00	\$ 5,929.00
Total		518,124.69	107,590.54	35,129.62	35,570.10	54,111.95	116,206.47	\$ 348,608.68



Grant-in-Aid Request

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--	--	--	--	--

Applicant:	* Camp Koolaree Society				
FULL Mailing Address: Including Postal Code	* 1300 Pine Ave, Trail BC, V1R 4E6				
Phone:	* 2505129148	Fax:		E-Mail:	* koolaree.fundraising@gmail.com
Representative:	* Nicole Cameron				
Make Cheque Payable To:	* Camp Koolaree Society				

**Starred items, including contact information, must be completed in full.*

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What is the total Cost of the Project? \$ 100,000 What amount are you requesting from this RDKB Director(s)? \$ unknown \$1,000

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

Please see attached

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization	Please see attached extra sheet	
Amount Requested: \$		Amount Secured: \$
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Date: Apr 5 2021	Applicant Signature	Print Name Nicole Cameron

Office Use Only

Grant approved by Electoral Area Director: _____

Approved by Board: _____

Dear RDKB Directors,

My name is Nicole Cameron and I am writing to you on behalf of the fundraising committee of the Camp Koolaree Society. I am writing to ascertain your potential support of a capacity improvement project in Electoral Area E in RDCK. The Camp Koolaree society is working hard to build a new washhouse that is accessible and inclusive for the use of our camps and community user groups.

I have been coordinating with Mr. Tom Newell, the director for Area F of the RDCK, as he is trying to coordinate a community works (gas tax) pool, and he suggested that I should contact the directors of the RDKB and see if you were willing to also support this project. A significant portion of the youth who attend our camp do come from the RDKB, and our main administrative office is in Trail. The total cost of the project that is left to complete is just over \$100,000. Mr. Newell has suggested that if everyone is able to contribute some amount from their community works funding, then together this project that benefits children and families from the entire West Kootenay/Boundary could be much closer to completion.

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1. All are valued and welcome to share in the experience regardless of age, gender, sexual orientation, race, national origin, economic status, family status, or faith tradition.
2. We are part of the ongoing miracle of creation and strive to make our actions harmonious with the world in the present and future. Camp Koolaree will strive to help campers grow socially, physically, emotionally, and spiritually while having fun.
3. We will promote a safe and compassionate environment where all can contribute without worrying about bullying, competition, exclusion or denigration.
4. We strive to build community through consensus and mutual esteem.
5. Camp Koolaree provides an environment that is Christian in influence, not emphasis, respecting all faith traditions and focusing on values rather than doctrine.
6. We work to foster the understanding that the principles learned at camp apply to camper's regular lives as well, and that they can use them to help create a happier and healthier world for all.

What is the project which we are asking you to consider supporting? The society has stated that it is our goal to upgrade the camp buildings that are aging and beyond repair with new accessible and inclusive ones. Our goal is to one day have a completely accessible camp that remains off grid and with a small overall footprint in the natural world. This allows our camp to increase the diversity of youth and families that we serve, and allows us to open our camp further to community use when our camps are not in session. The first step is replacing our washhouse which was recently decimated by a windstorm in January 2021. We had already started to replace the previous building with a new washhouse that is accessible to those with mobility needs, and will feature gender neutral spaces to increase inclusivity for the LGBTQ2S+ community. It is made of brick, and should last many years to come. There will be showers and changing areas, and it is environmentally sustainable as it uses only solar for power and

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Why have we made it our goal to increase our capacity? We know from partnership with many local community groups (including youth support agencies, ANKORS, and the local LGBTQ2S+ community), that there needs to be increased support (especially during the summer months when school is not in session) for youth who may be experiencing vulnerability due to social isolation or discrimination. Vulnerable youth are at risk of experiencing depression, anxiety, homelessness, addiction, and suicide during their lifetime, impacting the way they interact with the world and the opportunities they may have. Camp Koolaree excels at helping to reduce social isolation and foster inclusion. Studies show that in attending summer camps youth are exposed to diversity, develop independence, gain new friends, learn about preserving nature, increase self-esteem, gain skills, and increase activity. By increasing the accessibility to the camp, and therefore the support we can provide, we are helping to reduce the vulnerability that can impact the lives of youth.

Camp Koolaree is known throughout the region for the good work and influence our summer camping experience has on local youth and families, especially since we never turn down anyone who wants to come, providing financial support through our Campership Program to anyone in need. This project will help us to increase the population that we can serve by continuing to reduce physical and psychosocial barriers that some campers face when coming to camp. It will also allow us to increase the length of our camping season, which in turn increases the amount of access we have for community user groups (which in the past have included local dance groups, mental health groups, schools, and other youth groups (Scouts), when our camps are not in session. Camp Koolaree already has a diverse group of campers from the entire region, but this project is the first important step to welcoming (and helping) even more.

We are passionate about this project. We believe that our mission and history make us the best suited camp in the area to help meet the needs of the vulnerable youth and families in the Columbia Basin. We have years of experience and belief in what summer camping can do. Increasing our capacity by reducing our already minimal barriers to participation will allow us to serve more deserving campers. We know from personal stories from previous campers, as well as those who come back year after year, that our camps make a difference to all youth who participate, but especially to those who may experience vulnerability. Our non-judgemental and open approach is what makes us different than many other camps affiliated with churches – we celebrate everyone at our camp for who they are, and work on creating community with each other and the environment that celebrates diversity and love of self and others. We foster inclusion and acceptance of everyone, which benefits the greater community as a whole.

Budget: I spoke with our contractor Mo Barry with First Choice Contracting, and he is waiting on some final quotes from some of the trades and suppliers before he can create the final proposed (and more detailed) budget. What this shows you is from last summer's estimated budget, and I will send you the final budget in about a week or so when Mr. Barry has finished it. What I am attaching is a budget list that includes the first phase of the project as well that is already completed, as it shows how much community support we have already had, and will continue to have as many of the same contractors or businesses will continue to donate or give in kind. It also shows the proposed overall budget as close as we could estimate. I have also included our permission from the land owner (Pacific Mountain Region of the United Church of Canada) to build this washhouse, and a letter from them that shows that they plan to continue to renew our lease when this one is up (ten years at a time).

We have also applied to the city of Trail, Nelson, and Castlegar for funding. Some of the other places we are applying for potential funds are: the Kootenay Savings Community fund, Tech Cominco, the BC Gaming Grants, and the United Church of Canada Camping fund and seeds of hope fund. We have also approached Nelson Ford. We have already been given a \$5,000 grant towards phase two building by the United Church of Canada. All donors will be put on a sign/plaque on the building if they wish.

Camp Koolaree Estimated Wash House Budget

Expenditures for both phase 1 and 2. Phase 1 – septic tank, walls, foundation, roof, engineering and permits (phase 1 is complete). Phase 2 - flooring, plumbing, electrical (solar), finishing and landscaping, and berm creation.

Item	Description	Cost
Salaries/ Benefits	Labourers – most labour is donated, or is included in quotes from companies providing professional services	
Professional Fees/ Honouraria	Plumbing, electrical, surveys, inspections, contracting, barging, and other professional fees like engineering	\$91,500
Other	Materials – brick and concrete, equipment, septic tank expansion, berm creation, finishing (toilets/sinks/lighting/ showers/etc), roofing and trusses	\$208,500
Total Expenditures:		\$300,000

Sources of Revenue (includes in kind donations)

Source	Assured \$ / (Potential \$)	Total \$
Camp Koolaree Society	\$75,000	\$75,000
In kind donations from Koolaree	\$3,500 approx.	\$3,500
Koolaree Volunteer labour hours	\$5,000 approx.	\$5,000
Additional community contributors:		
1. Pacific Mountain Regional Council	\$23,000 used towards land surveys and geotechnical survey	\$23,000
2. Mo Barry	First Choice Contracting – in kind donation	\$20,000
3. Kootenay Barge Systems (owner: Clay Jones)	Use of barge to bring construction equipment and supplies across the lake to camp – reduced cost and in kind donation	\$8,000
4. Ted Nunn Nelson Civil Engineer	In kind donation of time	\$3,000
5. Daryl Furey WSP Engineering	Alluvial fan evaluation	\$10,500
6. Sutco Transportation	Equipment rental	\$20,000

7. ROK Form solutions	Concrete foundation – in kind donation	\$6,000
8. BRIK-CON	Brick and block layers – in kind donation	\$5,000
9. Selkirk Truss	Trusses for roof	\$1,900
10. Home Hardware Trail, Harrop Proctor Community Forest Group, and Mitchell's Supply Castlegar	Building Materials	Approximately \$4,000-5,000
11. United Church of Canada	Seeds of Hope grant	\$5,000
Total Current Revenue to end of phase 1:		\$190,000
Total Required Revenue to start and finish phase 2		\$110,000

Thank you for your consideration of this project that benefits so many youth and families in the RDKB and RDCK areas.

Sincerely,

Nicole Cameron



PACIFIC MOUNTAIN REGION

THE UNITED CHURCH OF CANADA L'ÉGLISE UNIE DU CANADA

April 24th, 2020

John D. Marko, Treasurer
Camp Koolaree Society

New Washrooms at Camp Koolaree

Dear John,

Pursuant to section 7.3 of the Camp's lease agreement, this letter provides the Region's written approval to proceed with new washrooms.

In addition to meeting all relevant building codes, I understand the Camp Koolaree Society has planned these washrooms to be mobility accessible and gender neutral. The Region acknowledges and is grateful for taking these factors into account, and we wish you all success with this project.

I am sure your Board finds these challenging times with the uncertainty around a summer camping season this year. Please know the Region stands with the Society as you navigate these challenges.

Thank you for this ministry of camping which you, your Board and many others provide at Camp Koolaree.

Treena Duncan
Executive Minister
Pacific Mountain Regional Council
The United Church of Canada



Nisut Pacific Mountain Region
BRITISH COLUMBIA CONFERENCE

THE UNITED CHURCH OF CANADA L'ÉGLISE UNIE DU CANADA

May 31, 2016

Peter Herd
President, Camp Koolaree Society
1300 Pine Avenue
Trail, BC V1R 4E6

Dear Peter,

Accompanying this letter is a signed copy of the lease agreement between the Property Development Council and the Camp Koolaree Society. Thank you for your diligence in coming to this agreement.

I am happy to confirm to you, your Board and your supporters and funders that it is the hope and desire of BC Conference and the Property Development Council that Camp Koolaree might have a long, productive ministry that will extend beyond the present term of this lease agreement and, God willing, be active for decades to come. While I cannot speak for an indefinite future, I can assure you that for the foreseeable future there is no plan or desire on the part of BC Conference to do anything other than to hold the property for the benefit of church camping at Camp Koolaree.

I look forward to, and anticipate, many years of conversation and cooperation between the Camp and BC Conference going forward.

Thank you for your passion, work and commitment to this important work. The church is grateful to you and the Society.

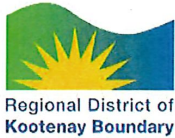
Yours sincerely,

(Rev.) G. D. Goodwin
Executive Secretary

4383 Rumble Street, Burnaby, BC V5J 2A2

Tel: 604.431.0434 or (BC) 1.800.934.0434
www.bc.united-church.ca

Fax: 604.431.0439



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Applicant:	* Camp Koolaree Society			
FULL Mailing Address: Including Postal Code	* 1300 Pine Ave, Trail BC, V1R 4E6			
Phone:	* 2505129148	Fax:		E-Mail: * koolaree.fundraising@gmail.com
Representative:	* Nicole Cameron			
Make Cheque Payable To:	* Camp Koolaree Society			

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Please see attached

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Name of Organization please see attached extra sheet

Amount Requested: \$ _____

Amount Secured: \$ _____

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Amount Secured: \$ _____

Date: Apr 5 2021

Applicant Signature _____

Print Name Nicole Cameron

Office Use Only

Grant approved by Electoral Area Director: _____

Approved by Board: _____

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We are passionate about this project. We believe that our mission and history make us the best suited camp in the area to help meet the needs of the vulnerable youth and families in the Columbia Basin. We have years of experience and belief in what summer camping can do. Increasing our capacity by reducing our already minimal barriers to participation will allow us to serve more deserving campers. We know from personal stories from previous campers, as well as those who come back year after year, that our camps make a difference to all youth who participate, but especially to those who may experience vulnerability. Our non-judgemental and open approach is what makes us different than many other camps affiliated with churches – we celebrate everyone at our camp for who they are, and work on creating community with each other and the environment that celebrates diversity and love of self and others. We foster inclusion and acceptance of everyone, which benefits the greater community as a whole.

Budget: I spoke with our contractor Mo Barry with First Choice Contracting, and he is waiting on some final quotes from some of the trades and suppliers before he can create the final proposed (and more detailed) budget. What this shows you is from last summer's estimated budget, and I will send you the final budget in about a week or so when Mr. Barry has finished it. What I am attaching is a budget list that includes the first phase of the project as well that is already completed, as it shows how much community support we have already had, and will continue to have as many of the same contractors or businesses will continue to donate or give in kind. It also shows the proposed overall budget as close as we could estimate. I have also included our permission from the land owner (Pacific Mountain Region of the United Church of Canada) to build this washhouse, and a letter from them that shows that they plan to continue to renew our lease when this one is up (ten years at a time).

We have also applied to the city of Trail, Nelson, and Castlegar for funding. Some of the other places we are applying for potential funds are: the Kootenay Savings Community fund, Tech Cominco, the BC Gaming Grants, and the United Church of Canada Camping fund and seeds of hope fund. We have also approached Nelson Ford. We have already been given a \$5,000 grant towards phase two building by the United Church of Canada. All donors will be put on a sign/plaque on the building if they wish.

Camp Koolaree Estimated Wash House Budget

Expenditures for both phase 1 and 2. Phase 1 – septic tank, walls, foundation, roof, engineering and permits (phase 1 is complete). Phase 2 - flooring, plumbing, electrical (solar), finishing and landscaping, and berm creation.

Item	Description	Cost
Salaries/ Benefits	Labourers – most labour is donated, or is included in quotes from companies providing professional services	
Professional Fees/ Honouraria	Plumbing, electrical, surveys, inspections, contracting, barging, and other professional fees like engineering	\$91,500
Other	Materials – brick and concrete, equipment, septic tank expansion, berm creation, finishing (toilets/sinks/lighting/ showers/etc), roofing and trusses	\$208,500
Total Expenditures:		\$300,000

Sources of Revenue (includes in kind donations)

Source	Assured \$ / (Potential \$)	Total \$
Camp Koolaree Society	\$75,000	\$75,000
In kind donations from Koolaree	\$3,500 approx.	\$3,500
Koolaree Volunteer labour hours	\$5,000 approx.	\$5,000
Additional community contributors:		
1. Pacific Mountain Regional Council	\$23,000 used towards land surveys and geotechnical survey	\$23,000
2. Mo Barry	First Choice Contracting – in kind donation	\$20,000
3. Kootenay Barge Systems (owner: Clay Jones)	Use of barge to bring construction equipment and supplies across the lake to camp – reduced cost and in kind donation	\$8,000
4. Ted Nunn Nelson Civil Engineer	In kind donation of time	\$3,000
5. Daryl Furey WSP Engineering	Alluvial fan evaluation	\$10,500
6. Sutco Transportation	Equipment rental	\$20,000

7. ROK Form solutions	Concrete foundation – in kind donation	\$6,000
8. BRIK-CON	Brick and block layers – in kind donation	\$5,000
9. Selkirk Truss	Trusses for roof	\$1,900
10. Home Hardware Trail, Harrop Proctor Community Forest Group, and Mitchell's Supply Castlegar	Building Materials	Approximat ely \$4,000- 5,000
11. United Church of Canada	Seeds of Hope grant	\$5,000
Total Current Revenue to end of phase 1:		\$190,000
Total Required Revenue to start and finish phase 2		\$110,000

Thank you for your consideration of this project that benefits so many youth and families in the RDKB and RDCK areas.

Sincerely,

Nicole Cameron



PACIFIC MOUNTAIN REGION

THE UNITED CHURCH OF CANADA L'ÉGLISE UNIE DU CANADA

April 24th, 2020

John D. Marko, Treasurer
Camp Koolaree Society

New Washrooms at Camp Koolaree

Dear John,

Pursuant to section 7.3 of the Camp's lease agreement, this letter provides the Region's written approval to proceed with new washrooms.

In addition to meeting all relevant building codes, I understand the Camp Koolaree Society has planned these washrooms to be mobility accessible and gender neutral. The Region acknowledges and is grateful for taking these factors into account, and we wish you all success with this project.

I am sure your Board finds these challenging times with the uncertainty around a summer camping season this year. Please know the Region stands with the Society as you navigate these challenges.

Thank you for this ministry of camping which you, your Board and many others provide at Camp Koolaree.

Treena Duncan
Executive Minister
Pacific Mountain Regional Council
The United Church of Canada



Niuv' Pacific Mountain Region
BRITISH COLUMBIA CONFERENCE

THE UNITED CHURCH OF CANADA L'ÉGLISE UNIE DU CANADA

May 31, 2016

Peter Herd
President, Camp Koolaree Society
1300 Pine Avenue
Trail, BC V1R 4E6

Dear Peter,

Accompanying this letter is a signed copy of the lease agreement between the Property Development Council and the Camp Koolaree Society. Thank you for your diligence in coming to this agreement.

I am happy to confirm to you, your Board and your supporters and funders that it is the hope and desire of BC Conference and the Property Development Council that Camp Koolaree might have a long, productive ministry that will extend beyond the present term of this lease agreement and, God willing, be active for decades to come. While I cannot speak for an indefinite future, I can assure you that for the foreseeable future there is no plan or desire on the part of BC Conference to do anything other than to hold the property for the benefit of church camping at Camp Koolaree.

I look forward to, and anticipate, many years of conversation and cooperation between the Camp and BC Conference going forward.

Thank you for your passion, work and commitment to this important work. The church is grateful to you and the Society.

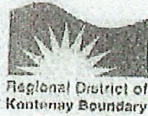
Yours sincerely,

(Rev.) G. D. Goodwin
Executive Secretary

4383 Rumble Street, Burnaby, BC V5J 2A2

Tel: 604.431.0434 or (BC) 1.800.934.0434
www.bc.united-church.ca

Fax: 604.431.0439



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact **Anitra Winje**, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or foi@rdkb.com.

This application must include a complete mailing address. Incomplete address fields will result in delays in processing GIA funds and your request sent back to the RDKB Director.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director: All Grieco	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Udo Glory Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Danna O'Donnell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
--	--	--	--	---

Applicant:	* Big White Mountain Community Development Association		
FULL Mailing Address Including Postal Code	* 101 - 1865 Dilworth Road, Kelowna, BC. V1Y 9T1		
Phone:	* 250-469-2425	Fax:	-
Representative:	* Leath Strench, Community Development Officer		
Make Cheque Payable To:	* Big White Mountain Community Development Association		

*Starred items, including contact information, must be completed in full

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 3,500 What amount are you requesting from this RDKB Director(s)? \$ 3,500 \$2,500

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

The funds being requested are for the Community Development Association is our annual budget to hire bookkeeper and have an annual third party audit done (in accordance to our non-profit society requirements).

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization: *	Amount Requested: \$ -	Amount Secured: \$ -
Name of Organization: *	Amount Requested: \$ -	Amount Secured: \$ -
Name of Organization: *	Amount Requested: \$ -	Amount Secured: \$ -

Date: April 1, 2021 Applicant Signature: J. Riello Print Name: Joyce Riello

Office Use Only
Grant approved by Electoral Area Director: <u>V. Lee</u>
Approved by Board: _____



Grant-in-Aid Request

The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any questions about the collection of your personal information, please contact Anitra Winje, Manager of Corporate Administration/Corporate Officer and Freedom of Information Protection of Privacy Officer at 250-368-9148 or fol@rdkb.com.

This application must include a complete mailing address. Incomplete address fields will result in delays in processing GIA funds and your request sent back to the RDKB Director.

Please check all Electoral Area Boxes You Are Making Application To:

<input type="checkbox"/> Electoral Area 'A' Director All Grieve	<input type="checkbox"/> Electoral Area 'B' Lower Columbia-Uid Gtury Director Linda Worley	<input type="checkbox"/> Electoral Area 'C' Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area 'D' Rural Grand Forks Director Danna O'Donnell	<input checked="" type="checkbox"/> Electoral Area 'E' West Boundary Director Vicki Gee
---	--	--	--	---

Applicant:	* Big White Mountain Community Development Association			
FULL Mailing Address: Including Postal Code	* 101 - 1865 Dilworth Road, Kelowna, BC. V1Y 9T1			
Phone:	* 250-469-2425	Fax:	-	E-Mail: info@ourbigwhitemountain.co
Representative:	* Leath Strench, Community Development Officer			
Make Cheque Payable To:	* Big White Mountain Community Development Association			

*Starred items, including contact information, must be completed in full

****GIA Requests of \$5,000.00 or more may require official receipt. The Electoral Area Director may ask for additional information.

What is the total Cost of the Project? \$ 5,032 What amount are you requesting from this RDKB Director(s)? \$ 5,032

What is the Grant-in-Aid for? (attach an extra sheet if necessary)

The funds being requested are for the Community Development Association for our actual costs for insurance in 2020. This includes liability for our Directors, all programs (wellness, summer camp, Early Learning Centre (ELC)) and our Sea Can.

Please list all other organizations you have applied to for funding (attach an extra sheet if necessary)

Name of Organization *	Amount Requested: \$ *	Amount Secured: \$ *
Name of Organization *	Amount Requested: \$ *	Amount Secured: \$ *
Name of Organization *	Amount Requested: \$ *	Amount Secured: \$ *
Date: April 1, 2021	Applicant Signature <i>Juoppa</i>	Print Name Joyce Riccioppo

Office Use Only
Grant approved by Electoral Area Director: <i>V. Gee</i>
Approved by Board:



Staff Report

Date: 14 Apr 2021

File

To: Chair Langman and Board of Directors

From: Carolyn Gillis, Financial Services Manager

Re: COVID-19 Safe Restart Grant, Accounting Treatment

Issue Introduction

A staff report from Carolyn Gillis, Financial Services Manager, to provide information on the accounting treatment of the COVID Safe Restart Grant as received from the Province of British Columbia, in advance of a discussion with the Regional District's auditor.

History/Background Factors

The Regional District received \$489,000 in November 2020 and a further \$173,000 in March 2021 via COVID Safe Restart Grant (the "Grant") from the Province of British Columbia.

When recording this grant revenue, two sets of rules determine the accounting treatment of these funds:

1. *Local Government Act* ("LGA"), and;
2. *Public Sector Accounting Standards, PS 3410 Government Transfers* ("PS 3410"), with which the annual audited financial statements must comply

The *Local Government Act* s.373(2) states that:

"The regional district financial officer must keep separate financial records for each service that include full particulars of assets and liabilities, revenues and expenditures, information concerning reserve funds and other pertinent financial details."

The *Local Government Act* s.377(2)(b) states that:

"all accounting and other matters relating to a reserve fund must be kept separate for each service [...]"

To summarize the above sections of LGA, all services must be accounted for separately, with no inter-service transfers of funds or reserve funds being permitted.

PS 3410.16-.17 states that:

.16 "A transfer without eligibility criteria or stipulations should be recognized as revenue by a recipient government when the transfer is authorized." [APRIL 2012]

.17 "A transfer with eligibility criteria but without stipulations should be recognized as revenue by a recipient government when the transfer is authorized and all eligibility criteria have been met." [APRIL 2012]

The COVID Safe Restart Grant has been determined as having no substantial eligibility criteria or stipulations, and therefore should be recorded as revenue when it was received by RDKB.

Lastly, the allocation of the COVID Safe Restart Grant as at December 31, 2020 to Regional District services is currently under active consideration by the Board of Directors' and no final allocation has been reached.

Implications

Under *PS 3410*, the COVID Safe Restart Grant should be recorded as revenue when received. *LGA 373(2)* determines that revenue must be recorded separately between each service. Further, *LGA 377(b)* determines that reserves may not be established as "blanket" reserves and must relate to only one service.

Therefore, to comply with *PS3410*, the Grant should be recognized in revenue as at December 31, 2020. However, the *LGA* states that revenue must be kept separately for each service and disallows inter-service transfers. Given that the allocation of the Safe Restart Grant is under active consideration, the services which will receive grant funds is not known, and therefore it is not possible to correctly allocate the funds in compliance with the *LGA*.

Advancement of Strategic Planning Goals

- None

Background Information Provided

- Correspondence to CAO Andison from Deputy Minister Morisho dated March 22, 2021

Alternatives

There exists 3 alternatives:

- A. Record the grant revenue in specific services.
 - Achieves compliance with *LGA* by allocating to specific services
 - Achieves compliance with *PS3410* by recognizing as revenue
 - Limits the grant revenue use to those specific services, and may be contrary to Board's future direction.
- B. Record the grant revenue in service 001 General Government Administration

- Achieves compliance with *LGA* by allocating to a specific service
 - Achieves compliance with *PS3410* by recognizing as revenue
 - Limits the grant revenue use to those specific services, and may be contrary to Board's future direction.
- C. Defer the revenue recognition of the Grant in 2020
- Achieves compliance with *LGA*, as no service is impacted
 - Achieves ability for the Board to provide direction to staff on allocation of funds to services
 - Does not comply with the requirements of *PS3410*

Alternatives (A) and (B) provide outcomes contrary to previous Board direction. Therefore, Alternative (C) provides the most compliance with law and Board direction.

The deferral of the Grant funds in 2020 does not comply with *PS3410*. Grant Thornton LLP, RDKB's auditors, have provided notice that this will be marked as an unadjusted error in the 2020 annual audited financial statements. They further note that this will not impact the RDKB's expected "unqualified" ("clean") opinion of the financial statements. Grant Thornton LLP is required to report unadjusted errors to the Board of Directors. The auditor has further noted that the error will be described with a note similar to "management elected to defer the revenue to ensure compliance with the Local Government Act and the Community Charter as it relates to the allocation of the grant to the appropriate services".

1. Provide staff with direction regarding specific allocation of COVID Safe Restart Grant by service as at December 31, 2020. This will allow compliance with all stated regulations.

Recommendation(s)

That the staff report from Carolyn Gillis, Financial Services Manager, be received.

That the Board support Alternative (C) and defer the revenue recognition of the Grant in 2020.



March 22, 2021

Ref: 265703

Mark Andison
Chief Administrative Officer
Regional District of Kootenay Boundary
202-843 Rossland Ave
Trail BC V1R 4S8

Dear Mark Andison:

The provincial government understands the fiscal impacts that COVID-19 has placed on local service providers. To help address these challenges, the Province of British Columbia announced nearly \$2 billion in joint Federal/Provincial spending, including: \$540 million for local governments, \$418 million for community infrastructure, and \$1 billion for transit, TransLink, and ferries.

The \$540 million for local governments was further divided into three funding streams. Two of the streams (Development Services for \$15 million and Strengthening Communities for \$100 million) are application-based funding. For more information on these two funding streams, please visit the following program webpages:

- **Development Services** – <https://www.ubcm.ca/EN/main/funding/lgps/local-government-development-approvals.html>
- **Strengthening Communities** – <https://www.ubcm.ca/EN/main/funding/lgps/strengthening-communities-services.html>

The third stream provides direct grants to local governments. This funding stream is called the "COVID-19 Safe Restart Grant for Local Governments" and provides \$425 million for local operations impacted by COVID-19. This funding supports local governments as they deal with increased operating costs and lower revenue due to COVID-19.

Of this \$425 million, \$415 million was paid out in November 2020 to local governments and the Province is now in a position to allocate the remaining \$10 million to continue to support local service providers. Of the \$415 million allocated to local governments in November, \$21 million was allocated to regional districts. This amount was relatively small (compared with the allocation to municipalities) because municipalities faced revenue risks and expenses, and the Province and municipalities ensured that regional requisitions would be fully remitted in 2020.

.../2

Ministry of Municipal Affairs

Office of the
Deputy Minister

Mailing Address:
PO Box 9490 Stn Prov Govt
Victoria BC V8W 9N7
Phone: 250 387-9108
Fax: 250 387-7973

Location:
6th Floor, 800 Johnson Street
Victoria BC V8W 9N7
<http://www.gov.bc.ca/muni>

Mark Andison
Page 2

While the regional tax base was kept whole in 2020, the Province acknowledges that regional districts have developed other COVID-related financial shortfalls and pressures. For this reason, the Province has decided to allocate the \$10 million holdback to the 27 regional districts.

Under section 36 of the *Local Government Grants Regulation*, the amount of the grant to each regional district is set by the Minister of Municipal Affairs. The determination of this amount was based on an allocation formula that applies equally to all regional districts. The allocation is as follows: 20 percent of the holdback will be allocated on total regional population, and the remaining 80 percent was allocated on rural population (i.e. population in electoral areas). This was done in recognition of the additional costs associated with servicing remote rural areas.

For the Regional District of Kootenay Boundary, the Province provided **\$489,000** in November 2020. The Province is providing an additional **\$173,000** in March 2021, which represents a **35 percent** increase over the initial installment. The total of both installments is **\$662,000**.

Like the November payment, this funding will also ensure regional districts can continue to deliver the services people depend on in their communities. COVID related eligible costs will include:

- addressing revenues shortfalls;
- facility reopening and operating costs;
- emergency planning and response costs;
- bylaw enforcement and protective services like fire protection and police;
- computer and other electronic technology costs (to improve interconnectivity and virtual communications);
- services for vulnerable persons (e.g. persons living with disabilities, mental illness or addictions, persons experiencing homelessness or other vulnerabilities); and
- other related costs.

To ensure optimal transparency on the use of funds, there are two reporting requirements for regional districts. First, as part of the 2021 audited financial statements, the regional district must provide a report on how the funds were allocated to various regional and local services.

The second reporting requirement is an annual report on how the grant funds were spent in that year. This will be a schedule to your audited financial statements, under section 377 of the *Local Government Act*. The schedule will include the amount of funding received, the use of those funds, and the year-end balance of unused funds. This report may be consolidated for the entire regional district, rather than reporting on a service-by-service level. Your regional district must continue to annually report on the use of grant money until the funds are fully drawn down.

For the purpose of reporting, the two payments (November 2020 and March 2021) may be treated as one pooled grant. Thus, a regional district is **not** required to report on the two payments separately.

If you have a questions or comments regarding this letter, please feel free to contact Jennifer Richardson, Grants Analyst, Local Government Infrastructure and Finance Branch, by email at: Jennifer.Richardson@gov.bc.ca, or by telephone at: 778 698-3243.

.../3

Mark Andison

Page 3

The provincial government welcomes this opportunity to support COVID-19 restart and recovery throughout British Columbia.

Sincerely,



Okenge Yuma Morisho
Deputy Minister

pc: Barb Ihlen, Chief Financial Officer, Regional District of Kootenay Boundary
Jennifer Richardson, Grants Analyst, Local Government Infrastructure and Finance Branch



PUBLIC HEARING MINUTES

For Proposed Zoning Amendment Bylaw No. 1748 to
Amend Electoral Area D/Rural Grand Forks Zoning
Bylaw No. 1675, 2019
Held on March 12, 2021 via Zoom

Chair Present: Director Danna O'Donnell, Electoral Area D/Rural Grand Forks

Staff Present: Danielle Patterson, Planner

Members of the Public: 4 present

Opening Remarks: Director O'Donnell opened the Public Hearing for proposed Bylaw 1748 to amend the Electoral Area D/Rural Grand Forks Zoning Bylaw No. 1675, 2019 at 6:00 pm.

Director O'Donnell read the Chair's Opening Remarks, which identified the purpose of the Public Hearing and established the rules and procedures for the Public Hearing. Director O'Donnell asked staff to provide a summary of the proposed bylaw.

Summary of Proposal:

Danielle Patterson stated the Regional District of Kootenay Boundary (RDKB) received a Zoning Amendment application from Brent Hummel and Olive Hummel for the portion of their property zoned Agricultural Resource 5 and legally described as Lot 3, Plan KAP54436, District Lot 1735 3000, Similkameen Division of Yale Land District. The purpose of the application was for a site-specific text amendment to permit a second dwelling in the form of a manufactured home for use by immediate family on the property.

Referral Responses: D. Patterson read the referral responses to the proposed bylaw (see attachments).

Correspondence from the Public: The RDKB received three (3) pieces of correspondence from the public, which were read aloud by D. Patterson (see attachments). Two photos were also shown of the proposed location of the manufactured home.

Public Comments: Director O'Donnell opened the floor for any additional public comments. The following persons spoke:

- 1) Lilly Bryant, Volcanic Creek Road. Ms. Bryant stated that the subject property has flooded for over 40 years and that in 2018 the RDKB had to save many people during the flooding season in the surrounding area. Due to this, Ms. Bryant stated she wonders why the RDKB would allow an additional house to go on a property.

Director O'Donnell called for comments a first time.

- 1) Dayna Esson, North Forks Road. Ms. Esson stated the reason she submitted her written comments is that she wants to make sure the manufactured home will only be used for farm uses and no other uses.

Director O'Donnell called for comments a second time and noted this is the last opportunity to comment before the Public Hearing was closed, and that after the Public Hearing is closed, new comments cannot be considered. Director O'Donnell called for comments for a third time. There were no further comments.

Adjournment: Director O'Donnell adjourned the Public Hearing at 6:36 pm.

I hereby certify that this is a fair and accurate record of the Public Hearing for Regional District of Kootenay Boundary Proposed Amendment Bylaw No. 1748 to amend Electoral Area D/Rural Grand Forks Zoning Bylaw No. 1675, 2019.

D. Patterson

Recording Secretary, Danielle Patterson

Danna O'Donnell

Board Delegate, Director Danna O'Donnell

The following agencies or governments did not provide a referral response to the proposed bylaw:

- **Westbank First Nation**
- **Okanagan Nation Alliance**
- **Lower Similkameen Indian Band**
- **Penticton Indian Band**
- **School District No. 51**
- **Interior Health Authority**
- **Ministry of Environmental & Climate Change Strategy**
- **Grand Forks Fire Department**



February 26, 2021

Danielle Patterson
Planner
Regional District of Kootenay Boundary

Sent by email

Dear Danielle:

Re: Bylaw 1748, 2021 to amend Section 610.2 of Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1675 specific to 10945 North Fork Road (PID: 023-107-341) – The Subject Property

Thank you for providing the opportunity for the Ministry of Agriculture, Food and Fisheries (Ministry) to comment on Bylaw 1748, 2021 that proposes to amend Section 610.2 of Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1675 to facilitate the construction of a manufactured home on the Subject Property. From an agricultural perspective, the Ministry offers the following comments:

- The Subject Property is 25.9 ha (25.1 ha is within the Agricultural Land Reserve (ALR)), and currently contains a single-family home that is occupied by the landowners/applicant and is currently used for raising sheep and goats.
- The applicant has submitted a request for a site-specific zoning bylaw amendment to construct a manufactured home on the Subject Property that will be inhabited by the applicants' adult child and their family who will assist with the agricultural operation.
- Given that, as per section 32(3) of the ALR Use Regulation (ALRUR), the construction of a manufactured home as an additional residence is a permitted residential use on properties in the ALR, the applicant is not required to submit a Non-Adhering Residential Use application to the Agricultural Land Commission (ALC).
- The Ministry strongly supports Agricultural Resource Policy 19.4.10(b) within RDKB's Official Community Plan that stipulates that an applicant who desires to construct a second dwelling is required to provide a guarantee (i.e. a restrictive covenant) with respect to certain provisions associated with the second dwelling. With respect to Bylaw 1748, 2021 the Ministry notes that the applicant will be required to register a Section 219 Covenant limiting the use of the manufactured home for use by immediate family members (as required by section 32(3)(b) of the ALRUR). With respect to this requirement however, and as you may know, in September 2020 the Province released a "what we heard" summary report on the Ministry's proposed policy direction to increase residential flexibility in the ALR. It is worth noting that the Ministry is considering eliminating the restriction that manufactured homes must be inhabited by immediate

Ministry of Agriculture,
Food and Fisheries

Innovation and Adaptation Services
Branch

Mailing Address:
PO Box 9120, Stn Prov Gov
Victoria, BC V8W 9B4

-2-

family members of the landowner. For more information on this topic and for a link to the “what we heard” report, please click on the following link:

<https://news.gov.bc.ca/releases/2020AGRI0050-001655>

- While the Ministry prefers to see residential uses clustered together on properties within the ALR, the applicant provides a reasonable explanation for why the manufactured home should be located in its’ proposed location. The Ministry notes that this location will utilize an existing farm road, be located in close proximity to an existing barn and thus, minimize the agricultural impact on the Subject Property.
- If Bylaw 1748, 2021 is approved, the Ministry suggests that the manufactured home is built in accordance with ALC Policy L-25 – Manufactured Homes in the ALR.

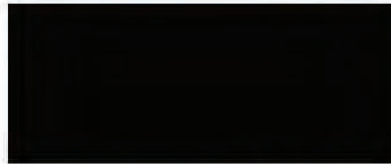
Please contact Ministry staff if you have any questions regarding the above comments.

Thank you for the opportunity to provide comments from an agricultural perspective with respect to this file.

Sincerely,



Reed Bailey
Land Use Planner



Christina Forbes, P.Ag.
Regional Agrologist



Cc: Kootenay Land Use Planners, Agricultural Land Commission

RDKB Planner

From: Huber, Sara ALC:EX <[REDACTED]>
Sent: February 12, 2021 9:36 AM
To: RDKB Planner
Cc: Bailey, Reed AGRI:EX
Subject: 52088m1 - ALC Response to RDKB Amendment BL No. 1748
Attachments: 52088m1 - RDKB Amendment BL No. 1748.pdf

Dear Danielle,

Please find attached the Agricultural Land Commission's response with respect to RDKB Amendment BL No. 1748.

The ALC strives to provide a detailed response to all bylaw referrals affecting the ALR; however, you are advised that the lack of a specific response by the ALC to any draft bylaw provisions cannot in any way be construed as confirmation regarding the consistency of the submission with the ALCA, the Regulations, or any Orders of the Commission.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Sara Huber
Regional Planner – Okanagan, Interior, Kootenay, and North
Agricultural Land Commission | 201-4940 Canada Way, Burnaby
[REDACTED]

**Agricultural Land Commission**

201 – 4940 Canada Way
 Burnaby, British Columbia V5G 4K6
 Tel: 604 660-7000 | Fax: 604 660-7033
www.alc.gov.bc.ca

February 12, 2021

Reply to the attention of Sara Huber
 ALC Issue: 52088
 Local Government File: BL1748

Danielle Patterson
 Planner, RDKB
planner@rdkb.com

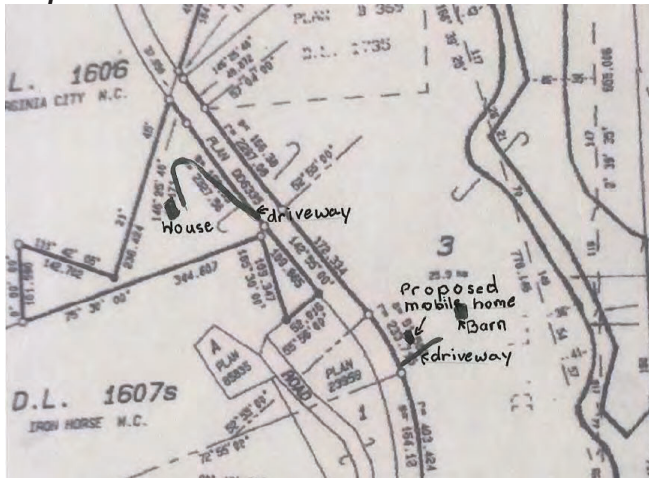
**Re: Regional District of Kootenay Boundary Electoral Area D Rural Grand Forks
 Zoning Amendment Bylaw No. 1748**

Thank you for forwarding a draft copy of Regional District of Kootenay Boundary ("RDKB") Electoral Area D Rural Grand Forks Zoning Amendment Bylaw No. 1748 (the "Amendment Bylaw") for review and comment by the Agricultural Land Commission (ALC). The following comments are provided to help ensure that the Amendment Bylaw is consistent with the purposes of the *ALC Act*, the Agricultural Land Reserve (ALR) General Regulation, the ALR Use Regulation, and any decisions of the ALC.

The Amendment Bylaw proposes to amend s. 610.2 of RDKB Electoral Area D Zoning Bylaw No. 1675 in order to allow a manufactured home as an additional residence for immediate family member use, subject to the registration of a restrictive covenant specifying that the home will be used for immediate family member use only and will be removed once no longer needed, on the property identified as 10945 North Fork Road; PID: 023-107-341 (the "Property").

The Property is currently used for the raising and grazing of sheep and goats on the intergenerational farm, with the Property owners living in a single-family residence. The manufactured home is intended for the Property owners' child and their family, so that they may assist with farming operations, as they keep 300 goats and sheep.

Proposal Sketch:



ALC File: 52088

Under s. 32(3) of the ALR Use Regulation, a manufactured home up to 9 m in width may be permitted for use by the owner or the owner's immediate family. The ALC has also provided additional clarification on manufactured homes in [ALC Policy L-25: Manufactured Homes in the ALR](#).

According to the referral package, the proposal is consistent with both the ALR Use Regulation and ALC Policy L-25. Given this, ALC staff have no objection to the Amendment Bylaw.

The ALC strives to provide a detailed response to all referrals affecting the ALR; however, you are advised that the lack of a specific response by the ALC to any draft provisions cannot in any way be construed as confirmation regarding the consistency of the submission with the ALCA, the Regulations, or any decisions of the Commission.

This response does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

If you have any questions about the above comments, please contact the undersigned at 236-468-3258 or by e-mail (Sara.Huber@gov.bc.ca).

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION



Sara Huber, Regional Planner

Enclosure: Referral of RDKB BL1748

CC: Ministry of Agriculture – Attention: Reed Bailey (Reed.Bailey@gov.bc.ca)

52088m1

RDKB Planner

From: Maria Ciardullo
Sent: February 4, 2021 3:47 PM
To: RDKB Planner
Subject: RE: ATS#884083: RDKB Bylaw Amendment Referral

This is for Bylaw 1748

From: Maria Ciardullo
Sent: February 4, 2021 3:33 PM
To: dpatterson@rdkb.com
Subject: FW: ATS#884083: RDKB Bylaw Amendment Referral

FYI

From: Murphy, Kristen E FLNR:EX [REDACTED]
Sent: February 4, 2021 2:54 PM
To: ENV Nelson Referrals ENV:EX [REDACTED]
Cc: Maria Ciardullo <mciardullo@rdkb.com>
Subject: RE: ATS#884083: RDKB Bylaw Amendment Referral

- The Ministry of Forests, Lands, Natural Resource Operations & Rural Development – Habitat Division - reviewed this Bylaw Amendment referral on February 4, 2021 and has determined that this project should not impact the Resource Management Division's legislated responsibilities.

From: ENV Nelson Referrals ENV:EX [REDACTED]
Sent: February 3, 2021 3:05 PM
To: Murphy, Kristen E FLNR:EX [REDACTED]
Subject: ATS#884083: RDKB Bylaw Amendment Referral

[REDACTED]

[REDACTED]

Thank you

Chrystyna Bykova

Program Assistant

Ministry of Forests, Lands, Natural Resource Operations and Rural Development
401 – 333 Victoria Street
Nelson, BC V1L 4K3

[REDACTED]

RDKB Planner

From: Amanda Anderson [REDACTED]
Sent: February 25, 2021 8:55 AM
To: RDKB Planner
Subject: RDKB_BL1748

Good morning,

Thank you for the above application. This letter is to inform you that due to current levels of internal capacity, we are unable to review your referral in your proposed timeline. With additional time, the Osoyoos Indian Band will be able to ensure that an informed review process will occur. We are setting the new timeline to be 60 days from the existing timeline.

Most recently, the Supreme Court of Canada in the *Tsilquot'in* case confirmed that the province has been applying an incorrect and restrictive test to the determination of Aboriginal Title. Aboriginal Title includes the exclusive right of a First Nation to decide how that land is used and the right to benefit economical from those uses.

Please note that *not* receiving a response regarding a referral from the Osoyoos Indian Band in the pre-application, current or post-application stage does not imply our support for the project.

We appreciate your co-operation.

limlɛmt,

[REDACTED]
Amanda Anderson
Referrals Officer
Osoyoos Indian Band

RDKB Planner

From: Dayna Esson [REDACTED]
Sent: March 8, 2021 3:01 PM
To: RDKB Planner
Subject: Re: Meeting March 12 6pm

Hi Danielle,

Thank you so much for your clear answers!!

You can keep this information as public record if you like. I have some concerns about the wording on the proposal for amendment. [Please see my notes in green below.](#)

What happens if an amendment is given to the property owner and the owner has been caught lying about the intended use of the application?

All this bylaw stuff is new to me. If you would rather call, my cell number is [REDACTED]

Dayna

From: RDKB Planner <planner@rdkb.com>
Sent: March 8, 2021 2:23 PM
To: Dayna Esson [REDACTED]
Subject: RE: Meeting March 12 6pm

Good afternoon Dayna,

Please see my responses to each of your questions below. Also, just for clarification and for accuracy in the RDKB records, is your email being submitted for public comment or were just asking some clarifying questions? If is intended to be a public comment, I want to ensure it is included with the Public Comments as part of the Public Hearing records.

Sincerely,

Danielle



Danielle Patterson, BA, BPI | Planner
planner@rdkb.com

Regional District of Kootenay Boundary
 Toll-free: 1-800-355-7352
 Main: 250-368-9148
rdkb.com

From: Dayna Esson [REDACTED]
Sent: March 8, 2021 12:49 PM
To: RDKB Planner <planner@rdkb.com>
Subject: Fw: Meeting March 12 6pm

Hi Danielle,

I wasn't clear if you were cc'd on the whole email or not.

Please see questions below.

From: RDKB Bylaw Enforcement <bylawenforcement@rdkb.com>
Sent: March 8, 2021 12:44 PM
To: Dayna Esson [REDACTED]
Cc: RDKB Planner <planner@rdkb.com>
Subject: RE: Meeting March 12 6pm

Good Afternoon Dayna,

Your best bet is to communicate with Danielle Patterson, I have copied her on this email.

Thanks,
Brandy

Brandy Rafuse | Bylaw Enforcement Officer
bylawenforcement@rdkb.com | T: 250.368.0283 | Fx: 250.368.3990



Regional District of Kootenay Boundary
Toll-free: 1.800.355.7352
Main: 250.368.9148
rdkb.com

From: Dayna Esson [REDACTED]
Sent: March 6, 2021 9:49 AM
To: RDKB Bylaw Enforcement <bylawenforcement@rdkb.com>
Cc: Planning Department <plandept@rdkb.com>
Subject: Re: Meeting March 12 6pm

Good morning Brandy,

I have a few questions regarding the bylaw amendment for the property located at 10945 North Fork Rd.

I am the neighbouring property to the north of Brent and Mary Hummel. The Hummel's have rented out the upstairs AND downstairs for the past 2 years. A month or so ago, Hummels have moved back into the basement of their house and are still renting the upstairs to another family.

Before the Hummels moved they had their house listed on Property Guys for a short time. This raises a huge concern that they are just building another residence to increase their property value before they list again.

1. What constitutes the need for another dwelling when they already have (the capacity for) more than one family living in their current residence?

Based on the information the applicants provided in the application process, the reason stated for adding the extra dwelling, in the form of a manufactured home, is being requested as,

"The manufactured home is intended for the property owners' adult child and adult child's family. This is so the owner's immediate family assist with farming operations, as they keep 300 goats and sheep. The applicant has stated that as they age in place, the property owners may transition to the manufactured home and have their adult child's family live in the existing residence." The staff report is available here:

<https://rdkb.com/Portals/0/Administration/Notices/PublicHearingMarch12-2021Bylaw1748HummelStaffReport.pdf?ver=2021-02-17-134724-743>

I have concerns about the wording where they base their application. They sold all of their equipment and livestock two years ago.

2. Will they be required to ONLY have immediate family living in this "trailer" and the house?

The Regional Board does have the ability to alter the language of a bylaw at Third Reading (which is not commonly done) but as the proposed bylaw is drafted, if approved, it would be a required for the manufactured home to be used only by immediate family (staff recommendation).

Sorry does this mean only family can live in the trailer AND the current house on the property?

1. If the new trailer is allowed to be built on the lower flood portion of their property, are they allowed to use that trailer as an office to regulate seasonal tourist camping on their ALR property?

The wording of the proposed bylaw (available here:

<https://rdkb.com/Portals/0/Administration/Notices/PublicHearingMarch12-2021Bylaw1748.pdf?ver=2021-02-17-142256-473>) limits the use of the manufactured home to a dwelling for immediate family members, not use for offices, etc. The Agricultural Land Reserve does allow the conversion of manufactured homes to office space for farm operations but the RDKB is permitted to restrict the use to be for dwellings only.

3. Are you allowed to have camping facilities on ALR land? I would assume there would just be travel trailers with no access to plug ins or water.

Properties located in the ALR are able to apply for a Non-Farm Use application for a variety of uses. Campgrounds are considered a Non-Farm Use and are required to apply under this clause. Approval is not guaranteed and one requirement is support for the local government. Farms also have some limited ability to have some periodic overnight accommodation in tents, trailers, or cabins (depending on the local government zoning regulations) if they are taking part in temporary or seasonal agri-tourism activities "Agri-Tourism".

The ALC has the following language in their regulations related to agri-tourism:

"Agri-tourism

12 (1) The use of agricultural land for conducting an agri-tourism activity described in subsection (2) of this section is designated as a farm use and may not be prohibited as described in section 4 if all of the following conditions are met:

(a) the activity is conducted on agricultural land that is classified as a farm under the Assessment Act;

(b) members of the public are ordinarily invited to the activity, whether or not a fee or other charge is payable;

(c) no permanent facilities are constructed or erected in connection with the activity.

(2) The following are agri-tourism activities for the purposes of subsection (1):

(a) an agricultural heritage exhibit displayed on the agricultural land;

(b) a tour of the agricultural land, an educational activity or demonstration in respect of all or part of the farm operation conducted on that agricultural land, and activities ancillary to any of these;

(c) cart, sleigh and tractor rides on the agricultural land;

(d) subject to section 9 [horse facilities], activities that promote or market livestock raised or kept on the agricultural land, whether or not the activity also involves livestock raised or kept elsewhere, including shows, cattle driving and petting zoos;

(e) dog trials held on the agricultural land;

(f) harvest festivals and other seasonal events held on the agricultural land for the purpose of promoting or marketing farm products produced on that agricultural land;

(g) corn mazes prepared using corn produced on the agricultural land on which the activity is taking place.” For more info see: <https://www.alc.gov.bc.ca/alc/content/alr-maps/living-in-the-alr/permitted-uses-in-the-alr>

Would this then be a new application for Non-Farm use for the ALR? There would be another meeting on this proposal?

4. How long will the Hummels have to live in the trailer (if built) before they can sell the property?

The proposed zoning bylaw for the manufactured home is attached to the property and not the property owners (this is the case with all zoning bylaws). This means that there is no required timeline for living in the manufactured home. If the bylaw is approved by the Regional Board, the requirement for only immediate family to live in the manufactured home would stay with the property, regardless of who owns it.

5. What happens to the trailer once the property goes on the market?

I'm not sure I'm clear on this question but if the bylaw is approved, the permitted uses in the zoning bylaw would remain the same, regardless of who owns the property. The manufactured home would have to be removed from the property if it was not being used by immediate family of current or future owners. The Hummel's have not indicated in their application any plans to sell or relocate from the property.

Thank you that answers my question on this.

I am looking for answers to these questions before I voice my opinion on this amendment on Friday.

Thank you,

Dayna Esson

 North Fork Rd

RDKB Planner

From: brent hummel [REDACTED] >
Sent: March 9, 2021 4:26 PM
To: RDKB Planner
Subject: Re: Rezoning application – site photos?

Hi

Just to reply to the comment about not having a goat farm anymore. To clarify we have been away from the farm for about a year and a half. We moved to Castlegar to pursue some opportunities that came our way. As of February 1 2021 we moved back to the farm. We have already purchased a small amount of bred sheep which are residing with us at 10945 North Fork rd now. We expect to have about 40 head by May, and continue to grow. We have also purchased chickens, turkeys and geese for meat and eggs not all of them on farm just yet, but will be shortly.

Before leaving the farm we had about 300 head of sheep and goats and one of the first to be practicing regenerative farming, with rotational grazing among the top practises.

Currently I am in discussion about starting a chicken co-op to market poultry among other things. The major reason for the zoning amendment is for the future. We believe that our farm will continue to grow and flourish. In future we will need help with the farm and with the uncertainty of the ALC we want to get this done before the ALC change the legislation.

So in short we are back and farming and will be needing help with it in the future.

Thank you

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Wednesday March 10 2021

To Whom it may concern

This written statement is from Brent and Mary Hummel in regards to a public comment about our zoning amendment and farming operations at 10945 North Fork rd Grand Forks BC V0H1H8.

First I would like to thank you all and especially Danielle for all the direction and help we received through this whole process.

Addressing the public comment about us not having a sheep farm at the time of application will take some explaining in detail, so I want to apologize in advance.

We moved to Castlegar in August of 2019 so I, Brent could chase after some life dream opportunities. We decided to rent our farm out and bought another house in south Castlegar. A few months later we bought another house to fix up and sell. After about a year we had some very serious problems with our renters.

They decided to move someone into our garage where we had been storing some of our things. This person came with several loads of stuff many dogs and cats, and four or six horses. We told these tenants that we were not ok with this situation that we were unaware of until later. We informed the tenants that we were in breach of insurance and of our zoning and they would have to get this lady out ASAP. The situation ended up being resolved by ending the tenancy at 10945 North Fork, around August 2020.

After talking with my wife we (mostly me) decided to sell the above mentioned property. We listed with Brian, a local realtor. The next day Mary was suffering terribly from that decision. I called the realtor explained the situation offered him some money for the work of taking pictures and measuring the house, he graciously declined the money with the caveat that if we change our mind he was available.

Well in Castlegar we put both houses for sale and decided to keep the one that didn't sell. The house in south Castlegar sold so we moved into our fixer upper right at this time. In a hurry we decided to rent out 10945 North Fork instead of selling it, which we did with a one year lease, with the understanding that we may move back into the suite downstairs at anytime and eventually come back to farm our land. In our agreement the farm field belonged to us whether we moved back or not.

August 25 2020 I had a major stroke my body was totally paralyzed for a brief period until they gave me a clot buster. It was somewhere around this time that we decided to move back to the farm. I got in touch with the RDBK to discuss some options for our farm property.

Somewhere in this time frame I spoke to Danielle out of Trail about a ton of stuff, including a mobile home. The next day I had an email about everything we had talked about with links to get different information we had discussed (I was amazed at the speed of her email and the accuracy, we had spoken for at least a 1/2 hour).

I am not 100% sure if Danielle told me but I think it was her, regardless someone told us that the ALC was changing there legislation on having a second dwelling on ALR farm land. We decided that we must go for the zoning amendment before the window closes.

In my mind I felt we were upfront with RDKB in the sense that this amendment change was for the future and not tomorrow. In saying that we needed to make the decision to do this today before the window closes forever. Of course this puts more pressure and stress on our lives for the time being, but our hope is to get the amendment, get a building permit by the end of July, and then breath.

As of today one of our daughter's is not interested in coming to Grand Forks for the farm thing, and the other one is showing some interest. But without the zoning amendment this would be very improbable.

Addressing the question about not being an active sheep and goat farm directly. We have purchased some sheep and after lambing which we are in the middle of, we should have about 40 head of sheep, a few goats and a bunch of chickens.

I am not sure how much more details you will want but I am happy to give more. I practise re generational farming and had other people asking me to farm there land because of our farming practices. As well I am planning to start a poultry co-op. This is another long story that I would be happy to share the how and why to.

I hope the statement gives the insight you need to help with your decision making process. I should say that we sold our other house in Castlegar and are back in the suite of 10945 North Fork Rd as of February 1, 2021

Thank you

Respectfully

The Hummel's





**REGIONAL DISTRICT OF KOOTENAY BOUNDARY
BYLAW NO. 1748**

A Bylaw to amend Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1675 of the Regional District of Kootenay Boundary

WHEREAS the Regional District of Kootenay Boundary may amend the provisions of its Zoning Bylaws pursuant to the provisions of the *Local Government Act*;

AND WHEREAS the Regional District of Kootenay Board of Directors intends to make a text amendment to Section 610.2 of the Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1675;

NOW THEREFORE the Regional District of Kootenay Boundary Board of Directors, in open and public meeting assembled, hereby enacts as follows:

1. CITATION:

- 1.1. This Bylaw may be cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1748, 2021" and takes effect as of the date of adoption.

2. ADMINISTRATIVE PROVISION:

- 2.1. If any section, subsection, sentence, clause or phrase in this bylaw is for any reason held to be invalid by a decision of any Court of competent jurisdiction, the decision shall not affect the validity of the remaining portion of the bylaw.

3. TEXT AMENDMENT:

- 3.1. That Section 610.2 of the Electoral Area 'D'/Rural Grand Forks Zoning Bylaw No. 1675 is amended by adding the following:
- i) A second dwelling in the form of a manufactured home, for exclusive use by immediate family members, is permitted on the property legally described as Lot 3, Plan KAP54436, District Lot 1735 3000, Similkameen Division of Yale Land District, provided that a Section 219 Covenant is registered on the property stating that the manufactured home is restricted to immediate family members and if such use ceases, the manufactured home shall be removed from the subject property.

READ A FIRST AND SECOND TIME this ____ day of _____.

PUBLIC HEARING held on this ____ day of _____.

READ A THIRD TIME this ____ day of _____.

ADOPTED this ____ day of _____.

Anitra Winje
Manager of Corporate Administration

Diane Langman
Chair

I, Anitra Winje, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1748, cited as "Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1748, 2021".

Manager of Corporate Administration

Bylaw 1748, 2021